



Montrose Charter Township
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Montrose Township Board Meeting

DATE: DECEMBER 17, 2019

TIME: 6 p.m.

The meeting began with The Pledge of Allegiance to the Flag.

Roll Call: Present – Mark Emmendorfer, Steve Schlicht, Mary Quast, Tom Tithof, Gary Keeler, Dar Eldred, Linda Miller. All present.

Agenda Approval: Supervisor Emmendorfer asked if there were questions or additions on the agenda.

A **Motion** was made by Gary Keeler to approve the agenda as presented. Support for the motion was given by Linda Miller. Vote - All yes. Motion passed.

Citizen's Comments: There were no comments.

Minutes: Supervisor Emmendorfer asked if there were any corrections or questions about the November 19, 2019, Board Meeting minutes. There were no questions.

Tom Tithof made a **Motion** to approve the minutes of the November 19, 2019, Board Meeting. Support for the motion was given by Linda Miller. Vote - All yes. Motion passed.

Treasurer's Report: Treasurer Quast reported a tax issue with Genesee County and BSA tax software program – the numbers were uploaded incorrectly, but it has since been rectified.

Revenue/Expenditure Report: No questions were asked.

Presentation of Bills: Supervisor Emmendorfer presented the bills for approval. Total for the month is \$112,070.61

Tom Tithof made a **Motion** to pay the bills as presented. Support for the motion was given by Linda Miller. Roll call: Linda Miller (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes). Motion passed.

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Mark Emmendorfer – Supervisor **Steve Schlicht** – Clerk **Mary Quast** – Treasurer
Township Trustees - **Gary Keeler** - **Tom Tithof** – **Linda Miller** – **Dar Eldred**

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Reports: Brent Run Landfill APM Mosquito Fire Department Police Department
Building Department Senior Center Building and Grounds

All reports are on file with these minutes. Additional comments follow:

Brent Run: Tim Church reported the landfill is drilling new gas wells and working on outside slopes. The wells pinched off, which is typical as the landfill settles. There are nine wells with “good gas” being re-drilled to produce 50-cubic-feet-per-minute of excess gas. This project will help support another engine. All other operations are status quo.

Trustee Tithof inquired whether residents are dissatisfied without Saturday hours at the landfill. Church replied the “one Saturday” per month schedule seems to be working successfully.

Fire Department: Chief George Taylor reported the department participated in a training session with Flushing Township on how to clean the new air packs.

Police Department: Chief Cochran reported the bank robber from the Montrose State Bank was apprehended in Saginaw. He also robbed banks in Saginaw and Bay City. On a positive note, he reported the Police Department had a beautiful Christmas party

Building Department: Monthly statistics and permits for December were reviewed.

Senior Center: Supervisor Emmendorfer said the Senior Center served 507 seniors in November. A progressive dinner and Thanksgiving Harvest meal were the highlights of the month.

Building and Grounds: The Cemetery had 11 burials, three shrubs were removed and two memorials were straightened.

Trustee Tithof inquired about the red flags in the cemetery. Supervisor Emmendorfer explained the Cemetery sold out of all single graves in Section 7. The next area of the cemetery, Section 8, has been opened for selling single graves. Sexton Maynard Reed needed to locate the corners of the graves in the new Section, so the flags were used.

Business:

Action on Tax Reverted Property Disposition:

Supervisor Emmendorfer said the Township needs to take action and decide to keep or give back two parcels to the Genesee County Land Bank. The parcels are located at:

- 1.) 7124 Farrand Road
- 2.) 9303 Morrish Road

He explained the parcels have structures on site which are in bad shape. Board Members discussed the options and costs involved.

A **Motion** was made by Tom Tithof to *not accept* ownership of the two Genesee County Land Bank parcels at 7124 Farrand and 9303 Morrish Roads. Support for the motion was given by Dar Eldred. Roll Call: Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes). Motion passed.

Drainage Project on Duffield Road: Supervisor Emmendorfer said three bids were received for the project.

Tarrant and Sons Land Renovations
Total Quote: \$30,000

Zervan Bros Excavating LLC
Total Quote: \$26,405

Newton Excavating
Total Quote: \$40,419

Supervisor Emmendorfer said Zervan was awarded the bid. This was presented to the Genesee County Road Commission. They will perform all inspections and have this complete by the end of the year or mid-January at the latest.

Resignation of Building Official: Supervisor Emmendorfer announced Dennis Miller is retiring as the Township's Building Inspector/Assessor/Zoning Administrator. Miller's resignation letter highlighted he'll be joining his wife on more travel adventures and he thanked the office staff and elected officials for making his time at Montrose Township rewarding and pleasant.

Tom Tithof made a **Motion** to accept Dennis Miller's resignation. Support for the motion was given by Linda Miller. Vote- All yes. Motion passed.

Removal of Special Assessment – Two Parcels Supervisor Emmendorfer said two parcels on Westfield Drive had the special assessment of mosquito spray and administrative fees added in error.

Mary Quast made a **Motion** to remove the mosquito spray special assessment and administrative fees from parcels #13-35-577-042 and #13-35-577-059. Support for the motion was given by Dar Eldred. Roll Call: Linda Miller (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes). Motion passed.

Senior Center Annex Update – Supervisor Emmendorfer said the Senior Center Annex renovations are almost complete; the windows are trimmed out and a kitchenette and handicapped door is needed to be installed yet. He said it looks great and plans to take pictures of it when finalized.

Budget Amendments: There were no budget amendments at this time.

Extended Board Member Comments: Board Members wished those in attendance and the public Happy Holidays.

Supervisor Emmendorfer shared a congratulatory letter he received from the Michigan Department of Natural Resources indicating the Township was approved for the \$150,000 Recreation Passport local development grant. He said the basketball courts and parking lot project will get started as soon as the funds are released.

Supervisor Emmendorfer said he attended a Genesee County Roads and Bridges meeting earlier in the day the County is going to introduce an Off-Road Vehicle Operation Ordinance – the proposed language states ORV cannot be used on Michigan Roads such as M-13 or M-57. Residents can attend a Public Hearing on this matter at 9 a.m. on January 15, at the County Building. If anyone in the Township wants to submit a letter or comments in support or otherwise, they can give them to Supervisor Emmendorfer and he will pass to the County. Board Members discussed the language of the proposed ordinance.

Citizen's Comments: Dan Hill, 12483 Seymour Road, inquired and commented about the part-time status of the future building inspector, code enforcer and zoning administrator. Supervisor Emmendorfer elaborated on these roles.

Terrell Dick, 11346 Lake Road, commented that tandem, heavy trucks travel on side roads such as Lake Road – which might be causing damage.

Adjournment: Gary Keeler made a **Motion** to adjourn the meeting. Support for the motion was given by Linda Miller. Vote - All yes. The meeting adjourned at 6:43 p.m.

Submitted by:
Steve Schlicht, Clerk

Steve Schlicht, Clerk

Mark Emmendorfer, Supervisor