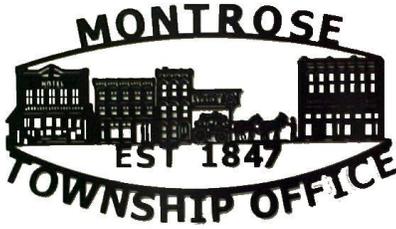


June 18, 2019



**Montrose Charter Township**  
11444 N. Seymour Rd, Montrose, MI 48457  
Phone (810) 639-2021 Fax (810) 639-3207

## **Montrose Township Board Meeting**

**DATE:** June 18, 2019

**TIME:** 6 P.M.

The meeting began with The Pledge of Allegiance to the Flag.

**Roll Call:** Present- Mark Emmendorfer, Steve Schlicht, Mary Quast, Tom Tithof, Gary Keeler, Dar Eldred, Linda Miller

### **Agenda Approval:**

Supervisor Emmendorfer said two additional topics needed to be added to the agenda: Agenda item nine will be regarding the Treasurer's water/sewer billing invoices to be added to the summer taxes; and agenda item ten concerns the Police Chief's contract. These agenda topics will become items nine and ten and budget amendments would then become agenda item number 11.

Gary Keeler made a **Motion** to add items nine and ten to the agenda regarding water/sewer billing and the Police Chief's contract. Support for the motion was given by Steve Schlicht. Vote - All yes. Motion passed.

Supervisor Emmendorfer asked for approval of the revised agenda.

Tom Tithof made a **Motion** to approve the revised agenda containing the two new agenda items. Support for the motion was given by Dar Eldred. Vote - All yes. Motion passed.

**Citizen's Comments:** There were no comments.

**Minutes:** Gary Keeler made a **Motion** to approve the minutes of the May 21, 2019, Board Meeting as presented. Support for the motion was given by Linda Miller. Vote - All yes. Motion passed.

**Treasurer's Report:** Treasurer Quast said taxes will be in the mailbox the first week of July.

**Revenue/Expenditure Report:** There were no questions or comments.

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**Mark Emmendorfer** – Supervisor **Steve Schlicht** – Clerk **Mary Quast** – Treasurer  
Township Trustees - **Gary Keeler** - **Tom Tithof** – **Linda Miller** – **Dar Eldred**

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**Presentation of Bills:** Supervisor Emmendorfer presented the bills for approval. Total for the month is \$290,347.19

Tom Tithof made a **Motion** to pay the bills as presented. Support for the motion was given by Linda Miller. Roll call: Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes), Mark Emmendorfer (yes), Steve Schlicht (yes). Motion passed.

**Reports:** Fire Department Police Department Building Department Senior Center  
Building and Grounds Brent Run Landfill

All reports are on file with these minutes. Additional comments follow:

Supervisor Emmendorfer informed the Board that Tim Church from Brent Run Landfill would not be present at the meeting.

**Fire Department:** Chief George Taylor was absent due to a fire training session.

**Police Department:** Chief Cochran provided May Police Department statistics.

**Building Department:** The Building Inspector provided monthly statistics for May.

**Senior Center:** Supervisor Emmendorfer said in the month of May the Senior Center served 698 seniors. Director Sara Warren is working to bring new programs to the Center such as chess, country line dancing, etc. The monthly breakfast is successful. The next breakfast is July 11 - pancakes will be served.

**APM Mosquito** – Brian Gramer, of APM Mosquito, reported mosquito stats to the Board. “Montrose is a ‘problem child’ as far as mosquitoes,” said Gramer. Rainfall since May 20 increased the hatch of mosquitoes. All this rain makes it difficult because there is a greater amount of standing water. He said they have finished distributing 365-pounds of larvicide and dispatched a crew and trucks to work on spraying ditches only. APM is working to get the “summer flood water mosquito” under control. APM dispatched four trucks in the four quadrants of the Township. They typically spray one ounce per acre – seven ounces emit; however, they increased the dosage to two ounces. He said there are 132 residents considered “off-road” which means APM has permission to spray in the resident’s back 20 acres or on their two-track trail. Since Memorial Day, private properties have been avoided because conditions are too wet. He acknowledged many residents are frustrated (and patient), but with so much rain in a short timeframe it’s going to happen, he said. APM’s goal is to keep working up to the Fourth of July holiday to get as much larvicide sprayed as possible.

**Trustee Eldred** asked if there is anything, he can do in his own yard to help reduce mosquitoes? Gramer responded that he should call APM and get on the list for service. In the meantime, he recommends using Cutter products which can be attached to the end

of a hose and sprayed on the yard. These are not as potent as APM's products but it can offer some relief.

**Trustee Tithof** inquired about standing water puddles – when the puddle goes down are there eggs in the section where APM treated it? Then when it fills back up again after a rainfall, do those eggs hatch?

Gramer said last year the drought conditions lasted three months. He said the majority of species are dormant for three to five years before they come in contact with water. So, millions of eggs touched the water in the past few weeks and that explains the significant amount of hatch because they didn't come to life last year.

**Supervisor Emmendorfer** asked how long is it taking to get to residents who call for a barrier treatment? Gramer said 24-48 hours. Weather permitting, he said. If APM can't get out there in 24-48 hours, they make contact with the resident to inform them.

**Building and Grounds:** Supervisor Emmendorfer reported there were two burials; four foundations installed; several shrubs and trees removed; several memorials straightened; eight pavilion rentals and one pier rental.

**Trustee Tithof** commented, the tree removal crew did a good job removing the dead tree from the cemetery. Supervisor Emmendorfer added they also removed six stumps.

**Brent Run Landfill:** No report.

#### **Business:**

**2018 Audit Review (Barry Gaudette)** - Supervisor Emmendorfer introduced auditor Barry Gaudette.

Gaudette reported there were some adjustments made, similar to other audits in the past. He noted the biggest change centered on the Township having the new PSA building for the whole year. The governmental net position went up \$2 million because of the new building—that's the loan added on this year. He said all the Township's funds have a positive fund balance; no department is negative. Highlights include all funds are \$150,000 positive. The sanitary landfill has \$1.6 million in it, which reflects this area being reduced by about \$100,000 for the Township. He indicated the number will go down 50-60-percent each year. He made a comparison of this year's revenue/expense funds to last year's and the comparisons are not that much different. The main items which stand out are the impact fund, the building and government loan. He said this year was called a 'single-audit' – (because of the bond) which means this type of audit is done when a jurisdiction has \$750,000 in double dollars – and the Township has that because of its \$3 million bond. He said everything else looks good regarding the audit.

**Clerk Schlicht** complimented auditor Barry Gaudette's work and his efforts.

Supervisor Emmendorfer asked if there were any questions about the audit. There were no questions.

Gary Keeler made a **Motion** to accept the 2018 audit as presented. Support for the motion was given by Linda Miller. Roll call: Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes), Mark Emmendorfer (yes). Motion passed.

**Discussion on new Three-Year Contract with Barry Gaudette**

Supervisor Emmendorfer said Auditor Barry Gaudette presented the Township with a proposal for a three-year contract to perform audits for the next three years for \$10,750 per year (2019, 2020 and 2021). This is on the agenda for the Board to discuss and determine whether or not to accept or request bids.

**Trustee Tithof** inquired what the audit rates were last year? Tithof said he is happy with the auditor's presentation.

**Clerk Schlicht** reported about a \$1,000 difference from last year's audit fee.

**Supervisor Emmendorfer** said several years ago the Township utilized another firm and the price was around \$17,000.

Board members discussed the audit rates, audit compliance for municipalities, etc.

Tom Tithof made a **Motion** to lock in the auditor Barry Gaudette for the next three years at a rate of \$10,750 per year. Support for the motion was given by Gary Keeler. Roll call: Linda Miller (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (no). Motion passed.

**Second Reading of Amended Public Works Ordinance/General Provision 50.03 Rental Property**

Supervisor Emmendorfer said there are no corrections or changes on this topic from the May meeting.

Gary Keeler made a **Motion** to accept the General Provision for Ordinance 50.03 Rental Property of Amended Public Works. Support for the motion was given by Tom Tithof. Roll call: Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes). Motion- passed.

**Fourth of July Fireworks Celebration**

Supervisor Emmendorfer said the Montrose Patriots has sponsored a Fourth of July fireworks celebration for the past few years. The Township donates \$500 per year; does the Board want to do this again?

Tom Tithof made a **Motion** to donate \$500 to the Montrose Patriots for the purpose of supporting the Fourth of July fireworks celebration. Support for the motion was given by Dar Eldred. Roll call: Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes). Motion passed.

**Fire Equipment Associates Quote for Fire Hose Replacement** - Supervisor Emmendorfer said the Fire Department recently had its annual fire hose inspection. Some portion of the hoses did not pass the inspection. Chief Taylor put a request together for various fire hoses to be replaced (*1-3/4-inch, 2.5-inch and 5-inch hoses*) at a cost of \$1,495.

Gary Keeler made a **Motion** to spend \$1,495 on the replacement of fire hoses for the Fire Department. Support for the motion was give by Dar Eldred. Roll call: Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes), Mark Emmendorfer (yes). Motion passed.

**Genesee County Road Commission (GCRC) Cost of Asphalt Repair** - Supervisor Emmendorfer said in the past the GCRC Garage Crew goes out and performs asphalt repair on the portions of the road which are in poor condition. Potholes and sections of crumbling asphalt are cut out and replaced. This extra asphalt work is done so when the overlay is installed it will allow a longer life for the road. Recently, such asphalt repairs on Dodge Road were gifted to the Township, however, upcoming repairs to be completed on Seymour Road will result in an \$8,840 charge to the Township.

Dar Eldred made a **Motion** to put \$8,840 from the General Fund into the Road Budget to cover the asphalt expenses on Seymour Road. Support for the motion was given by Steve Schlicht. Roll call: Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes). Motion passed.

**Senior Center Annex Funding** – Supervisor Emmendorfer gave the Board an update on the Senior Center Annex renovations. A portion of this building will be used for seniors, another area for an ambulance company, and a final section is being renovated to be considered for a future tenant/organization to use.

With various entities using it, the Township is considering creating separate heating/cooling control options. Supervisor Emmendorfer said Staley's is recommending the furnace and air condition unit be installed as two zones. This would allow the Senior Center to operate their heating/cooling separately. This involves extra duct work and a control panel. He reported the walls are up in the handicapped-accessible bathroom. Other areas still under construction involve installing insulation and drywall. Supervisor Emmendorfer requests the Board to consider transferring \$15-20,000 from the Impact Interest Fund to the Senior Center Annex Fund. This will help to purchase materials.

Eventually, a handicapped- accessible door will need to be installed and cement work near the entrance is in need of repairs for wheelchair access.

Board members discussed the renovations and funding. Supervisor Emmendorfer answered questions regarding the project.

Dar Eldred made a **Motion** to transfer \$25,000 from Impact Interest Fund to be used at the Senior Center Annex. Support for the motion was given by Steve Schlicht. Roll call: Linda Miller (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes). Motion passed.

**Appointment of Alternate for Zoning Board of Appeals** – Supervisor Emmendorfer said Kris O’Neal, a resident who lives on Dodge Road, has volunteered to serve as an alternate for the Zoning Board of Appeals.

Gary Keeler made a **Motion** to appoint Kris O’Neal as an alternate Zoning Board of Appeals Member. Support for the motion was given by Linda Miller. Vote - All yes. Motion passed.

**Treasurer’s water/sewer billing invoices to be added to summer taxes** – Supervisor Emmendorfer and Treasurer Quast informed the Board about 22 delinquent water/sewer accounts for 2019. Also, two culvert replacements and tire removal fees are in need of placement on the summer tax bills.

**Trustee Tithof** inquired about residents who repeatedly have their delinquent bills added onto their summer tax bills and wondered if there is some benefit from doing this? Treasurer Quast said it is figured into their escrow payments. Supervisor Emmendorfer said there is no advantage because they pay late fees. Treasurer Quast added there is administrative fees on the late accounts, too.

Gary Keeler made a **Motion** to apply 22 delinquent water/sewer accounts to summer tax bills, along with the two culverts and tire removal invoices. Support for the motion was given by Tom Tithof. Roll call: Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes), Mark Emmendorfer (yes). Motion passed.

**Police Chief Cochran’s contract** – Supervisor Emmendorfer explained Jamie Cochran has been serving as the interim Chief of Police for almost two years. Chief Cochran is ready to accept the position as Chief. The contract is for \$61,000 and other benefits granted in the contract.

Tom Tithof made a **Motion** to approve the contract for Jamie Cochran to serve as the Montrose Township Chief of Police. Support for the motion was given by Dar Eldred. Roll call: Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes). Motion passed.

**Budget Amendments (if needed) Clerk –**

Supervisor Emmendorfer said last October an architectural drawing/rendition of the Senior Center was completed for \$1,250. This rendition was related to the timeframe when the Board discussed adding an addition to the Senior Center using Community Development Block Grant (CDBG) funds. At that time the Board approved the payment of the bills, however, an official motion and roll call to pay for the rendition needs to be recorded.

Steve Schlicht made a **Motion** to approve payment for \$1,250 for the Senior Center architectural rendition improvements previously considered with CDBG funds. Support for the motion was given by Linda Miller. Roll call: Tom Tithof (yes) Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes). Motion passed.

**Supervisor Emmendorfer** explained two police officers have joined the Montrose Township Police roster which means additional funds are needed to cover their health care expenses and an increase in the current COPS Trust Health Insurance premiums necessitates an increase of \$40,000 from the General Fund to the Police Health Insurance Fund.

Tom Tithof made a **Motion** to move \$40,000 from the General Fund to the Police Health Insurance Fund (Line item 207-301-910-000) to cover new Police Department employee expenses and the recent increase in premiums. Support for the motion was given by Linda Miller. Roll call: Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes) Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes). Motion passed.

**Extended Board Member Comments:**

**Trustee Miller** said the Farmers' Market opened with success on June 6. The next Farmers Market date is July 11.

**Supervisor Emmendorfer** added the Senior Center congregate meals for those 60 and older in Genesee County has been \$2 per meal (under 60 and outside of Genesee County it is \$3.50) Beginning July 1, 2019 –the rates will be \$3 for Genesee County residents and \$6 for those living outside of Genesee County.

He invited those interested to a question-and-answer session regarding Senior Center programs in Genesee County 9-10:30 a.m. on Thursday, June 27, at the County Administration Building on the third floor in the auditorium, 1101 Beach Street, in Flint.

**Trustee Tithof** asked if the Senior Center gets a good response on donations for meals?

**Supervisor Emmendorfer** responded no, Genesee County residents already pay for Senior Center expenses through the senior millage money on taxes. However, those living outside of Genesee County must pay for meals. The Montrose Senior Center has a donation box for those desiring to contribute. Senior Services claims it is \$6 per meal to provide food and to bring it to Montrose Township Senior Center.

**Supervisor Emmendorfer** informed the Board about the Notice of Letting and Notice of Day of Review of apportionments regarding the Misteguay Creek Intercounty Drain. He explained Genesee County's portion is 18-percent, Shiawassee County's portion is 42-percent and Saginaw County covers the remaining 40-percent. The entire reconstruction of this drain is estimated to be \$4-6 million. He said the meetings regarding this will be: Notice of Letting: 10 a.m. Tuesday, June 25 at Albee Township Hall, 10645 East Road, in Burt.

Notice of Day of Review of Apportionments: In Genesee County - 9 a.m.-5 p.m. Tuesday, July 9, at 4608 Beecher Road, in Flint.

**Citizen's Comments:** Dan Hill asked for the date of the County Senior Center Hearing to be repeated.

**Adjournment:** Tom Tithof made a **Motion** to adjourn the meeting. Support for the motion was given by Dar Eldred. Vote - All yes. The meeting adjourned at 7 p.m.

Submitted by:  
Steve Schlicht, Clerk

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Steve Schlicht, Clerk

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Mark Emmendorfer, Supervisor