



**Montrose Charter Township**  
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Phone (810) 639-2021 Fax (810) 639-3207

## Montrose Township Board Meeting

**DATE** October 19, 2021

**TIME:** 6 p.m.

The meeting began with The Pledge of Allegiance to the Flag.

**Roll Call:** Present – Mark Emmendorfer, Steve Schlicht, Mary Quast, Tom Tithof, Gary Keeler, Coetta Adams, Gerald Cole.

**Agenda Approval:** Supervisor Emmendorfer stated that he left off the first citizens comments and also the purchase of a new X730 John Deere lawn tractor for the cemetery. A **Motion** was made by Tom Tithof to approve the additions to the agenda. Support for the motion was given by Steve Schlicht. All yes. Motion passed.

A **Motion** was made by Tom Tithof to approve the agenda with additions. Support for the motion was given by Steve Schlicht. All yes. Motion passed.

**Citizens Comments:** No citizens comments

**Minutes:** Supervisor Emmendorfer asked if there were any corrections or questions about the September 21, 2021 Board Meeting minutes. Nothing was mentioned.

A **Motion** was made by Gary Keeler to approve the minutes of the September 21, 2021 Board Meeting. Support for the motion was given by Coetta Adams. Vote - All yes. Motion passed.

**Treasurer's Report:** Treasurer, Mary Quast asked the board to proof read the Treasurers Corner Report that will be going out to the residents with their winter tax bills. A preliminary list of delinquent utility bills was given to the board, residents still have another month to make payments. The question was asked what the names printed in red meant. Mary Quast stated that the individuals in red are delinquent and went to the county in 2020. The names printed in yellow are rental properties. Ultimately the owner of the property is held responsible for any delinquent bills. For rental properties the owner of the property and the renter get a letter mailed to them stating which utilities are delinquent.

**Revenue/Expenditure Report:** Supervisor Emmendorfer asked if anyone had questions. No questions.

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**Mark Emmendorfer** – Supervisor **Steve Schlicht** – Clerk **Mary Quast** – Treasurer  
Township Trustees - **Gary Keeler** - **Tom Tithof** – **Gerald Cole** – **Coetta Adams**

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**Presentation of Bills:** Supervisor Emmendorfer presented the bills for approval. The September bills were \$396,769.62.

A **Motion** was made by Mary Quast to pay the bills as presented. Support for the motion was given by Coetta Adams. Roll call – Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes). Motion passed.

**Reports:** Brent Run Landfill APM Mosquito Fire Department Police Department Building Department Senior Center Building and Grounds

All reports are on file with these minutes. Additional comments follow:

**Brent Run:** Nothing new Supervisor Emmendorfer shared that they are putting in new wells at Brent Run and everything is moving along as expected.

**APM:** 2021 Summary letter was sent from APM and included in the board packs. APM will be at the November meeting to answer any questions.

**Fire Department:** Chief George Taylor shared the two firefighters that received awards from Genesee County also received awards from the Genesee County, Lapeer County, and Shiawassee County 100 club from the January 2020 fire. Supervisor Emmendorfer would like the board to consider purchasing a plaque, not to exceed \$100, recognizing and honoring these 2 firefighters. The plaque would be hung in the fire department. Tom Tithof asked if we could do some research and see if anyone in the past 25 years has received a similar award and what they received for recognition from our township. Supervisor Emmendorfer offered to check with his father Anthony Emmendorfer, who served on the Montrose Fire Department. Chief Taylor added that the Fire Department received bunker gear donation from Farm Bureau of Grain Rescue Equipment, value of \$3,700.

**Police Department:** Nothing to add to the report.

**Building Department:** The total fees collected in September was \$450.00 and the total construction value \$30,167. Bill McIlmurray has been busy with code enforcement as well as inspections. A resident did stop in the office noticing the differences in the township and thanking Bill for enforcing the ordinances to help clean up the area.

**Senior Center:** The final inspection by the state was done and passed for the new furnace and air conditioner system.

**Business:**

**1<sup>st</sup> Reading of Ordinance 21-007 Amend 153.367 Home Care Centers**

Supervisor Emmendorfer asked if anyone had any questions about Ordinance 21-007 Amend 153.367. Nothing addressed.

A **Motion** was made by Tom Tithof to accept the 1<sup>st</sup> reading of Ordinance 21-007 Amend 153.367. Support for the motion was given by Coetta Adams. Roll call – Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes). Motion passed.

**2<sup>nd</sup> Reading of Ordinance 21-006 Amend Ordinance NO. 153.006**

Supervisor Emmendorfer asked if there were any corrections from last months reading. None addressed.

A **Motion** was made by Tom Tithof to accept Ordinance 21-006-153.006 2nd reading. Support for the motion was made by Gerald Cole. Roll Call – Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes). Motion passed.

**Building Dept. Printing Quote**

Building Official Bill McIlmurray is in need of more Condemned Notices, Do Not Occupy, and Legal Notices to post on properties. ADS PLUS printing can do it for \$622. The building dept does not have \$622 to cover this, we would take this from the General Fund and put it in 101-382-740.

A **Motion** was made by Gerald Cole to take \$622 from the General Fund and put it in 101-382-740. Support for the motion was made by Coetta Adams. Roll Call – Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes). Motion passed.

**Firefighter Resignation**

Chief Taylor shared that this fire fighter, Dustin Runyon, has not been active since March due to some medical issues. Dustin Runyon turned in all his equipment but has not turned in but has not turned in a letter of resignation.

A **Motion** made by Tom Tithof to remove fire fighter Dustin Runyon from the Fire Department roster effective immediately. Support for the motion was made by Coetta Adams. Vote All yes. Motion passed.

**Apollo Quote Bunker Gear**

Fire Chief, George Taylor is requesting to purchase 3 sets of bunker gear. Apollo's quote is for \$7,377.00. This bunker gear would be covered in the 2022 budget. It is taking 6-8 months to receive an order. Also if we order now we will receive 10% off.

A **Motion** was made by Coetta Adams to approve the \$7,377.00 purchase for 3 sets of bunker gear. Support for the motion was made by Tom Tithof. Roll Call – Gary Keeler

(yes), Coetta Adams (yes), Gerald Cole, Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes). Motion passed.

### **14222 Nichols Rd Property**

Supervisor Emmendorfer shared that there is a purchase agreement on the Nichols Rd property and the perk test has been waived. After paying the buyers realtor fees of 3% we will be receiving \$30,800 from the sale.

### **Barber Park Basketball Update**

Supervisor Emmendorfer updated the board on the basketball courts. After much discussion with Rock Solid they have agreed to leave the existing courts and build new ones. Due to water issues and drainage we will be building the new courts up 12 inches rather than 4 inches. Landscaping will be done so the water will run away from both courts and we won't have issues on the courts. The new courts will be 860 sq feet larger than the original court. In the future the township may consider putting a asphalt coating on the original courts to use as back up basketball courts or a pickleball court. We will get pricing and see what will be best for our community. The township will have to purchase new basketball backboards and posts for the new courts. It may be roughly an additional \$18,000 for the new courts. We are applying for an extension to the grant that will not expire until September of 2022. They will begin work on the new courts in the Spring of 2022.

### **American Rescue Plan Act Update**

Supervisor Emmendorfer shared that when he submitted the application, he typed an amount incorrectly. He has resubmitted the application. The status of our application is now **Application in Progress**. **Application in Progress** means the process to provide the payment has started.

### **Budget Amendment**

Supervisor Emmendorfer said that we need to move \$1,600 from the Impact Fund to the Mosquito Abatement line item to balance the budget.

A **Motion** was made by Gary Keeler to approve the transfer of \$1,600 from Impact Fund to the APM line item. Support for the motion was made by Coetta Adams. Roll Call - Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes). Motion passed.

Transfer of \$14,918.50 from the Impact Fund to Building Debt Retirement Fund 370-906-995-000. This is the last interest payment for 2021. Supervisor Emmendorfer was under the impression from Baker and Tillie that there would only be one principal and interest payment in March.

A **Motion** was made by Tom Tithof to approve the transfer of \$14,918.50 from Impact Fund to the Building Debt Retirement Fund 370-906-995-000. Support for the motion was made by Gerald Cole. Roll Call - Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes). Motion passed.

Transfer \$17,185.95 from Impact Fund to 277-526-933-000 Township Roads for mowing expenses from 2020 that was not billed until 2021.

A **Motion** was made by Tom Tithof to approve the transfer of \$17,185.95 from Impact Fund to 277-526-933-000 Township Roads. Support for the motion was made by Coetta Adams. Roll Call - Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes). Motion passed.

**New Tractor**

Supervisor Emmendorfer shared that our oldest tractor began having transmission problems. It was taken in to Hutson and they repacked the transmission. Because of the age and number of hours the tractor has been used Hutson suggested putting it up for sale. Hutson thinks we could get approximately \$2,000 for it. Supervisor Emmendorfer and Steve Schlicht has discussed putting it on market place. If we purchase the new X730 tractor now Hutson agrees to sell it to us for \$9,400. This is approximately a 10% savings. The new tractor would be available for us in the spring of 2022. This tractor would be purchased out of the Cemetery Fund.

A **Motion** was made by Gary Keeler to approve the purchase of a X730 new tractor for \$9,400, and sell the old tractor for \$2,000 or best offer. Support for the motion was made by Tom Tithof. Roll Call - Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes). Motion passed.

Citizen Comments:

None

Extended Board Member Comments:

Steve Schlicht encouraged the board to come out and vote November 2<sup>nd</sup> or vote absentee.

Supervisor Emmendorfer handed out holiday calendars for 2022, asking the board members to look over it and it will be discussed at the board meeting on November 9.

**Adjournment:** A **Motion** was made by Steve Schlicht to adjourn the meeting. Support for the motion was given by Tom Tithof. Vote - All yes. The meeting adjourned at 6:40 p.m.

Submitted by:

Steve Schlicht, Clerk

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Steven Schlicht, Clerk

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Mark Emmendorfer, Supervisor