

May 15, 2018



Montrose Charter Township
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Montrose Township Board Meeting

PLACE:

Montrose Township Hall, 11444 N. Seymour Rd., Montrose, MI 48457

DATE:

May 15, 2018

TIME:

6 p.m.

The meeting began with The Pledge of Allegiance to the Flag.

Roll Call: Present- Linda Miller, Tom Tithof, Dar Eldred, Mark Emmendorfer, Fred Domine, Gary Keeler, Mary Quast. Absent- None.

Agenda Approval: Supervisor Emmendorfer asked to add two items to the agenda.

1. Quote from IT Right to revamp the Township's web-site.
2. Revise a section of the Township's Code of Ordinances.

Fred Domine made a **Motion** to add the two requested items to the agenda. Support for the motion was given by Tom Tithof. Vote- All yes. Motion passed.

Tom Tithof made a **Motion** to approve the agenda as amended. Support for the motion was given by Fred Domine. Vote- All yes. Motion passed.

Citizens Comments: None.

Minutes: Gary Keeler made a **Motion** to approve the minutes of the April 17, 2018 Board meeting as presented. Support for the motion was given by Linda Miller. Vote- All yes. Motion passed.

Treasurers Report: Mary Quast presented the Treasurer's report.

Revenue/Expenditure Report: Supervisor Emmendorfer presented the Revenue/Expenditure report and asked for questions. There were no questions.

Presentation of Bills: Supervisor Emmendorfer presented the bills for approval. Tom Tithof made a **Motion** to approve the bills as presented. Support for the motion was given by Linda Miller. Vote- Fred Domine (yes), Mary Quast (yes), Tom Tithof (yes),

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Mark Emmendorfer – Supervisor **Fred Domine** – Clerk **Mary Quast** – Treasurer
Township Trustees - **Gary Keeler** - **Tom Tithof** – **Linda Miller** – **Dar Eldred**

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Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes), Mark Emmendorfer (yes).
Motion passed.

Reports: Fire Department	Police Department	Twin Township
Building Department	Senior Center	Building & Grounds
Mosquito Abatement	Brent Run Landfill	

All reports are on file with these minutes. Additional comments follow;

Fire Chief Taylor said they received the new battery-powered Jaws of Life and they are ready to go.

Carolyn Birchmeier representing Twin Township Ambulance Company said they answered 59 calls in April. She said they have four new employees who completed their training and three new people recently started the program. She continued saying Twin Township will be contacting residents of the Township and the City seeking financial support for the ambulance service.

Tim Church of Brent Run Landfill said the landfill is now closed on Saturdays. The Monday through Friday hours are 7 a.m. - 4 p.m. for the landfill and 8 a.m.-3 p.m. for the residential drop-off bins. Tim added, "Effective immediately, all loads not "TARPED" will be turned away."

Tim said students from Grand Blanc High School Environmental Sciences class toured the facility and were very impressed by the relocation of the Brent Run Creek and the facility as a whole.

In conclusion, Tim thanked the Board for allowing the Landfill to provide refreshments for the Open House of the PSA building planned for 2-6 p.m. on Wednesday, May 16.

Business:

Mass Transportation Authority Presentation by Edward Burger- Mr. Burger described the transportation services offered by MTA. These include transportation of workers to their places of work in Lapeer, Oakland and Saginaw counties, transportation of the elderly and young children for medical and other appointments. Also included are evacuation services for disasters such as fires or flooding.

The MTA fleet consists of buses, vans and passenger type vehicles. Many of these vehicles are environmentally efficient and are fueled by diesel, propane or compressed natural gas (CNG).

Eagle Scout Nick Dexter's Park Project- In October of 2017, Nick made a presentation to the Board to construct two Sand Volleyball courts at Barber Park. Nick chose this project to obtain the rank of Eagle Scout. He received approval for the project from the Eagle Scout committee and is ready to proceed with the project. The volleyball courts will be

constructed south of the park road and east of pavilion two. Nick used a Power Point demonstration to illustrate the placement and size of the courts. The courts will be 70-feet long north to south and 60-feet wide east to west.

Nick acknowledged the following donations from members of the Montrose business community for his project: Tim Church, of Brent Run Landfill, has volunteered to assist Nick in removing the top soil from the area and moving it to an existing top soil storage area in the park. Brent Run will also furnish the plastic liner that will be placed under the sand; Newton Excavating will deliver the sand for the project; Iverson Lumber is donating the treated four-by-four timbers and cement cookies they will rest on for the nets and Home Depot is providing the rubber edging that borders the courts.

The Board discussed the project at length and a suggestion was made to place nine inches of sand over the liner rather than the proposed six inches. Nick said he would do this. It was also suggested to move the courts as far to the south as practical to allow more room between the courts and the parking lot.

Chip Seal Discussion- At last month's meeting a resident inquired about different size aggregate used for Chip Seal. Supervisor Emmendorfer said he went to the Road Commission and inquired about this and was told they use 29A limestone or 29A Slag depending on the current price. This year they are using 29A limestone. The Road Commission said the only difference between the two products is that the limestone tends to produce a little more dust.

Crack Seal Barber Park- The Board approved buying the crack seal material at the April meeting and it is on order. Supervisor Emmendorfer said the Road Commission will be applying the crack seal material to the Township roads and has agreed to crack seal the road, parking lots and walking trail in Barber Park for \$2,708.28. Emmendorfer also said he asked about having Township maintenance employees fill some of the larger cracks with cold patch prior to crack sealing and was told they could obtain the cold patch from the County.

Gary Keeler made a **Motion** to have Genesee County Road Commission Crack Seal the road, parking lot and walking trail in Barber Park at a cost of \$2,708.28. The money for this project will come from the Park Fund. Support for the motion was given by Dar Eldred. Vote- Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes), Mark Emmendorfer (yes), Fred Domine (yes). Motion passed.

Limestone for Cemetery Roads- Supervisor Emmendorfer said it was brought to his attention that the cemetery roads need a couple inches of limestone applied to them. Traffic has packed the existing limestone down and the roads are muddy when it is wet. Emmendorfer said it is estimated the roads will require about 600 tons of limestone to apply two-inches of stone to them. He obtained pricing on the limestone from Genesee County Road Commission (\$17.50/ton) and Wirtz Stone (\$18.81/ton). Buying the

limestone from the County will cost \$10,500. The Road Commission will deliver the limestone and spread it for \$8,355.84. Discussion followed.

Gary Keeler made a **Motion** to purchase and spread 600 tons of 22A limestone from the Genesee County Road Commission for the Cemetery roads at a total cost of \$18,855.84. The money for this purchase will come from the Cemetery Fund. Support for the motion was given by Dar Eldred. Vote- Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes), Mark Emmendorfer (yes), Fred Domine (yes), Mary Quast (yes). Motion passed.

Remove Waste Assessment from Parcel 13-34-400-013- Supervisor Emmendorfer requested removing the waste assessment for this parcel because the house has been demolished and no residence exists on the parcel.

Tom Tithof made a **Motion** to remove the Waste Assessment from parcel 13-34-400-013. Support for the motion was given by Gary Keeler. Vote- All yes. Motion passed.

Approval of preliminary list of delinquent water & sewer accounts for Summer Tax- Treasurer Mary Quast presented a list of residents who are delinquent in paying their water/sewer accounts. Mary asked for Board support for placing these delinquent amounts on the residents' respective Summer Tax bills.

Gary Keeler made a **Motion** to place the delinquent sewer/water account amounts on the Summer Tax bills of the respective property owners. Support for the motion was given by Fred Domine. Vote- Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes), Mark Emmendorfer (yes), Fred Domine (yes), Mary Quast (yes), Tom Tithof (yes). Motion passed.

Fire Department I am Responding Service Agreement- Supervisor Emmendorfer said the Fire Department has requested a subscription to IamResponding.com services. He asked Chief Taylor to explain the program to the Board members. Chief Taylor said 10 departments in the county have already subscribed to this program. The service is linked to the firefighter's personal cell phones. Each firefighter will receive notice of a fire call on their cell phone and they can use their cell phone to report whether they are responding. Based on their location, the program will provide their approximate time of arrival to the fire hall. This enables the chief to determine how many men he has responding to the call, how long it will take them and if it will be necessary to call on other departments for help. The program also provides all the contact information for each firefighter. Contact information is extremely important if a firefighter is injured at the scene and has to be transported. The program also provides the locations of fire hydrants in a given area. Normal subscription cost for the service is \$650 per year with a five-year contract plus a one-time set up fee of \$50 for the program. However, George said the company will waive some of the charges and provide the subscription for \$605 a year if signed up by the end of May. Chief Taylor said he would not have to ask for a budget increase to fund this service. He explained he will pay the cost out of the

department's professional services account and transfer money from the training and seminars account into the 805 account to cover the cost.

Tom Tithof made a **Motion** to subscribe to IamResponding with a five-year contract agreement at \$605 per year. Support for the motion was given by Dar Eldred. Vote- Dar Eldred (yes), Linda Miller (yes), Mark Emmendorfer (yes), Fred Domine (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes). Motion passed.

Fire Department Resignation- John Orme submitted a letter of resignation from the Fire Department. In his letter John said his work schedule has made it impossible for him to respond to emergency calls and prevents him from attending monthly training. John has faithfully been a member of the department for over 17 years and will be missed.

Gary Keeler made a **Motion** to accept the resignation of John Orme from the Montrose Township Fire Department. Support for the motion was given by Fred Domine. The resignation will be retroactive to May 1, 2018. Vote- All yes. Motion passed.

Police Department Resignation- Wayne Lutze III submitted a letter of resignation from the Police Department, dated April 12, 2018. Lutze said in his letter he has been offered the position of school liaison officer in Corunna.

Tom Tithof made a **Motion** to accept the resignation of Wayne Lutze III from the Montrose Township Police Department. Support for the motion was given by Linda Miller. Vote- All yes. Motion passed.

Budget Amendments (if needed) Clerk- Clerk Domine said it is necessary to increase GL line 101-103-920.000 (Electric and Gas) by \$54,000. This is a result of combining the Police Department, Fire Department and Administrative Offices into one building with one billing and having to pay utilities on the former buildings as well as the new PSA building through the month of April.

Tom Tithof made a **Motion** to increase GL line 101-103-920.000 by \$54,000. Support for the motion was given by Dar Eldred. Vote- Linda Miller (yes), Mark Emmendorfer (yes), Fred Domine (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes). Motion passed.

Clerk Domine requested an increase for GL line 101-265-920.001 (Water and Sewer) in the amount of \$1,300. This is necessary because of increased water and sewer usage at Barber Park.

Linda Miller made a **Motion** to increase GL line 101-265-920.001 by \$1,500. Support for the motion was given by Tom Tithof. Vote- Mark Emmendorfer (yes), Fred Domine (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes). Motion passed.

Township Web-site refresh by IT Right- The Township's present web-site has become outdated and is hard to manage and use. IT Right gave the Township a quote of \$2,000 to update and improve the functionality of the web-site.

Fred Domine made a **Motion** to contract with IT Right to refresh the Township's web-site. Their quote to do this is \$2,000. Support for the motion was given by Gary Keeler. Vote- Fred Domine (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes), Mark Emmendorfer (yes). Motion passed.

Ordinance 18-229 (Minor in Possession)- This Ordinance amends Section 02 of Chapter 132 of the Montrose Township Code of Ordinances by changing the penalty for a Minor in Possession from a Misdemeanor to a Civil Infraction.

Tom Tithof made a **Motion** for this to be the first reading of Ordinance 18-229 *An Ordinance Amending Chapter 132 of the Montrose Charter Township Code of Ordinances by the addition of Language Providing the Penalty for a Minor in Possession Citation as a Civil Infraction.* Support for the motion was given by Dar Eldred. Vote- Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes), Mark Emmendorfer (yes), Fred Domine (yes). Motion passed.

Ike Fabela Birthday request- The Township has been asked to place a HAPPY BIRTHDAY message on its digital sign for resident Ike Fabela's 100th birthday on June 6, 2018. It is not Township policy to acknowledge birthdays on our sign but because it is Ike's 100th birthday and he is a WWII veteran, Supervisor Emmendorfer asked the Board to make an exception.

Fred Domine made a **Motion** to have a Happy Birthday message on the Township's digital sign for Ike Fabela's 100th birthday on June 6, 2018. Support for the motion was given by Tom Tithof. Vote- All yes. Motion passed.

Extended Board Member Comments: Supervisor Emmendorfer reminded everyone to attend the PSA building Open House 2-6 p.m. Wednesday, May 16.

Citizens Comments: None

Adjournment: Gary Keeler made a **Motion** to adjourn the meeting. Support for the motion was given by Dar Eldred. Vote- All yes. The meeting adjourned at 7:20 p.m.

Submitted by:
Fred Domine, Clerk

Fred Domine, Clerk

Mark Emmendorfer, Supervisor