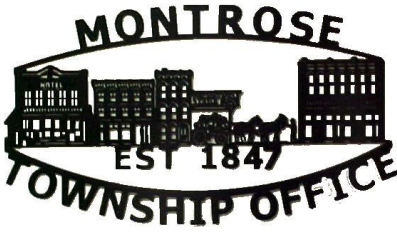


July 17, 2018



Montrose Charter Township
11444 N. Seymour Rd, Montrose, MI 48457
Phone (810) 639-2021 Fax (810) 639-3207

Montrose Township Board Meeting

PLACE:

Montrose Township Hall, 11444 N. Seymour Rd., Montrose, MI 48457

July 17, 2018

6 P.M.

The meeting began with The Pledge of Allegiance to the Flag.

Roll Call: Present- Mark Emmendorfer, Fred Domine, Mary Quast, Tom Tithof, Gary Keeler. Absent- Dar Eldred, Linda Miller.

Agenda Approval: Supervisor Emmendorfer requested adding two items to the agenda. They are; Election Worker Wage Increase and City of Montrose Tower Easement Proposal.

Tom Tithof made a **Motion** to add these two items to the agenda. Support for the motion was given by Gary Keeler. Vote- All yes. Motion passed.

Fred Domine made a **Motion** to approve the amended agenda. Support for the motion was given by Tom Tithof. Vote- All yes. Motion passed.

Citizens Comments: None.

Minutes: Gary Keeler made a **Motion** to approve the minutes of the June 19, 2018 minutes as presented. Support for the motion was given by Tom Tithof. Vote- All yes.

Treasurers Report: Mary Quast reported eight delinquent water customers enrolled in a payment plan to bring their bills to current status. Three of these customers are now current and she is working to bring the five remaining accounts to a current status.

Revenue/Expenditure Report: Supervisor Emmendorfer presented the Revenue/Expenditure report and asked if anyone had questions. There were no questions.

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Mark Emmendorfer – Supervisor **Fred Domine** – Clerk **Mary Quast** – Treasurer
Township Trustees - **Gary Keeler** - **Tom Tithof** – **Linda Miller** – **Dar Eldred**

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Presentation of Bills: The bills were presented for approval. Tom Tithof made a **Motion** to approve the bills as presented. Support for the motion was given by Fred Domine. Vote- Mary Quast (yes), Tom Tithof (yes) Gary Keeler (yes), Mark Emmendorfer (yes), Fred Domine (yes). Motion passed.

Reports: Fire Department	Police Department	Twin Township
Building Department	Senior Center	Building & Grounds
Mosquito Abatement	Brent Run Landfill	

All reports are on file with these minutes. Additional comments follow:

Fire Chief Taylor said calls are down for the year in spite of all the dry weather.

Tim Church reported it has been a quiet month for Brent Run Landfill. They are not doing any major construction this summer.

Tom Tithof asked if all gas wells were connected. Tim said all wells are connected and the only flare that is burning at the present time is the enclosed flare which can't be seen from the road.

Business:

Montrose Community Schools Superintendent Introduction (Dr. Linden Moore)- Dr. Moore introduced himself and said I am commonly known as "Bo." He said he has been going throughout the community introducing himself at various clubs and organizations and letting people know he is looking forward to working with them. Dr. Moore said he is a lifelong resident of the community, attended school here K-12 grades, taught in the system, served as middle school principal, high school principal and is now superintendent. He said he is thankful for the support the people of the community have shown him and now it is time to get down to work. Lastly, he said he is looking forward to working with the Township as much as possible.

Tom Tithof asked Moore about school enrollment numbers. Moore said enrollment numbers are good. The School of Choice is bringing in a lot of new faces and the Kindergarten already has a hundred students signed up for the coming year.

Montrose Historical Society Presentation of Historical Marker (Joe Follett)- Supervisor Emmendorfer introduced Joe Follett the current president of the Montrose Historical Society. Follett said the Society applied for a Historical marker for the church (Church on the Hill) at the Montrose Township Cemetery four years ago after receiving approval to do so from the Township Board. He said working with the State of Michigan has been a real experience. The marker is a two-sided "Michigan Historic Site Plaque." One side is titled "Montrose Township Cemetery" and gives a short history of the cemetery. The other side of the Plaque is titled "Montrose Methodist Protestant Church" and gives a short history of the Church on the Hill.

Follett said a dedication ceremony for the plaque will be held inside of the Church on the Hill at 11 a.m. on Saturday September 15, 2018.

Fred Domine made a **Motion** to approve the dedication ceremony for the Historical Plaque at 11 a.m. on September 15, 2018. Support for the motion was given by Tom Tithof. Vote- All yes. Motion passed.

Approval of Ditching Project on 11000 Block of Wilson Rd- Supervisor Emmendorfer explained that after everything was approved for the Township's 2018 Road Program it was discovered there was \$5,517.37 of 50/50 money from the Road Commission that was not used. Rather than turn this money back to the Road Commission I am requesting using the money for a ditching project on Wilson Road from 11215 to 11465. The total cost of the project is \$11,034.74. Because of the 50/50 money the Township's cost will be \$5,517.37. Gary Keeler made a **Motion** to approve the ditching on Wilson Road from 11215 to 11465 at a cost of \$5,517.37 to Montrose Township. Support for the motion was given by Tom Tithof. Vote- Tom Tithof (yes), Gary Keeler (yes), Mark Emmendorfer (yes), Fred Domine (yes), Mary Quast (yes). Motion passed.

Appointment of ZBA alternates- Supervisor Emmendorfer explained the ZBA (Zoning Board of Appeals) need for two alternate members. These are appointed positions to the ZBA in the event one of the regular members is absent. The vacancies for the two positions was advertised in the Tri-County Citizen and two people applied. They are Kathleen Swart and Robert Lannoy.

Gary Keeler made a **Motion** to appoint Kathleen Swart as Alternate (one) and Robert Lannoy as Alternate (two). Support for the motion was given by Tom Tithof. Vote- All yes. Motion passed.

Approval of Easement for Surface Water Runoff- The Genesee County Drain Commission has requested an easement across the Township's property on the East side of the Flint River. The easement is along a natural occurring drain which would handle surface runoff water from the River Glenn Assisted Living facility that is under construction on M-57. The easement will be 100 feet long by 66.5 feet wide and allow the Drain Commission access to the natural drain in the event maintenance to it becomes necessary.

The Township purchased this property with a Michigan DNR grant for future development of the park. Supervisor Emmendorfer said he contacted the DNR to make sure we could grant the easement. Michael Chuff of the DNR said he did not have an issue with the easement as long as it does not interfere with the properties use as an outdoor recreational site.

Gary Keeler made a **Motion** to approve an easement to the Genesee County Drain Commission across the Township's property on the East side of the river at M-57, The

approximate size of the easement being 100 feet by 66.5 feet. Support for the motion was given by Tom Tithof. Vote- All yes. Motion passed.

Approval of Agreement for Training with Genesee County Sheriff EMS Training- The Montrose Township Fire Department is requesting approval to enter into a training agreement with the Genesee County Sheriff's Office for Emergency Medical Services (EMS) continuing education classes for EMS providers. Chief George Taylor said this agreement will save the Township about \$1,100 per year.

Gary Keeler made a **Motion** to allow the Montrose Township Fire Department to enter into an agreement with the Genesee County Sheriff's Department to provide EMS training for Montrose Township. Support for the motion was given by Tom Tithof. Vote- All yes. Motion passed.

Professional Services Proposal for Senior Center Project- Supervisor Emmendorfer explained the Township has obtained a Community Development Block Grant (CDBG) grant to replace the roof on the Senior Center. A local roofer gave the township a preliminary estimate of \$15,000 to complete the project. Because the money is a grant from CDBG the Township is required to adhere to a stringent bidding process for the project. Emmendorfer said he requested a proposal from Wade Trim to administer the bidding and progress of the project. Their Proposal came in at \$10,500 to administer an anticipated \$15,000 project. Emmendorfer said he then contacted Spicer Engineering for the same proposal and their proposal price was \$5,000. Emmendorfer said he thought both of these prices were excessive to administer a \$15,000 project. He said he contacted Sheila Taylor of the Metropolitan Planning Commission and she has agreed to help "walk him through the process." Therefore, he is suggesting the Board not take any action on this item.

Election Worker Pay Increase- Supervisor Emmendorfer presented a request from Clerk Fred Domine for a raise for the Township's election workers. They have not had an increase in pay in eight years. These people work a very long and sometimes stressful day. Precinct Chairpersons usually work a 15.5 hour day. They currently receive \$150. Precinct Inspectors usually work a 14.5 hour day. And currently receive \$130. Domine requested a wage increase to \$165 for Chairpersons and \$140 for Election Inspectors. Domine also presented pay information from sixteen other Genesee County jurisdictions supporting his request.

Discussion followed.

Gary Keeler made a **Motion** to grant the requested wage increases of \$165 and \$140 respectively for chairpersons and election workers. Support for the motion was given by Tom Tithof. Vote- Gary Keeler (yes), Mark Emmendorfer (yes), Fred Domine (yes), Mary Quast (yes), Tom Tithof (yes). Motion passed.

City of Montrose request- The City of Montrose’s tornado siren is located at their former office building site. The former office building is adjacent to the Montrose Township Senior Center. The office building site is for sale and the City does not wish to move their siren. The City of Montrose is proposing to sell the Township a ten-foot-wide by 145-foot-long parcel of property adjacent to the Montrose Senior center for \$1. This piece of property would then be used as an access drive to perform maintenance service on the tornado siren.

Discussion followed.

The consensus of the Board members was that the parcel should be 15 feet wide to provide room for large boom trucks.

Tom Tithof made a **Motion** to agree to purchase a “**15-foot**” by **145-foot** parcel of property from the City of Montrose for the sum of \$1 for maintenance of their siren if the City made this request to the Township. Support for the motion was given by Gary Keeler. Vote- All yes. Motion passed.

Budget Amendments (if needed) Clerk- No Budget Amendments.

Extended Board Member Comments: None

Citizens Comments: None

Adjournment: Gary Keeler made a **Motion** to adjourn the meeting. Support for the motion was given by Tom Tithof. Vote- All yes. The meeting adjourned at 6:45 p.m.

Submitted by,
Fred Domine, Clerk

Fred Domine, Clerk

Mark Emmendorfer, Supervisor