



**Montrose Charter Township**  
11444 N. Seymour Rd, Montrose, MI 48457  
Phone (810) 639-2021 Fax (810) 639-3207

## Montrose Township Board Meeting

**DATE:** Sept 15, 2020

**TIME:** 6 p.m.

Zoom Video Remote

The meeting began with The Pledge of Allegiance to the Flag.

**Roll Call:** Present – Mark Emmendorfer, Steve Schlicht, Mary Quast, Tom Tithof, Gary Keeler, Dar Eldred, Linda Miller.

**Agenda Approval:** Supervisor Emmendorfer asked if there were any changes or additions for the agenda. There were no changes or additions.

A **Motion** was made by Gary Keeler to approve the agenda. Support for the motion was given by Tom Tithof. Motion passed.

**Citizen's Comments:** None

**Minutes:** Supervisor Emmendorfer asked if there were any corrections or questions about the August 18, 2020, Board Meeting minutes. There were no questions.

Tom Tithof made a **Motion** to approve the minutes of the August 18, 2020 Board Meeting minutes as presented. Support for the motion was given by Dar Eldred. Roll Call – Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes). Motion passed.

**Treasurer's Report:** Treasurer Quast reported we are using a new program for on line tax payments and utility payments and things are going smoothly. The fee to pay on line is 3%.

**Revenue/Expenditure Report:** No questions or comments

**Presentation of Bills:** Supervisor Emmendorfer presented the bills for approval. Total for the month is \$211,908.21.

Tom Tithof made a **Motion** to pay the bills as presented. Support for the motion was given by Gary Keeler. Roll Call – Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes). Motion passed.

Page 1 of 5

**Mark Emmendorfer** – Supervisor **Steve Schlicht** – Clerk **Mary Quast** – Treasurer  
Township Trustees - **Gary Keeler** - **Tom Tithof** – **Linda Miller** – **Dar Eldred**

*This institution is an equal opportunity provider and employer*

[www.montrosetownship.org](http://www.montrosetownship.org)

**Reports:** Brent Run Landfill APM Mosquito Fire Department Police Department  
Building Department Senior Center Building and Grounds

All reports are on file with these minutes. Additional comments follow:

**Brent Run:** Tim Church reported that the landfill has completed their gas collection project. They are required to collect landfill gas and destroy it, they actually have a relationship with EDL so they can take this gas and produce electricity with it. Supervisor Emmendorfer asked if any complaints were received and Tim stated that there were none.

**APM:** Chuck Mullins reported that it was a busy year and they kicked off their campaign in March to treat standing water. In spite of Covid-19 they got a lot done. In June the adult egg activity topped off and once the conditions improved, they were able to gain access to resident properties and spray off road. They got 465 calls until 7/4/2020 and then only 87 additional calls after then. They treated 495 acres for the year. They did 10 CDC traps and there has been no West Nile Virus found in our area. They sprayed 854 miles this season for the Township of Montrose. Chuck mentioned that the EEE Virus hasn't been present in our area. There were 10 cases in Michigan in 2019 and 6 deaths, so it's a deadly disease, it is a late summer early fall mosquito. They did find a deer infected in Fenton in 2019. The State of Michigan will be spraying 10 counties by sky starting 9/16. Genesee County not included in the spraying. Jean Marcella from The Tri County Citizen asked which counties near us were being sprayed, Chuck told her Isabella, Clare and Montcalm are the closest to us.

**Fire Department:** Chief George Taylor stated that all the new AED's are in service and ready to operate.

**Police Department:** Police Chief Cochran wasn't able to make the meeting but there was nothing to add to the report he submitted.

**Building Department:** Supervisor Emmendorfer mentioned that Rob Kehoe submitted the building report late but it only includes the August permits and not the whole year like in the past. The board would like the report earlier as it has been submitted last the last few months and not included in the original board packets. Supervisor Emmendorfer explained that he is trying to get this streamlined so it is submitted on time.

**Senior Center:** Supervisor Emmendorfer said the Senior Center is doing well and they did hold their outside BBQ with most of the seniors taking their food home with them.

**Business:**

1. **2<sup>nd</sup> Reading of Ordinance Rezoning Change to Parcel 13-21-200-013 ordinance# 20-002-153:**

Tom Tithof made a **Motion** approve the rezoning of the property from C1 to C2. Support for the motion was given by Gary Keeler.

Roll Call – Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes). Motion passed.

**2. 1<sup>st</sup> Reading of Ordinance 003-20 ORV Ordinance:**

Supervisor Emmendorfer talked with Attorney Amanda Doyle on the next steps to move forward on this ordinance. The Township can operate using the County, ordinance but if we give a citation for violation it would have to be prosecuted by the Genesee County prosecuting attorney, with all the fees going to the county. If we write our own ordinance and write a citation, 50% of those fines would come to us and the other 50% would go to the county. Supervisor Emmendorfer went over some of the changes that were highlighted on the copy the board was provided. Our ordinance would basically mirror the one from Genesee County, but we changed the speed limits in some areas. Gary Keeler made a **Motion** to approve the first reading of Ordinance 003-20 ORV. Support for the motion was given by Tom Tithof.

Roll Call – Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes). Motion passed.

**3. Spicer's Quote Senior Center:**

Supervisor Emmendorfer stated that the township received \$58,000 from a community block grant from the Metropolitan Planning Commission and our intent is to use this money for two new furnaces, two air conditioning units and an air exchange unit over the kitchen. The bid from Spicer's came back at a little over \$11,000, which the supervisor feels is a little high. He talked about having another company come out and getting another bid without revealing what Spicer's has quoted us. If the project goes out for bids then we can use part of the \$58,000 to pay for the engineering. Supervisory Emmendorfer will get the paperwork together to advertise in the local papers and bring this issue back next month.

**4. POLCE CBA Wage Reopener for 2021-2022:**

Supervisor Emmendorfer discussed a pay raise with the union rep's and he is bringing the request to the board for a \$1.00 per hour pay raise that would take effect January 1, 2021 and that would be the only pay raise that they would receive for the next two years. The union had requested a 2% raise in 2021 and 3% raise in 2022 which would come to about \$1.50 but Supervisor Emmendorfer offered \$1.00 starting 1/1/2021 and no further raise and they said that was acceptable. A **Motion** was made by Gary Keeler to approve the \$1.00 per hour raise for the Police Department. Support for the motion was given by Dar Eldred. There were questions about whether or not the union would need to approve this if the board approves the request Supervisor Emmendorfer stated that the bargaining unit agreed to accept this if it is approved by the board.

Roll Call – Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes). Motion passed.

**5. Disposal of old police cars:**

We have two old police cars a 2014 and a 2016 Dodge and then a 2007 Tahoe. Simms Chevrolet offered us \$10,000. With this trade in we would be able to get a 2020 Equinox for \$15,665.46 or a 2020 Trax for \$9,269.86. The cars that we have to trade-in are not in good shape, there are some mechanical issues and also the Tahoe has a lot of rust even though the miles are less than 100,000. That is why we think it is best to trade them in and not sell them to the public. The new vehicle would be driven by the police chief and he would hand down his vehicle, a Ford Focus, to the detective. The Ford Focus has about 54,000 miles on it. The township would continue to use our Ford Focus that has about 28,000 miles on it. There were questions about the size of vehicle for comfort for the officers. The supervisor stated that each vehicle has room for what they would need it for but the Equinox is just a better-quality vehicle. The also feels the Equinox would hold its value for possible resale in the future. A **Motion** was made by Gary Keeler to purchase the Equinox. Support for the motion was given by Dar Eldred. We are looking to purchase the black version of the Equinox; no decals will be added to the car. The funds will come out of the police equipment fund.

Roll Call – Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes). Motion passed.

#### **6. Policy & Procedure Manual Change:**

On page 26 of the employee policy and procedure manual section 7.2 the township has always offered a 25% option to opt out of our health care to eligible full-time employees. This had always been a set figure but since the affordable care act the numbers are very different for each employee and it causes a lot of issues for the clerk when he is doing the payments. The supervisor is suggesting that we remove the 25% but still offer the full-time employees the option to opt out and then as a board we would set a number to keep it close to what we have been offering in the past. He mentioned \$4,000 per family and \$2,000 per single. There were questions about how much employees are getting by opting out at this time. Supervisor Emmendorfer mentioned that some are as high at \$5,100. Steve Schlicht stated that right now we pay \$241.15 every two weeks for the family plan and with the new rate it would be \$153.85 so it would be a savings to the township of \$87.30 per employee every two weeks. The supervisor wants to keep the incentive to opt out because if some of the employees who opt out decide to opt in it will cost the township \$20,000 per year. The board members are concerned that the employees would not be happy with the decrease in their bi-weekly incentive. They asked if this is to same money or for the ease of figuring the amounts each pay period. The supervisor stated it was for both of those reasons. He gave some examples using the police chief and another officer and how different the rates are. Linda Miller suggested \$2,500 for a single and \$4,500 for a family instead of the \$2,000 and \$4,000, she said the township would still have a savings and it is a little better incentive for the employees. The board seems to be understanding with the change of the percentage but they want to offer a fair incentive for the employees. They asked for some numbers without employee names so they could evaluate a fair price. The supervisor will bring this issue back next month with some more specific numbers for the board to decide what the set amount should be.

#### **7. Passport Grant Update:**

Supervisor Emmendorfer included an email from Joe Wright from Spicer's about setting the gravel base for the parking lots so they can set over the winter, he suggests that doing this generally leads to a better final product. Tom Tithof asked about who would repair any damage that occurs over the winter if some of the gravel washes away. Supervisor Emmendorfer didn't have an answer for that at this time but he could ask Joe Wright at Spicer's. A **Motion** was made by Tim Tithof to approve the beginning of the work to the parking lot. Support was given by Linda Miller. The money would be coming out of the Park Fund.

Roll Call – Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Dar Eldred (yes), Linda Miller (yes). Motion passed.

8. **Budget Amendments:** None

**Extended Board Member Comments:**

Tom Tithof asked the Clerk Steve Schlicht when the absentee ballots would be mailed out to residents. The clerk state we will receive those from the state next week and then we will have to run the tests on them and then we would be able to send those out.

**Citizen's Comments:** No Comments

**Adjournment:** Gary Keeler made a **Motion** to adjourn the meeting. Tom Tithof supported. Meeting adjourned at 7:15pm

Submitted by:  
Steve Schlicht, Clerk

---

Steve Schlicht, Clerk

---

Mark Emmendorfer, Supervisor