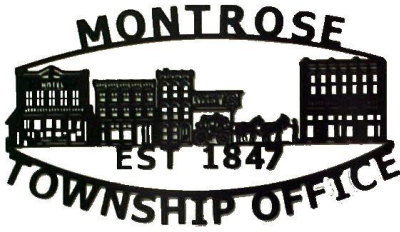


May 17, 2022



Montrose Charter Township
11444 N. Seymour Rd, Montrose, MI 48457
Phone (810) 639-2021 Fax (810) 639-3207

Montrose Township Board Meeting

DATE: May 17, 2022

TIME: 6 p.m.

The meeting began with The Pledge of Allegiance to the Flag.

Roll Call: Present – Mark Emmendorfer, Steve Schlicht, Mary Quast, Tom Tithof, Gary Keeler, Coetta Adams, Gerald Cole. All Present

Agenda Approval: Supervisor Emmendorfer stated there were some additions he would like to add to the agenda tonight. Number 4 - Senior Center Request, Number 5 - Senior Center Quote for a new computer, Number 6 - Applied Imaging printer proposal, and Number 10 - 1st Reading of Ordinance 22-002.

Agenda Approval: A **Motion** was made by Gary Keeler to approve the agenda. Support for the motion was given by Coetta Adams. All yes. Motion passed.

Minutes: Supervisor Emmendorfer asked if there were any corrections or questions regarding the April 19, 2022 Board Meeting minutes. None was mentioned.

A **Motion** was made by Coetta Adams to approve the minutes of the April 19, 2022 Board Meeting. Support for the motion was given by Tom Tithof. Vote - All yes. Motion passed.

Citizen's Comments: None

Treasurer's Report: Treasurer, Mary Quast had nothing new to add.

Revenue/Expenditure Report: No questions or comments.

Presentation of Bills: Supervisor Emmendorfer presented the bills for approval.

A **Motion** was made by Gary Keeler to pay the bills as presented. Support for the motion was given by Gerald Cole. Roll call – Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes). Motion passed.

Reports: Brent Run Landfill APM Mosquito Fire Department Police Department
Building Department Senior Center Building and Grounds

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Mark Emmendorfer – Supervisor **Steve Schlicht** – Clerk **Mary Quast** – Treasurer
Township Trustees - **Gary Keeler** - **Tom Tithof** – **Gerald Cole** – **Coetta Adams**

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All reports are on file with these minutes. Additional comments follow:

APM Mosquito Control: Chuck Mullens was in attendance and shared that they finished the preseason larvicide and crews are now beginning to go out to the off-road customers. APM is updating some of their equipment and getting some new navigation systems installed in 6 of their trucks. APM has hired some new techs and drivers for this upcoming season.

Brent Run: Nothing added.

Fire Department: Fire Chief, George Taylor shared that the firefighters donated their time at the beginning of May and installed 32 smoke detectors and 32 carbon dioxide detectors in the township and city of Montrose.

Police Department: Tom Tithof asked about the increase in felony and misdemeanor arrest. Chief of Police, Jamie Cochran explained that one suspect could have several felony or misdemeanor warrants and that would cause the numbers to rise.

Building Department: Nothing added.

Senior Center: Supervisor Emmendorfer read the report. Nothing new to add.

Business:

Brindlee Mountain Proposal for Fire Equipment:

Supervisor Emmendorfer shared that he had brought this to the board earlier this year but misunderstood the price that Brindlee will bill us for selling the fire trucks. Trucks sold for less than \$125,000. will be charged 10% of the sale price. Originally, we thought that it cost \$500 per truck.

A **Motion** was made by Gerald Cole to accept the Brindlee Mountain contract and paying 10% of the sale price. Support for this motion was made by Tom Tithof. Vote - All yes. Motion passed.

Resignation of Firefighter:

Zach Jennings turned in a letter of resignation.

A **Motion** was made by Tom Tithof to accept the letter of resignation from Zach Jennings. Support for this motion was made by Coetta Adams. Vote - All yes. Motion passed.

Chamber of Commerce

Chamber of Commerce is requesting us to waive the fees for them to use the pier on August 21, 2022 for the Duck Race.

A **Motion** made by Gary Keeler to waive the rental fees for the Chamber of Commerce to use the Pier on August 21, 2022. Support for the motion was made by Tom Tithof. Vote - All yes. Motion passed.

Senior Center Request

The Senior Center is requesting permission to have a party tent erected for the Veterans dinner in Barber Park on July 21, 2022.

A **Motion** was made by Steve Schlicht to approve the party tent for the Veterans dinner. Support for the motion was made by Coetta Adams. Vote - All yes. Motion passed.

Senior Center Quote from I.T. Right

A new monitor was purchased for the Senior Center but is not compatible with the old computer system the Seniors use to check in on. I.T. Right gave us a quote for a new computer to replace the old one. It will be \$743.75 to replace the old computer. This will come out of the Senior Centers Equipment purchase line item, 260-673-984.000.

A **Motion** was made by Tom Tithof to approve the purchase of the new computer and use the funds from 260-673-984.000. Support for this motion was made by Coetta Adams. Roll Call - Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes). Motion passed.

Applied Imaging Printer Proposal

This proposal is for four of our small printers in the office. They are used for specific purposes such as but not limited to, printing checks and election mailing cards. Applied Imaging agreed to provide toner and services for the four printers for \$85.50/month.

A **Motion** was made by Tom Tithof to enter into a contract with Applied Imaging to provide services for these four printers for \$85.50/month. Support for this motion was made by Coetta Adams. Roll Call - Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes). Motion passed.

Fee Schedule Proposal

Supervisor Emmendorfer presented a new 2022 fee schedule that Building Official, William McIlmurray proposed. Supervisor Emmendorfer said that the fee schedule has not been updated since around 2012.

A **Motion** was made by Gary Keeler to adopt the new fee schedule provided by our Building Official. Support for this motion was made by Coetta Adams. Roll Call - Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes). Motion passed.

Johnson Control Quote

Johnson Control's did their yearly maintenance and found a valve leaking on the Police and Fire Department's cooling unit. Johnson and Control can repair the unit for \$1,918. The monies will be moved from the General Fund to the Facility Maintenance 101-103-931.001 to cover the expense.

A **Motion** was made by Tom Tithof to move the funds from the General Fund to the Facility Maintenance line item and approve the repair of the air conditioning unit. Support for this motion was made by Coetta Adams. Roll call - Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes). Motion passed.

1st Reading of Ordinance 22-001

1st reading of Ordinance 90.99 regarding disabled vehicles to amend the ordinance penalty from a criminal misdemeanor to a civil infraction.

A **Motion** was made by Gerald Cole to accept the first reading of Ordinance 22-001. Support for this motion was made by Coetta Adams. Roll call – Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes). Motion passed.

1st Reading of Ordinance 22-002

This is the 1st reading of Ordinance 22-002 to enact a moratorium on the acceptance of applications, permits, or other request for the construction of operation of any/all solar or wind energy development within the Charter Township of Montrose, hereby suspending ordinances 153.364 and 153.219.

A **Motion** was made by Gary Keeler to accept the first reading of Ordinance 22-002. Support for this motion was made by Coetta Adams. Roll call – Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes). Motion passed.

Eastern Asphalt

Supervisor Emmendorfer shared that the cement work on the new basketball courts were not done very well. Eastern Asphalt has agreed to make new courts. Additional sand, 380 yds for a total of \$6,999.60 and an additional 840 sq ft. of concrete costing \$4,200 will be up to the township to pay. Supervisor Emmendorfer suggested using the money the township made from the sale of the property on Nichols Road to cover this cost. We would transfer the money from General Fund to Capital Improvement 101-103-983.000.

A **Motion** was made by Tom Tithof to transfer the money from General Fund into Capital Improvement and pay a total of \$11,199.60 for the new basketball court. Support for this motion was made by Gerald Cole. Roll call – Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes). Motion passed.

Website Proposal

There was a discussion about a new website. Originally I.T. Right built our website, ten to fifteen years ago. Supervisor Emmendorfer shared the information about Shumaker Technology Group. Emmendorfer discussed what the different contract options would include. A **Motion** was made by Tom Tithof to enter in a contract with Shumaker to build us a website for \$4495, 3-year contract for \$750/year for fully managed website, \$45/month to keep us ADA compliant. Support for this motion was made by Steve Schlicht. The bill will be paid for out of General Fund from the money brought in from selling the property on Nichols Rd. Roll call – Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes). Motion passed.

Water and Sewer

Treasurer Mary Quast presented the 2022 delinquent water and sewer accounts.

A **Motion** was made by Tom Tithof to allow the Treasurers office to put the final delinquent tax list on the summer 2022 taxes. Support for this motion was made by Gary Keeler. Roll call – Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes). Motion passed.

Budget Amendment

The Senior Center has \$2,625 in the donation line item. This money needs to be moved from donation 260-000-616 to Special Event Programing 260-673-805.005.

A **Motion** was made by Gary Keeler to move the money from donations, 260-000-616, into Special Event Programing, 260-673-805.005. Support for this motion was made by Coetta Adams. Roll call – Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes). Motion passed.

Citizens Comments: None

Extended Board Member Comments:

Mary Quast shared about the Montrose Township Facebook page.

Steve Schlicht shared elections have begun in other states and our elections are coming up in August and November. We are always looking for more election workers.

Tom Tithof asked about the Brent Run Special Planning Commission meeting June 6th. Mark Emmendorfer said that Brent Run elected to have a Special meeting so that they can get started on the project.

Supervisor Emmendorfer shared about the Marshall Rd project; the fiber optic line needs to be moved so the east side of the project can be finished. Emmendorfer also shared that 911 has started the new direct dispatch to Med Star, and also an Ambulance request report for each municipality. Supervisor Emmendorfer had some interesting facts from the 2021-2022 winter operations report from the Genesee County Road Commission. Anthony Ragnone treatment plant will be having an informational meeting coming up soon.

Adjournment: A **Motion** was made by Gary Keeler to adjourn the meeting. Support for the motion was given by Gerald Cole. Vote - All yes.

The meeting adjourned at 7:14 p.m.

Submitted by:
Steve Schlicht, Clerk

Steven Schlicht, Clerk

Mark Emmendorfer, Supervisor