



**Montrose Charter Township**  
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## Montrose Township Board Meeting

**DATE:** OCTOBER 15, 2019

**TIME:** 6 p.m.

The meeting began with The Pledge of Allegiance to the Flag.

**Roll Call:** Present – Mark Emmendorfer, Steve Schlicht, Mary Quast, Tom Tithof, Gary Keeler, Dar Eldred, Linda Miller. All present.

**Agenda Approval:** Supervisor Emmendorfer asked if there were questions or additions on the agenda.

A **Motion** was made by Tom Tithof to approve the agenda as presented. Support for the motion was given by Linda Miller. Vote - All yes. Motion passed.

**Citizen's Comments:** Supervisor Emmendorfer invited comments from citizens. There were no comments.

**Minutes:** Supervisor Emmendorfer asked if there were any corrections or questions about the September 17, 2019, Board Meeting minutes. There were no questions.

Gary Keeler made a **Motion** to approve the minutes of the September 17, 2019, Board Meeting. Support for the motion was given by Tom Tithof. Vote - All yes. Motion passed.

**Treasurer's Report:** Treasurer Quast said all summer taxes were due on September 16. At this time interest is being applied and taxes can be paid at the Township Office through Feb. 28, 2020. She provided statistics in her Treasurer's report. She said she is currently working on preparing the winter taxes to submit to the County and printing company.

**Revenue/Expenditure Report:** There were no questions or comments.

**Presentation of Bills:** Supervisor Emmendorfer presented the bills for approval. Total for the month is \$199,974.55

Page 1 of 5

**Mark Emmendorfer** – Supervisor **Steve Schlicht** – Clerk **Mary Quast** – Treasurer  
Township Trustees - **Gary Keeler** - **Tom Tithof** – **Linda Miller** – **Dar Eldred**

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Tom Tithof made a **Motion** to pay the bills as presented. Support for the motion was given by Linda Miller. Roll call: Linda Miller (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes). Motion passed.

**Reports:** Brent Run Landfill APM Mosquito Fire Department Police Department  
Building Department Senior Center Building and Grounds

All reports are on file with these minutes. Additional comments follow:

**Brent Run:** Tim Church contacted Supervisor Emmendorfer prior to the meeting to state he did not have anything new to report.

**APM Mosquito:** APM representative, Brian Gramer, provided Board Members a two-page synopsis and summary spreadsheet of the 2019 mosquito season. Highlights include: Fogging application applied to 930 Ultra Low Volume (ULV) miles; 359 residential barriers were sprayed; 469 acres of standing water was treated and 539 calls were handled. Gramer said he'll report back in the 2020 mosquito season.

Trustee Tithof asked Gramer about neighbors with shut-off notices who live next to a home wanting barrier treatment. He also asked if the shut offs were more agricultural or residential.

Gramer said "backpack fogging treatments" are used for more control. He said Montrose Township has more residential shut-off requests than agricultural.

Trustee Eldred inquired about any residual effects from the chemicals and products being used to treat mosquitos?

Gramer said the larvicide used is BTI (short for Bacillus Thuringiensis subspecies Israelensis) because of its naturally occurring bacterium. BTI produces toxins that kill the insects. BTI is not harmful to people, animals or the environment when used correctly. APM endorses this product and they have used it for 21 years.

**Fire Department:** Chief George Taylor reported in honor of Fire Prevention Week (Oct. 6-12) four firefighters volunteered their time to present a fire safety presentation to 310 Carter Elementary students. He also reported the Fire Department participated in the Montrose High School Homecoming Parade on Friday, October 11.

**Supervisor Emmendorfer** inquired about the status of the \$180,000 joint grant from Federal Emergency Management Agency (FEMA) awarded to Montrose Township and the City of Flushing Fire Departments for the Self-Contained Breathing Apparatus (SCBA) kits – which is a positive-pressure, respiratory protective device that delivers air to the wearer via an "airline" connected to a remote breathable air source. This grant will allow the two departments to purchase 44 units to be used by first responders.

Chief Taylor said the bids were sent to City of Flushing and will be opened on Tuesday, October 29. Chief Taylor plans to be present when the bids are opened. Final approval will be needed from City of Flushing.

**Police Department:** Chief Cochran was absent, however Officer Eric Abbey sat in for the Chief.

**Building Department:** Monthly statistics for October were reviewed.

**Senior Center:** Supervisor Emmendorfer reported the contract between Genesee County Senior Services and Montrose Township was approved by the Board of Commissioners. He said in the month of September 608 senior citizens visited the Center. On Sept. 4, seniors participated in a year-end picnic with corn hole and other outdoor games. Director Sara Warren hosted five other Senior Centers from the Northern Tier to play horseshoes in the pentathlon for a traveling trophy. The interior of the Senior Center will be painted Nov. 1-3 and the annual Thanksgiving Harvest Dinner, sponsored by Tri-County Arbor Gleaners will be Nov. 20.

**Building and Grounds:** The Cemetery had five burials in the month of October. Three foundations were installed; one tree removed/ three graves were leveled and one memorial was straightened. Pavilions were rented twice and the floating docks and skid pier were removed from the Flint River for the winter season.

**Business:**

**Building and Grounds Truck Quote:**

Supervisor Emmendorfer explained the 2008 Building and Grounds snow plow truck is wearing out and is ready for replacement. It was purchased with money from the Cemetery Fund and Supervisor Emmendorfer recommends, if a new truck is purchased, the funds should come from the Park Fund. Supervisor Emmendorfer said Trustee Eldred sought prices and information for the Board to review and compare regarding the purchase of a new truck with a snow plow package for the Building and Grounds Department. Board Members spent time discussing pros and cons of both options.

**2020 Chevrolet 4X4 Pick-Up with equipment = \$35,423**

**2020 Ford 4X4 Pick-Up with equipment = \$34,044**

A **Motion** was made by Gary Keeler to purchase the 2020 Ford Pick-Up snow plow utility package for \$34,044, and to have the funds come from the Park Fund. Support for the motion was given by Linda Miller. Roll call: Mary Quast (no), Tom Tithof (no), Gary Keeler (yes), Dar Eldred (no), Linda Miller (yes), Mark Emmendorfer (yes), Steve Schlicht (no). Motion failed.

A **Motion** was made by Tom Tithof to purchase the 2020 Chevrolet 4X4 Pick-Up with snow plow utility package for \$35,423, with money from the Park fund. Support for the

motion was given by Dar Eldred. Roll call: Mary Quast (yes), Tom Tithof (yes), Gary Keeler (no), Dar Eldred (yes), Linda Miller (yes), Mark Emmendorfer (yes), Steve Schlicht (yes). Motion passed.

**Building and Grounds Service Box Quote:** Supervisor Emmendorfer explained to the Board the option of installing a stainless-steel utility service box on the new truck. The cost would be \$7,017.56 to remove the old box and install the new one. Board Members discussed the need or lack of need to have the box installed. It was determined to take no action on purchasing a service box.

**Senior Center Annex Update and Ceiling Quote:** Supervisor Emmendorfer updated the Board on the remodeling progress at the Senior Center Annex. He attempted to get two bids for the ceiling grid/tiles – from Tim Kalakay and O’Neal Home Improvements. He said O’Neal Home Improvements quoted \$1,950 to install the grid and drop ceiling tiles.

Supervisor Emmendorfer added O’Neal Home Improvements is also willing to install five new pre-hung door units when the time is appropriate at a cost of \$500. He said installation of the casings and base boards will be down the road.

Trustee Eldred inquired about the cost of the doors. Clerk Schlicht clarified the \$500 is for labor only to install each door and does not include the cost of the door.

Trustee Tithof inquired whether the doors are ADA-compliant (American Disabilities Act)? Supervisor Emmendorfer answered yes, they are. More discussion took place on the remodeling project.

A **Motion** was made by Tom Tithof to have O’Neal Home Improvements install the grid and drop ceiling tiles and the pre-hung door units at a cost of \$2,450. Support for the motion was given by Dar Eldred. Roll call: Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes). Motion passed.

**Flooring Proposal for Senior Center Annex:** Supervisor Emmendorfer provided bids from SKAFF and Karen’s Carpetmax Flooring Center for the flooring at the Senior Center Annex. He said the cement floor is not level so there will be some prep work to get the floor ready for installation. Supervisor Emmendorfer invited anyone who would like a tour of the Senior Center Annex to call him or show up on site.

**SKAFF’S quotes:**

- 1. 1350 sf. \$5,978 (does not include ambulance area)
  - 2. 264 sf. \$3,200 ambulance area
- \$9,178- Total Building**

**Karen’s Carpet Max quote:**

- 1. 1370 sf. **\$6,789**

A **Motion** was made by Steve Schlicht to have SKAFF install flooring at the Senior Center Annex at a cost of \$9,178. Support for the motion was given by Dar Eldred. Roll call: Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Motion passed.

**Budget Amendments:** None

**Extended Board Member Comments:**

Trustee Keeler inquired about the house on Nichols Road set for demolition. Supervisor Emmendorfer said the contract was signed today (Sept. 17) by Zeller and Sons for \$16,000. The house will be demolished by the end of the year. Currently, the plaster, lathe and asbestos were removed.

The Montrose Township Farmer’s Market came to a close on Thursday, October 3. The Board extended their thanks and appreciation to Trustee Miller who founded and operated the Market for seven years. Trustee Miller announced she will not be returning to organize the event in 2020. “Vendors and customer participation were down and most communities now have their own Farmers’ Markets, she said.”

Supervisor Emmendorfer said the Veterans Bell Memorial organization will host a special tribute and gun salute to veterans on Monday, Nov. 11, at the Bell Memorial.

**Citizen’s Comments:** There were no comments.

**Adjournment:** Gary Keeler made a **Motion** to adjourn the meeting. Support for the motion was given by Linda Miller. Vote - All yes. The meeting adjourned at 6:55 p.m.

Submitted by:  
Steve Schlicht, Clerk

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Steve Schlicht, Clerk

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Mark Emmendorfer, Supervisor