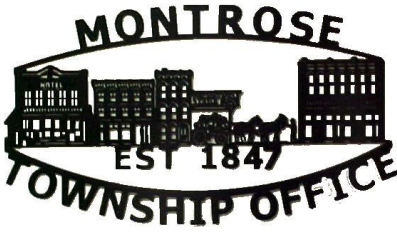


March 20, 2018



**Montrose Charter Township**  
11444 N. Seymour Rd, Montrose, MI 48457  
Phone (810) 639-2021 Fax (810) 639-3207

## **Montrose Township Board Meeting**

**PLACE:**

Montrose Township Hall, 11444 N. Seymour Rd., Montrose, MI 48457

**DATE:**

March 20, 2018

**TIME:**

6 P.M.

The meeting began with The Pledge of Allegiance to the Flag.

**Roll Call:** Present- Fred Domine, Mark Emmendorfer, Gary Keeler, Linda Miller, Tom Tithof. Absent- Mary Quast, Dar Eldred.

**Agenda Approval:** Tom Tithof made a **Motion** to approve the agenda as presented. Support for the motion was given by Linda Miller. Vote- All yes. Motion passed.

**Twin Township Ambulance Award Presentation:** Twin Township Ambulance Company Operations Manager, Adam Mazur-Baker presented a "Life Saving Award" to Daylon Fox-Griggs for performing CPR on a Montrose Township resident who had suffered a heart attack. Because of Daylon's quick action on Monday February 19, 2018 the victim's heart was able to be restarted with one shock from an AED and he was transported to Hurley Hospital where he made a recovery.

**Citizens Comments:** Patricia Payne, 11166 Nichols Road, spoke to the Board about the sale of the former fire station and police department buildings. She cautioned the Board "Don't mess up my neighborhood." Ms. Payne asked Shane Powell about his intended use for the property.

Shane Powell said he would use the fire department for personal storage and as a place to work on his own equipment and in the future, he might turn the old police station into a residence.

Shane Powell, 10271 Farrand Road questioned the "legitimacy of Mr. Leonard submitting two bid options." Supervisor Emmendorfer explained option one was a bid of \$71,000 with \$10,000 down and sixty payments of \$1096. This option would generate a

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**Mark Emmendorfer** – Supervisor   **Fred Domine** – Clerk   **Mary Quast** – Treasurer  
Township Trustees - **Gary Keeler** - **Tom Tithof** – **Linda Miller** – **Dar Eldred**

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total of \$75,765 over five years. Option two was a bid of 75,000 for the property with \$10,000 down and 59 payments of \$698 with a balloon payment of \$32,156 at the end. This option would generate \$83,338 over five years.

**Minutes:** Supervisor Emmendorfer presented the minutes of March 20, 2018 Regular Board meeting for approval. Gary Keeler made a **Motion** to approve the minutes as presented. Support for the motion was given by Tom Tithof. Vote- All yes. Motion passed.

**Treasurers Report:** Supervisor Emmendorfer presented the Treasurers Report in the absence of Mary Quast.

**Revenue/Expenditure Report:** Supervisor Emmendorfer presented the Revenue/Expenditure report and asked if there were any questions. There were no questions.

**Presentation of Bills:** Supervisor Emmendorfer presented the bills for approval. Tom Tithof made a Motion to approve the bills as presented. Support for the motion was given by Linda Miller. Vote- Gary Keeler (yes), Linda Miller (yes), Mark Emmendorfer (yes), Fred Domine (yes), Tom Tithof (yes). Motion passed.

<b>Reports:</b> Fire Department	Police Department	Twin Township
Building Department	Senior Center	Building & Grounds
Mosquito Abatement	Brent Run Landfill	

All reports are on file with these minutes. Additional comments follow;

Fire Chief George Taylor said they had the first grass fire of the year on March 19<sup>th</sup>. George said the Fire Department is sponsoring a breakfast at the Senior Center Sunday March 25 from 8 A.M. to 1 P.M.

**Business:**

Fire and Police Building Bids- The Township received two bids for the Fire Department/Police Department property at 11155 Nichols Road.

Shane Powell bid \$75,000 with a down payment of \$7,500 on a five-year land contract at three percent interest. He offered to make 59 payments of \$750 and a balloon payment of \$30,674.05. Total received would be \$82,424.05.

Thomas Larry Leonard Jr. presented a bid with two options. Option One is to purchase the building for \$71,000 on a five-year land contract at three percent interest with a \$10,000 down payment and 60 monthly payments of \$1,096. Total received would be \$75,765.82. Option Two is to purchase the buildings for \$76,000 on a five-year land contract at 3% interest with a \$10,000 down payment

and 59 monthly payments of \$698 and a balloon payment of \$32,241.30. Total received would be \$83,423.30

Discussion followed.

Tom Tithof made a **Motion** to award the bid for the Fire/Police Departments to Thomas Larry Leonard on a three percent Land Contract for \$76,000 with \$10,000 down and 59 monthly payments of \$698 and a balloon payment of \$32,241.30. Support for the motion was given by Fred Domine. Vote- Gary Keeler (yes), Linda Miller (no), Mark Emmendorfer (yes), Fred Domine (yes), Tom Tithof (yes). Motion passed.

Twin Township Ambulance Proposal- Carolyn Birchmeier from Twin Township Ambulance Company addressed the Board. Carolyn said they are one of the few small-town ambulance companies still in existence. Because of increasing operational costs the ambulance company is asking for an assessment in the amount of \$100 from each residence located within the Township. Carolyn provided suggested ballot language for the assessment they would like the Township to place on the 2018 August Primary Election ballot.

*Shall Montrose Township Assess each entity (residence) in the Township One Hundred dollars (\$100) for a period of 6 years beginning December 1, 2018 through November 30, 2024 for the purpose of providing ambulance service through Twin Township Ambulance, Inc. for the people of Montrose Township.*

A lengthy discussion followed amongst the Board members and many questions were asked of attorney Amanda Doyle and Carolyn Birchmeier.

Linda Miller made a **Motion** to create ballot language for the August 7, 2018 Primary Election asking the electors of Montrose Township to create an “Ambulance Service” Special Assessment District. Support for the motion was given by Gary Keeler. Vote- Gary Keeler (yes), Linda Miller (yes), Mark Emmendorfer (yes), Fred Domine (no), Tom Tithof (yes). Motion passed.

CTI Telephone Proposal for Senior Center- Supervisor Emmendorfer presented a proposal for new telephones for the Senior Center from Communications Technologies, Inc (CTI). The amount of the proposal is \$3,084.40. These new phones would enable one touch dialing and the ability to transfer calls between the Administration office and the Senior Center. If the proposal is accepted, the Township bookkeeper Sherry Williams said a budget adjustment to transfer the \$3,084.40 from 260-673-984.000 to 260-673-740.000 will have to be approved.

Gary Keeler made a **Motion** to accept the proposal from CTI for new telephones at the Senior Center and to transfer \$3,084.40 from GL line 260-673-984.000 to GL line 260-673-740.000. Support for the motion was given by Linda Miller. Vote- Linda Miller

(yes), Mark Emmendorfer (yes), Fred Domine (yes), Tom Tithof (yes), Gary Keeler (yes). Motion passed.

Genesee District Library Landlord Agreement- Supervisor Emmendorfer explained the Lease and Landlord Agreement for the Genesee County District Library this agreement is for a ten-year period beginning January 1, 2018. The previous agreement expired December 31, 2017.

Tom Tithof made a **Motion** to enter into a ten-year Landlord/Lease Agreement with the Genesee County District Library for the Jennings Memorial Library, 241 Fehr Dr. Support for the motion was given by Gary Keeler. Vote- All yes. Motion passed.

Intergovernmental Maintenance Agreement Jennings Library- Supervisor Emmendorfer explained the Intergovernmental three-way shared cost agreement between the City of Montrose, Montrose Schools and Montrose Township. If approved, this agreement will remain in effect until December 31, 2027.

Tom Tithof made a **Motion** to approve the Intergovernmental Maintenance Agreement for the Jennings Library. Support for the motion was given by Linda Miller. Vote- Mark Emmendorfer (yes), Fred Domine (yes), Tom Tithof (yes), Gary Keeler (yes), Linda Miller (yes). Motion passed.

2018 Dust Control Program- Supervisor Emmendorfer presented the 2018 Dust Control Program to the Board for their approval. Two applications of chloride on the gravel roads in Montrose Township will cost \$16,186.56.

Gary Keeler made a **Motion** have the Genesee County Road Commission apply two applications (1 & 3) of chloride to the Township gravel roads for a total cost of \$16,186.56. Support for the motion was given by Tom Tithof. Vote- Fred Domine (yes), Tom Tithof (yes), Gary Keeler (yes), Linda Miller (yes), Mark Emmendorfer (yes). Motion passed.

Water Rate Increase April 2, 2018- Genesee County Water and Waste is raising the Readiness to Serve rate from \$20 to \$21 effective April 2, 2018. The rate increase is a result of increase costs resulting from the construction of a 42-inch connector main line along Potter Road on the east side of the county. This is a pass-through rate from the county. Montrose Township is not raising its rates.

Tom Tithof made a **Motion** to approve the Genesee County Water and Waste Readiness to Serve rate increase by \$1. Support for the motion was given by Fred Domine. Vote- All yes. Motion passed.

Public Safety Recommendations- A Public Safety Committee was held March 14, 2018. The minutes of the meeting are on file with these minutes. Items discussed were a Livescan fingerprint machine for the police department, CPR training manikins for the

fire department, Portable scene lights for the fire department, Jaws of Life for the fire department, and laptop computers for the fire department.

The Public Safety Committee recommended the purchase of all the above items. Board approval is requested.

**Live Scan fingerprint Unit Police Department-** Recommendation to purchase the finger print equipment from Dataworks for \$14,493.

Tom Tithof made a **Motion** to purchase the Live Scan fingerprint unit from Dataworks for \$14,493. Funds for the purchase will be made available by transferring \$15,000 from GL 207-301-702.000 (wages) to GL 207-301-984.000 (equipment). Vote- Fred Domine (yes), Tom Tithof (yes), Gary Keeler (yes), Linda Miller (yes), Mark Emmendorfer (yes). Motion passed.

**CPR Training Manikins Fire Department-** Recommendation to purchase the CPR manikin family from MCR Medical Supply for \$535.34.

Tom Tithof made a **Motion** to purchase the CPR Manikin family from MCR Medical Supply for \$535.34. Funds for the purchase will come from GL 205-336-984.000. Support for the motion was given by Linda Miller. Vote- Tom Tithof (yes), Gary Keeler (yes), Linda Miller (yes), Mark Emmendorfer (yes), Fred Domine (yes). Motion passed.

**Portable Scene Lights Fire Department-** Recommendation to purchase two portable scene lights from Streamlight for \$590 each. Total price of \$1,180.

Linda Miller made a **Motion** to purchase two Portable Scene Lights for \$1,180. The funds for this purchase will come from GL 205-336-984.000. Support for the motion was given by Tom Tithof. Vote- Gary Keeler (yes), Linda Miller (yes), Mark Emmendorfer (yes), Fred Domine (yes), Tom Tithof (yes). Motion passed.

**Jaws of Life Fire Department-** Recommendation to purchase a battery powered set of Amkus Jaws of Life from Dingesfire Company for \$17,764.09.

Tom Tithof made a **Motion** to purchase a battery powered set of Amkus Jaws of Life from Dingesfire Company for \$17,764.09. Funds for the purchase will come from GL 206-337-984.000. Support for the motion was given by Linda Miller. Vote- Linda Miller (yes), Mark Emmendorfer (yes), Fred Domine (yes), Tom Tithof (yes), Gary Keeler (yes). Motion passed.

**Laptop Computers Fire Department-** Recommendation to purchase two laptop computers from I.T. Right for a total price of \$2,344.

Gary Keeler made a **Motion** to purchase two laptop computers from the I.T. Right for a total price of \$2,344. Funds for the purchase will be made available by transferring \$2,350 from GL 205-336-934.000 to GL 205-336-984.000. Support for the motion was given by Fred Domine. Vote- Mark Emmendorfer (yes), Fred Domine (yes), Tom Tithof (yes), Gary Keeler (yes), Linda Miller (yes). Motion passed.

**Extended Board Member Comments:** Tom Tithof asked when the Township was going to have an Open House for the new building. Supervisor Emmendorfer said he would like to wait until weather is nice outside. One of the fire bays could be opened up for refreshments.

**Citizens Comments:** Attorney Amanda Doyle said after discussing the ballot request with the representatives of Twin Township Ambulance Company, she has determined they are not asking for a “Special Assessment” in neighboring townships as discussed earlier but they are asking for a flat rate “Millage” on the ballot.

**Adjournment:** Gary Keeler made a **Motion** to adjourn the meeting. Support for the motion was given by Tom Tithof. Vote All yes. The meeting adjourned at 8:10 P.M.

Submitted by  
Fred Domine, Clerk

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**Fred Domine, Clerk**

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**Mark Emmendorfer, Supervisor**