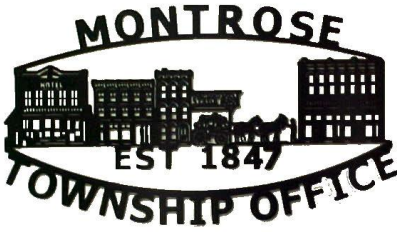


May 18, 2021



Montrose Charter Township
11444 N. Seymour Rd, Montrose, MI 48457
Phone (810) 639-2021 Fax (810) 639-3207

Montrose Township Board Meeting

DATE: May 18, 2021

TIME: 6 p.m.

The meeting began with The Pledge of Allegiance to the Flag.

Roll Call: Present – Mark Emmendorfer, Steve Schlicht, Mary Quast, Tom Tithof, Gary Keeler, Gerald Cook.

Agenda Approval: Supervisor Emmendorfer asked the board to accept the addition of the April 13th special meeting minutes, as he did not have them in his possession at the time of the packets being made. Also, Supervisor Emmendorfer would like to talk about the park project along with the Passport Grant, he asked that the board make the Passport Grant item number 7 on the agenda and move Budget Amendments down to number 8.

A **Motion** was made by Tom Tithof to add the two agenda items. Support for the motion was given by Gerald Cook. All yes. Motion passed.

A **Motion** was made by Supervisor Mark Emmendorfer to approve the agenda. Support for the motion was given by Steve Schlicht. All yes. Motion passed.

Citizen's Comments: None

Minutes: Supervisor Emmendorfer asked if there were any corrections or questions about the April 13th Special Meeting minutes. Gary Keeler stated in the minutes it says that he asked if trustees get paid for meetings, it was not Gary Keeler who asked that question, it was Bill McMurray.

Tom Tithof made a **Motion** to approve the minutes of the April 13, 2021 Board Meeting with the correction stated above. Support for the motion was given by Gerald Cook.
Vote - All yes. Motion passed.

Supervisor Emmendorfer asked if there were any corrections or questions about the April 20, 2021 Board Meeting minutes. Tom Tithof noticed the word "year" missing on page 3, first paragraph, and about 4 sentences in. It is stated "They produce 30,000,000 pounds of solid sludge per year which is treated with lime and released to farmers fields."

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Mark Emmendorfer – Supervisor **Steve Schlicht** – Clerk **Mary Quast** – Treasurer
Township Trustees - **Gary Keeler** - **Tom Tithof** – **Gerald Cook** – **Coetta Adams**

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Tom Tithof made a **Motion** to approve the minutes of the April 20, 2021 Board Meeting with the correction stated above. Support for the motion was given by Gerald Cook.
Vote - All yes. Motion passed.

Treasurer's Report: Treasurer had nothing to add.

Revenue/Expenditure Report: Comment was made: No Red seen on the report. Supervisor Emmendorfer did state that there would be some budget adjustments coming up later in the meeting.

No other questions or comments.

Presentation of Bills: Supervisor Emmendorfer presented the bills for approval.

Gerald Cook made a **Motion** to pay the bills as presented. Support for the motion was given by Tom Tithof. Roll call – Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Gerald Cook (yes), Mark Emmendorfer (yes). Motion passed.

Reports: Brent Run Landfill APM Mosquito Fire Department Police Department
Building Department Senior Center Building and Grounds

All reports are on file with these minutes. Additional comments follow:

Brent Run: Tim Church said they have been working hard to keep the dust down. The water truck runs several times a day to help with that. They continue to sweep Vienna Road twice a day to make sure they aren't tracking out onto the road. The super fence/netting was replaced and Tim is very happy with the way it is working. Tim said they are very thankful for the support the Police and Fire Departments have given to them. The Fire Department was out at the landfill completing a training. Police officers have been helping with trespassers that have popped up within the last few months.

APM: Spring treatment went off flawlessly. Mother nature helped out because this year was a lot drier than previous years. For example, in 2021 they used 492 pounds of larvicide, in 2020 APM used 933 pounds of larvicide. So far, in 2021 they treated 98 acres, in 2020 APM treated 186 acres. Off road spraying will begin soon, weather conditions have made for a slow start due to drought like conditions. APM plans to have the township sprayed by Memorial Day Weekend.

Fire Department: Chief George Taylor thanked Brent Run for the training experience the fire fighters were able to have at Brent Run. He also stated that we are not under a burn ban at this time.

Police Department: Police Chief Cochran did not have anything to add.

Building Department: nothing to add

Senior Center: Supervisor Emmendorfer shared that the Heating and Cooling project is underway. The furnace and air conditioning units are in. We are now waiting on Zurban Concrete to brick in the area where the window used to be. They still have to run a drain for one of the furnace units. The furnace is a 90% efficient furnace and they replaced the electrical at that same time as well.

Business:

Barber Park:

Supervisor Emmendorfer stated that we had 2 requests to discuss for Barber Park Rentals. First, Brook Daily, a Head Start teacher at Carter Elementary requested to use Pavilion A on May 27th for an end of the year celebration. Tom Tithof suggested that in the future if the township receives a request to waive the rental fee from a non-profit organization, the township may make that decision without it having to come before the board. Tom Tithof made a **Motion** to waive the rental fee for Brook Daily on May 27, 2021. Support for the motion was given by Gary Keeler. Vote- All yes. Motion approved.

Angel Wiggins has rented the pavilion on May 29, 2021. She is requesting permission to have a bounce house at her child's birthday party. The board discussed the liability of having a bounce house on Township property and the amount of insurance coverage the resident would need. Tom Tithof made a **Motion** to allow the bounce house as long as they can provide an insurance policy insuring \$500,000 per person, \$1,000,000.000 per incident, and \$100,000 per property damage and also list the township as an additional insurer. Support for the motion was given by Steve Schlicht. Vote - All yes. Motion approved.

Genesee County Road Commission & Marshall Rd. Culvert Replacement Proposal

Genesee County Road Commission is suggesting the culvert be replaced. Currently the culvert is 42 inches. Genesee County Road Commission is now recommending a 90-inch culvert. If the township decides not to pursue this option, then the Road Commission can shut down the road in that area. We will be receiving approximately \$584,000.00 from the American Rescue Recovery Act. The township will receive half in 2021 and the other half in 2022. It does indicate that the funds can be used on storm water. So, there is a possibility we can use the funds from the American Rescue Recovery Act to pay for the replacement culvert. Genesee County Road commission has agreed to split the bill 50/50. A **Motion** was made by Tom Tithof to replace the culvert for \$103,000 taking the money from the Water Fund, and then reimbursing the water account when the money comes in from American Rescue Recovery Act. Support for the motion was given by Gary Keeler. Roll call - Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Gerald Cook (no), Mark Emmendorfer (yes), Steve Schlicht (yes). Motion passed.

Resolution for Mosquito Abatement

Supervisor Emmendorfer shared that for the past five years Montrose Township has had a twenty-dollar assessment fee on the taxes for Mosquito Abatement. The township contract with APM runs out at the end 2021. Supervisor Emmendorfer is requesting permission for this Mosquito Abatement Resolution to be put on the November ballot for the November election. Supervisor Emmendorfer suggest signing a 10-year contract rather than something shorter in order to get a better deal. A **Motion** to put this resolution on the November ballot was made by Gerald Cook. Support for the motion was given by Gary Keeler. Roll call - Tom Tithof (yes), Gary Keeler (yes), Gerald Cook (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes). Motion passed.

Bank Change Over

Treasurer Mary Quast brought to our attention that our bank TCF is changing over to Huntington Bank. We have 17 accounts and 4 checking accounts. Mary shared that normally there are fees associated with banks. In most cases you can acquire fees if there is less than \$100,000.00 per account. In 2013 we set up our accounts with Talmer, included was the agreements that the township would not acquire any of these types of fees because we do not collect interest. Over the years as other banks have bought out the previous bank and we have been grandfathered in, with the same deals. Mary does not believe that Huntington is going to grandfather us in with the same stipulations. Mary shared that she has been in contact with other banks in the area such as Elga Credit Union and Chase. She plans on getting more information from these banks in order to make a better decision. Mary shared she has been discussing the changeover and how it would be done with our bookkeeper, Sherry Williams and Clerk, Steven Schlicht. Supervisor Mark Emmendorfer stated we are not taking any action at this point. Mary Quast will continue to talk with the banks and will be back next month with more information.

Zoning Penalty Change

Supervisor Emmendorfer asked Amanda Doyle to share her knowledge of civil infraction vs criminal misdemeanor in zoning issues. Amanda Doyle shared that a civil infraction is meant to move the process through a bit faster and get the positive results that we want. Supervisor Emmendorfer wanted to bring it before the board to see if they were interested in changing the zoning violations from misdemeanor to civil infraction. If so, Amanda would put together all the changes, take it before the Planning Commission and then bring it back before the Board. Supervisor Emmendorfer discussed the differences between civil infractions and criminal misdemeanors and in which type of circumstances you would use each of them. A **Motion** to move forward and have Amanda to proceed was made by Gary Keeler. Support for the motion was given by Tom Tithof. Vote - All yes. Motion passed.

1st Reading of Home Occupation Amendment

Supervisor Emmendorfer stated he brought this amendment before the board before but it needed to go before the Planning Commission first. Nothing has changed since the first time it was brought before the board. Planning Commission's recommendation is to send

it back to the board for the first and second reading. Gary Keeler made a **Motion** to approve the first reading of Ordinance No. 21-001-153.366. Support for the motion was made by Tom Tithof. Roll call – Gary Keeler (yes), Gerald Cook (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes). Motion passed.

Passport Grant

Supervisor Emmendorfer wanted to bring an update on the project at the park. Work has been started on the new parking lot. They placed some of the extra top soil in the corner of the park and took some to the cemetery as well. There was approximately 3 foot of top soil in some areas that needed to be removed. Removing that amount of topsoil means more sand will need to be brought in. Supervisor Emmendorfer stated that Waldorf is now taking the extra top soil to Gary Kish’s sand and gravel pit in exchange for a reduced price for sand. Gary Kish is selling the sand for \$10.00 per ton. At this price the extra sand will cost an additional \$10,000.00 - \$12,000.00 rather than \$25,000.00 - \$30,000.00 at regular price. A **Motion** was made by Tom Tithof to approve taking up to, but not exceeding \$12,000.00 from the Impact Fee and putting this amount into the Capital Improvement line item for the park. Support for the motion was made by Gerald Cook. Roll call - Gerald Cook (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes). Motion passed.

Budget Amendments:

Supervisor Emmendorfer shared we need to move money to cover the cost of the elections. More funds are needed for postage and for contract employees. We also need to move some money for short term, long term insurance from the Secretaries 104 budget to the Assessor’s budget. When Angie Green moved to the Assessor’s position the funds did not follow her. Supervisor Emmendorfer suggest moving \$1000.00 from 101-103-702.000 to 101-262-802.000 to cover the contractual employee for the elections. Then move \$1000.00 from line item 101-103-730.000 which is township postage to election postage which is line item 101-262-730.000 to cover postage for the elections in 2021. Supervisor Emmendorfer suggest taking \$650.00 from the secretarial short/long term insurance and putting it into 101-380-912.000 which is the line item for Assessors short/long term insurance. **Motion** made by Gerald Cook to support moving the three mentioned items. Support for the motion was made by Tom Tithof. Roll Call - Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Gerald Cook. Motion passed.

Extended Board Member Comments:

Steve Schlicht shared that the May 2021 election went well. Genesee County 911 proposal passed here in Montrose Township but the Genesee County Mental Health proposal was turned down in Montrose Township. Tom Tithof stated that there will be a Legion’s Memorial Day service by the Veterans Bell and at the Barber Park boat docks. Supervisor Emmendorfer stated that the American Legions will be at the cemetery on May 23, 2021, putting flags next to each Veteran’s grave.

Citizen's Comments:

Dan Hill would like to encourage the township to look over the ordinances and the way they are written before changing between Misdemeanors and Civil Infractions. He offered to help rewrite the ordinance for the township.

Adjournment: Gary Keeler made a **Motion** to adjourn the meeting. Support for the motion was given by Tom Tithof. Vote - All yes. The meeting adjourned at 7:20 p.m.

Submitted by:
Steve Schlicht, Clerk

Steve Schlicht, Clerk

Mark Emmendorfer, Supervisor