



Montrose Charter Township
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PLACE:

Montrose Township Hall, 11444 N. Seymour Rd., Montrose, MI 48457

October 18, 2018

Special Board Meeting

4:00 P.M.

The meeting began with The Pledge of Allegiance to the Flag.

Roll Call: Present- Fred Domine, Mary Quast, Tom Tithof, Gary Keeler, Dar Eldred, Linda Miller, Mark Emmendorfer. Absent- None

Agenda Approval: Tom Tithof made a **Motion** to approve the agenda as presented. Support for the motion was given by Dar Eldred. Vote- All yes. Motion passed.

Citizens Comments: None.

Business:

Spicer Group Quote for CDBG Project- Supervisor Emmendorfer presented a quotation from Spicer Group to develop a set of specifications, provide bidding assistance, construction administration and assistance with CDBG paperwork. This service would be provided for improvements at the Senior Center (new roof, new cooking stove, new refrigerator). The total Spicer bid is \$5,000.

Dar Eldred made a **Motion** to contract with Spicer Group Inc. to develop the specifications, provide bidding assistance and assist with CDBG paperwork. Their fee for this work would be \$5,000. The fee would be paid from the Township's General Fund. Support for the motion was given by Fred Domine. Vote- Fred Domine (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes), Mark Emmendorfer (yes). Motion passed.

Spicer Group Quote for DNR Trust Fund Grant & Park & recreation Plan- Supervisor Emmendorfer presented a quotation from the Spicer Group to update the Township's Parks and Recreation Plan. Updating this plan is necessary if the Township is going to apply for any additional MDNR grants from the State of Michigan. Spicer Groups fee for this update is \$7,500.

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Mark Emmendorfer – Supervisor **Fred Domine** – Clerk **Mary Quast** – Treasurer
Township Trustees - **Gary Keeler** - **Tom Tithof** – **Linda Miller** – **Dar Eldred**

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Tom Tithof made a **Motion** to hire Spicer Group to update the Township's Parks and Recreation Plan for a fee of \$7,500. This money to be paid from the Township's Park Fund. Support for the motion was given by Dar Eldred. Vote- Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes), Mark Emmendorfer (yes), Fred Domine (yes). Motion passed.

Adjournment:

Fred Domine made a **Motion** to adjourn the meeting. Support for the motion was given by Linda Miller. Vote- All yes. The meeting adjourned at 4:15 P.M.

Submitted by,
Fred Domine, Clerk

Fred Domine, Clerk

Mark Emmendorfer, Supervisor