

December 21, 2021



Montrose Charter Township
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Montrose Township Board Meeting

DATE: December 21, 2021

TIME: 6 p.m.

The meeting began with The Pledge of Allegiance to the Flag.

Roll Call: Present – Mark Emmendorfer, Steve Schlicht, Tom Tithof, Gary Keeler, Gerald Cole

Absent - Mary Quast, Coetta Adams

Agenda Approval: Supervisor Emmendorfer would like to add the basketball courts and hoops to the agenda as # 11 and move down budget amendments to # 12.

A **Motion** was made by Tom Tithof to approve the amendments to the agenda. Support for the motion was given by Steven Schlicht. Vote - All yes. Motion passed.

A **Motion** was made by Tom Tithof to approve the agenda with addition. Support for the motion was given by Gerald Cook. Vote - All yes. Motion passed.

Citizen's Comments: No citizens comments

Minutes: Supervisor Emmendorfer asked if there were any corrections or questions about the November 9, 2021 Board Meeting minutes. None was mentioned.

A **Motion** was made by Tom Tithof to approve the minutes of the November 9, 2021 Board Meeting. Support for the motion was given by Steven Schlicht. Vote - All yes. Motion passed.

Minutes: Supervisor Emmendorfer asked if there were any corrections or questions about the Special Board Meeting minutes from November 22, 2021. None was mentioned.

A **Motion** was made by Gary Keeler to approve the minutes of the November 22, 2021 Special Board Meeting. Support for the motion was given by Gerald Cole. Vote - All yes. Motion passed.

Treasurer's Report: Treasurer, Mary Quast was absent. Supervisor Emmendorfer offered to answer any questions about the report. No questions were presented.

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Mark Emmendorfer – Supervisor **Steve Schlicht** – Clerk **Mary Quast** – Treasurer
Township Trustees - **Gary Keeler** - **Tom Tithof** – **Gerald Cole** – **Coetta Adams**

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Revenue/Expenditure Report: Supervisor Emmendorfer asked if anyone had questions. No questions.

Presentation of Bills: Supervisor Emmendorfer presented the bills for approval. A **Motion** was made by Tom Tithof to pay the bills as presented. Support for the motion was given by Gerald Cole. Roll call – Mark Emmendorfer (yes), Steve Schlicht (yes), Gary Keeler (yes), Gerald Cole (yes). Motion passed.

Reports: Brent Run Landfill APM Mosquito Fire Department Police Department Building Department Senior Center Building and Grounds

All reports are on file with these minutes. Additional comments follow:

Brent Run: Tim Church shared that the Brent Run Landfill has changed their name to Green For Life Environmental. All of the employees at Brent Run stayed on and are now employees of GFL. The contract with Montrose Township will remain the same, one of the changes residents may notice is the green GFL trucks on the roads. The question was asked if we will be seeing trucks from Canada again. Tim Church said there will be some trucks from Ontario.

APM: APM will be at our January meeting to talk about the upcoming year.

Fire Department: George Taylor shared that they were able to help 5 Montrose families for Christmas. The women’s shuffle board league at the Senior Center donated to the cause as well. January 8th the Fire Academy starts training classes every other weekend until the end of April.

Police Department: Chief Cochran shared that Officer Powell will be returning to work tomorrow, December 22, 2021. Supervisor Emmendorfer asked about the new police car and when it may be ready to put on the road. Chief Cochran said it will probably be the middle of January. The company we use is waiting for a piece of equipment to come in and then they will get caught up.

Building Department: No comments or questions.

Senior Center: No comments or questions.

Business:

2nd Reading of Ordinance 2021-008

A **Motion** was made by Tom Tithof to accept Ordinance 2021- 008, 2nd reading. Support for the motion was made by Gerald Cole. Roll Call – Steven Schlicht (yes), Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes), Mark Emmendorfer (yes). Motion passed.

Purchase Fire Truck

Supervisor Emmendorfer shared that we have been discussing the option of buying a new Fire Truck. Back in July a quote came in for a new truck and was approximately \$745,000. In order to get the ARPA monies the Township has to show a loss. There was a loss in the Landfill Impact Fees. The total loss from the Landfill was \$281,139.60. If we take that \$281,139.60 + \$200,000 - \$250,000 from the Fire Department Equipment Fund, we would have approximately \$500,000 - \$550,000 for a down payment. If we need to finance approximately \$225,000 for 9 years, the payment would be \$30,087 a year. We can payoff early with no penalty. We have 2 old trucks that we can sell together for approximately \$10,000 - \$15,000.

A **Motion** was made by Tom Tithof to buy a firetruck up \$775,000. Support for the motion was made by Gerald Cole. Roll Call – Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes). Motion passed.

Revised Holiday & Meeting Calendar for 2022

The 2022 Montrose Township Holiday Schedule showed the Monday following Thanksgiving as a Holiday for the Township employees. The request is to have the Wednesday (November 23rd) before Thanksgiving off instead of the Monday (November 28th) following Thanksgiving.

A **Motion** made by Tom Tithof to accept the request to change the 2022 Township Holiday schedule to have off the Wednesday before Thanksgiving instead of the Monday following Thanksgiving, and have at the bottom of the Holiday Schedule 2022 adopted 11/08/21. Support for the motion was made by Gerald Cole. Vote - All yes. Motion passed.

Johnson & Wood Gas Line Quote Senior Center

The Senior Center has a gas line that needs repair. The Senior Center has an 800 meter with a 1.6 million btu capacity valve. When this gas line comes into the kitchen it goes from 1.5 inches to 1 inch. It then goes down to a ¾ inch line where it's fed into the new stoves. Johnson and Wood looked at the job and said they would need to replace the ¾ inch line with a 1-inch line and then change out the regulating valve, which would be \$1,900.

A **Motion** was made by Gerald Cole to repair the gas line at the Senior Center. Support for the motion was made by Tom Tithof. Roll Call – Gary Keeler (yes), Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Tom Tithof (yes). Motion passed.

Johnson Control Contract

This is a contract for our heating and cooling of the PSA building as well as the computer program with all the settings, and valves in the ceiling area. This new contract is 3 years and will be from March 1, 2022 - February 28, 2025. Year one will be \$6,065, year two \$6,215, year three \$6,370.

A **Motion** made by Tom Tithof to enter into a 3-year contract with Johnson Control. Support for the motion was made by Gerald Cole. Roll Call – Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Tom Tithof (yes), Gary Keeler (yes). Motion passed.

Resolution for Charitable Gaming License (Ramchargers Wrestling)

Richard Cummings is on the wrestling board and they were looking into fundraising for the Ramchargers. In order to do the raffles and 50/50's you need a Charitable Gaming License. One of the steps in getting this license is to go to your local government and get this resolution adopted. Richard Cummings is asking the board to complete the paper work necessary to gain a Charitable Gaming License.

A **Motion** was made by Gerald Cole to pass a resolution to allow Montrose Ramchargers to apply for a Charitable Gaming License. Support for the motion was made by Steve Schlicht. Vote - All yes. Motion passed.

Department of Treasury Billing

We received a notice from the Department of Treasury that our first quarter amount was light on the amount of money we were suppose to pay between Social Security and Medicare. This is a carry over from 2019 and 2020, when we found out the taxing numbers were incorrect. Last year we fixed the 2019 and 2020 taxes but forgot the 1st quarter of 2021. We owe the IRS \$951.83.

A **Motion** was made by Tom Tithof to pay the \$951.83. Support for the motion was made by Steven Schlicht. Roll Call – Mark Emmendorfer (yes), Steve Schlicht (yes), Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes). Motion passed.

Board Committees

Supervisor Emmendorfer presented the Board Committees for 2022.

A **Motion** was made by Gerald Cole for the Board Committees for 2022. Support was made by Tom Tithof. Motion passed.

Appointment of Planning and Zoning Members

On the Planning Commission we have Jim Ingram and Dave Badgley who are up for reappointment. On the Zoning Board of Appeals we have Ron Loafman and Kris O'Neil who are up for reappointment.

A **Motion** was made by Tom Tithof to approve the reappointment of these 4 individuals on their respective boards. Support for the motion was made by Gary Keeler. Roll Call – Mark Emmendorfer (yes), Steve Schlicht (yes), Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes). Motion passed.

Sewer Rate Increase

This rate is being increase by the Genesee County Drain Commission. The current rate is \$4.67 and it is going up to \$5.70.

A **Motion** was made by Tom Tithof to accept the increase of sewer rates from the Drain Commission. Support for the motion was made by Gary Keeler. Roll Call – Steve Schlicht (yes), Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes), Mark Emmendorfer (yes). Motion passed.

Basketball Hoops/Backboard/Rim

The normal price for the backboards and rim is \$2,499 per hoop. If we order all 4 of them before December 26th, they will be \$1979/each. That will save a total of \$2,080. The new courts are going to be 860 square feet larger, that way we can have a 3-point line. They are going to raise up the new courts 12 inches to take care of water issues. The previous courts were raised 4 inches. The 4 benches on the existing court will be moved to the new court. We have \$20,000 set aside from the DNR to complete these courts. We received \$31,173.95 from selling the land on Nichols Rd. Supervisor Emmendorfer suggest using \$7,916 to purchase these backboards and rims.

A **Motion** was made by Tom Tithof to approve transfer of \$7,916 from General Funds to Capital Improvements Parks account in order to purchase the basketball hoops and rims before December 26th. Support for the motion was made by Gary Keeler. Roll Call - Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes). Motion passed.

Budget Amendments:

Supervisor Emmendorfer shared that the Bookkeepers' wages is \$1,515.66 short. That would come from the General Fund and go into 101-150-702.

A **Motion** was made by Gary Keeler to approve the transfer from the General Funds to 101-150-702 to pay the Bookkeeper. Support for the motion by Tom Tithof. Roll Call - Gary Keeler (yes), Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Tom Tithof (yes). Motion passed.

Building and Grounds account is short. We need to transfer \$10,633.20 from General Funds to the Building and Grounds acct 101-265-702.

A **Motion** was made by Tom Tithof to approve the transfer of \$10,633.20 from the General Funds to 101-265-702 to pay the Building and Grounds. Roll Call - Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Tom Tithof (yes), Gary Keeler (yes). Motion passed.

Landfill and Roads - Last year we paid for the road work with the Impact Fees. The problem is that we did not get billed in 2020 for all the road work we approved in 2020. So, it rolled over to 2021. In 2021 we got billed \$21,258.32 for work done in 2020. When the 2021 budget was completed we did not include the \$21,258.32. So, we now need to transfer \$21,258.32 from the Impact Fee to 277-526-935 and 277-526-935.009.

A **Motion** was made by Gary Keeler to approve the transfer of \$21,258.32 from the General Funds to 277-526-935 and 277-526-935.009. Support for the motion was given by Tom Tithof. Roll Call - Mark Emmendorfer (yes), Steve Schlicht (yes), Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes). Motion passed.

Citizens Comments:

John Carter 11145 Duffield Rd - Asked questions regarding the townships accounting practice. He asked if the money accrues or if it is on cash basis. Supervisor Emmendorfer shared that at the end of the year, what ever money has not been used in any account then rolls over to that fund for the next year. John Carter also asked if we know that total interest that will be paid out on the loan for the new fire truck. Supervisor Emmendorfer

said that at this time we do not know. As soon as we inform Apollo of the down payment amount, they can make us an amortization schedule.

Board Member Comments:

Gary Keeler asked what is going on with the Marshall Rd project. Supervisor Emmendorfer said the contractor is Superior and the engineer is Craft Engineer. When the west wall was built for support, the engineer used 150lb bags of sand instead of 250lb pound bags. The wall failed. Now the engineer and contractor have to meet and discuss the next steps. Also, a geo thermal engineer will be called in to test the ground. When the sides get fixed then limestone can be put down. Due to the current weather conditions asphalt will not be put down until spring. Gary Keeler asked who is absorbing the extra cost of this project. Supervisor Emmendorfer assured the board it will not be absorbed by the township. Clerk, Steve Schlicht shared new information on a bill regarding donation for spaces to hold elections. Steve Schlicht asked the board to please read over the bill and consider the cost that would accrue if we had to pay to use the voting sites.

Adjournment: A **Motion** was made by Gary Keeler to adjourn the meeting. Support for the motion was given by Steve Schlicht. Vote - All yes. The meeting adjourned at 7:30p.m.

Submitted by:
Steve Schlicht, Clerk

Steven Schlicht, Clerk

Mark Emmendorfer, Supervisor