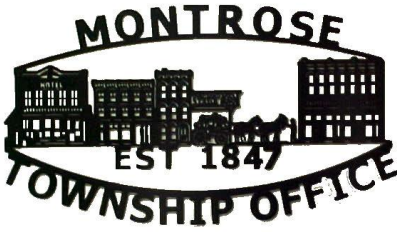


April 21, 2020



**Montrose Charter Township**  
11444 N. Seymour Rd, Montrose, MI 48457  
Phone (810) 639-2021 Fax (810) 639-3207

## Montrose Township Board Meeting

**DATE:** April 21, 2020

**TIME:** 6 p.m.

This meeting will be a teleconference call to stay within the Executive Order of Governor Whitmer. Anyone wishing to listen or ask questions must call the Montrose Township Office at 810-639-2021 to be transferred to the conference call.

The meeting began without The Pledge of Allegiance to the Flag.

**Roll Call:** Present – Mark Emmendorfer, Steve Schlicht, Mary Quast, Tom Tithof, Gary Keeler, Dar Eldred, Linda Miller.

**Agenda Approval:** Supervisor Emmendorfer asked if there were any changes or additions for the agenda. There were no changes or additions.

A **Motion** was made by Tom Tithof to approve the agenda. Support for the motion was given by Dar Eldred. Roll Call – Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes). Motion passed.

**Citizen's Comments:** None

**Minutes:** Supervisor Emmendorfer asked if there were any corrections or questions about the March 17, Board Meeting minutes. There were no questions.

Gary Keeler made a **Motion** to approve the minutes of the March 17, 2020 Board Meeting as presented. Support for the motion was given by Linda Miller. Roll Call – Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes), Mark Emmendorfer (yes). Motion passed.

**Treasurer's Report:** Treasurer Quast reported we have a new account at ELGA Credit Union and they are providing monthly reports.

**Presentation of Bills:** Supervisor Emmendorfer presented the bills for approval. Total for the month is \$422,410.43. Supervisor Emmendorfer commented on the size of the of the monthly amount which was due to the \$250,000 check to ELGA Credit Union to open the account. Another question was asked on the vehicle repair to one of the police cars

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**Mark Emmendorfer** – Supervisor **Steve Schlicht** – Clerk **Mary Quast** – Treasurer  
Township Trustees - **Gary Keeler** - **Tom Tithof** – **Linda Miller** – **Dar Eldred**

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due to deer damage, the bill was turned in late, that is why it is showing up on this month's statement. Tom Tithof asked on the check issued to the 70<sup>th</sup> District Court in Saginaw? Clerk Steve Schlicht explained that we had a citizen pay the police department cash for a bond and the District Court did not want to accept the cash – we receipted the amount in and issued a check to them.

Steve Schlicht made a **Motion** to pay the bills as presented. Support for the motion was given by Gary Keeler. Roll call: Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes). Motion passed.

**Reports:** Brent Run Landfill APM Mosquito Fire Department Police Department  
Building Department Senior Center Building and Grounds

All reports are on file with these minutes. Additional comments follow:

**Brent Run:** Tim Church reported they are trying to stay their social distances and only picking up their contracts.

**Fire Department:** Chief George Taylor said they are following the Governor's direction on social distances and the number of runs has dropped quite a bit.

**Police Department:** Police Chief Cochran corrected the report on the March list for Felony Arrests should only say 2 not 22.

**Building Department:** Supervisor Emmendorfer said the new inspector, Rob Kehoe, has a couple of things going on but since the cement distribution has dropped construction has slowed down. He is hopeful April 30, will get some of the businesses opened back up.

**Senior Center:** Supervisor Emmendorfer said the Senior Center is still closed due to the Covid-19 virus. They are delivering up to 57 lunches every day. Senior Center personal workers have been doing an outstanding job every day delivering to all out senior citizens.

**Building and Grounds:** The Cemetery had two full burials.

### **Business:**

#### **2019 Audit**

Barry Gaudette gave a report on the outcome of the audit. Everyone should have a copy of the audit report. His auditors' option is a good one. He discussed the highlights on page 4 of the audit.

- The Community Center Fund is separate from the General Fund and is reported as of September 30, 2019 (as required by the County)

- The combined Sewer and Water Fund Customers sales decreased by (\$24,253) from the prior year, a 4.2% decrease from the prior year.
- Impact fees in the Sanitary landfill decreased by \$338,344, a 41.9% decrease from the prior year.
- The contract with the City of Montrose for police services increased over the prior year by \$94,417, a 39.6% increase over the prior year.
- State revenue sharing from the State of Michigan increased by \$73,207, a 15.3% increase over the prior year.
- The net position related to the Township's governmental funds decreased by \$136,988 compared to the prior year net position.
- Operating expenditures for governmental funds increased by \$135,757, over the prior year.

He reported the Township's over-all net position is in good shape.

Barry called the boards attention to page 34 where a review of the budget and amended budget for 2019 can be studied. The accounting system is working good and internal controls are working well.

Barry stated that he did not give any findings in this audit.

Tom Tithof comments that it was great to have the time to look thru the audit report.

A **Motion** was made by Tom Tithof to approve the Annual Audit. Support for the motion was given by Dar Eldred. Roll Call – Gary Keeler (yes), Dar Eldred (yes) Linda Miller (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes). Motion passed.

### **Approval of Repair to Willard Rd. Bridge Deck in 2023**

The Board repair discussed and voted on the Willard Rd. Bridge last year, Genesee County Road Commission put in for Federal Funding last year and did not receive the funding for the project. They submitted another proposal this year which will be a little cheaper. It is an Epoxy Overlay for the Willard Road Bridge and our share would be \$975. the Board had approved the expense for last year but this is a new request for 2020. Trustee Eldred asked if the application will extend the life off the bridge.

A **Motion** was made by Dar Eldred to approve the \$975 for the Epoxy Overlay on the Willard Rd Bridge. Support for the motion was given by Gary Keeler. Roll Call – Dar Eldred (yes), Linda Miller (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes). Motion passed.

### **Request from the Montrose Area Chamber of Commerce**

The Montrose Chamber of Commerce would like to rent a pavilion in Barber Park for their 2<sup>nd</sup> Annual Rubber Duck Race, on August 29, 2020, from 11am to 5pm. The Duck Race would start at 2:30pm.

The Montrose Area Chamber of Commerce would like also like to include for following events with the Duck Race this year.

- Craft vendors
- Farmers market vendors
- A corn hole tournament
- Motorcycle club or bike club
- Two food trucks
- Other family-friendly activities such as face painting, balloon animals, etc.

Supervisor Emmendorfer recommended that the board reserve the whole park for this event and to not charge any fees. The Board advises them to have insurance for the event to cover us if anyone gets hurt during the event.

A **Motion** was made by Tom Tithof to reserve the whole park for the Chamber's Annual Rubber Duck Race and extra events. Support for the motion was given by Linda Miller. Roll Call – Linda Miller (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes). Motion passed.

**Extended Board Member Comments:**

Supervisor Emmendorfer asked if there were any comments.

Dar Eldred commented on the road side garbage pickup. Supervisor Emmendorfer commented they are running late due to missing employees, but to leave cans out front for the whole day.

Mary Quast – if you don't know she is working completely from home now I only come in a couple times a week. I have been working in the Water program working out some payment programs for our citizens. I can be contacted at home on my cell or through my home email address.

Tom Tithof commented the dumpster in the back of the hall is full.

Steve Schlicht – commented on the 2019 Audit – he would like to thank Barry for a great audit – he did a lot of work here at the hall and I would like to thank him for his work.

Mark Emmendorfer – thanked everyone for working with him on all the different things the Township had to do, hopefully the Township will be back to regular meeting next month but he is working to set up the video conferencing for next month – the burning ban will be off which will help.

**Citizen's Comments:** No Comments

**Adjournment:** Gary Keeler made a **Motion** to adjourn the meeting. Support for the motion was given by Dar Eldred. Vote - All yes. The meeting adjourned at 6:42 p.m.

Submitted by:  
Steve Schlicht, Clerk

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Steve Schlicht, Clerk

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Mark Emmendorfer, Supervisor