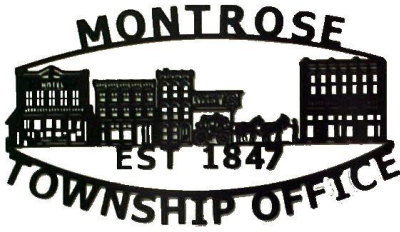


January 17, 2023



Montrose Charter Township
11444 N. Seymour Rd, Montrose, MI 48457
Phone (810) 639-2021 Fax (810) 639-3207

Montrose Township Board Meeting

DATE: January 17, 2023

TIME: 6 p.m.

The meeting began with The Pledge of Allegiance to the Flag.

Roll Call: Present – Mark Emmendorfer, Steve Schlicht, Mary Quast, Tom Tithof, Gary Keeler, Coetta Adams, Gerald Cole. All Present

Agenda Approval:

Supervisor Emmendorfer asked to add Taylor Morgan Engagement Agreement as number 6 on the agenda.

A **Motion** was made by Gary Keeler to approve the addition to the agenda. Support for the motion was given by Coetta Adams. Vote - All yes. Motion passed.

A **Motion** was made by Tom Tithof to approve the agenda with the addition of Taylor & Morgan. Support for the motion was given by Gerald Cole. Vote - All yes. Motion passed.

Citizen's Comments: No Comments

Minutes: Supervisor Emmendorfer asked if there were any corrections or questions regarding the December 20, 2022 Board Meeting minutes. None was mentioned.

A **Motion** was made by Gary Keeler to approve the minutes from the December 20, 2022, Board Meeting. Support for the motion was given by Tom Tithof. Vote - All yes. Motion passed.

Treasurer's Report: Treasurer Mary Quast shared the increase in interest rates on the investments.

Revenue/Expenditure Report: Supervisor Emmendorfer shared that next month there will be a report. Our new bookkeeper, Taylor and Morgan, will be preparing the report from now on.

Presentation of Bills: Supervisor Emmendorfer presented the bills of \$81,792.22 for approval.

A **Motion** was made by Gerald Cole to pay the bills as presented. Support for the motion was given by Coetta Adams. Roll call – Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes). Motion passed.

Reports: Brent Run Landfill APM Mosquito Fire Department Police Department
Building Department Senior Center Building and Grounds

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Mark Emmendorfer – Supervisor **Steve Schlicht** – Clerk **Mary Quast** – Treasurer
Township Trustees - **Gary Keeler** - **Tom Tithof** – **Gerald Cole** – **Coetta Adams**

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All reports are on file with these minutes. Additional comments follow:

Brent Run: Tim Church was in attendance. The new maintenance building will be completed by the end of March if not a week or two sooner. The site work will be done in the Spring. Tim Church said that they are waiting for the ground to freeze to place the storm drain piping. Paving will take place once the asphalt companies open back up in the spring. Utility work will also begin in the next few weeks.

Fire Department: Chief George Taylor stated that it has been a busy month so far. There was a discussion between the board and Chief Taylor about cost recoveries.

Police Department: Chief Jamie Cochran shared that he did get new computers in the squad cars and also help Chief Taylor install the computers for the fire trucks.

Building Department: Reports included in packet. No comments or questions.

Senior Center: Everything is going well at the Senior Center. Tom Tithof asked if the ambulance company is still using the Senior Annex. Supervisor Emmendorfer shared that they do still use the annex as their base.

Business:

Barber Park Request for Cystic Fibrosis Foundation

Cystic Fibrosis Foundation reserved the park for a walk-a-thon to raise money for the Foundation. They are asking that we waive the fees for the rental of the park pavilion.

A **Motion** was made by Gerald Cole to approve waiving the fees to reserve the park pavilion. Support for the motion was made by Gary Keeler. Roll Call - Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes).
Vote - All yes. Motion passed.

Review of 2023 Montrose Twp office Holiday Schedule

Treasurer Mary Quast shared some data she had found regarding the number of transactions that occur during the week of Thanksgiving and then again on the Monday following Thanksgiving. The office employees are requesting the Wednesday before Thanksgiving off instead of the Monday after Thanksgiving.

A **Motion** by Coetta Adams to approve the change from Monday after Thanksgiving off to the Wednesday before Thanksgiving off. Support for this motion was made by Coetta Adams. Vote – All yes. Motion passed.

Master Plan Recommendation

The Planning Commission made a recommendation to send out the Master plan for the 63-day review by the surrounding communities.

A **Motion** made by Tom Tithof to accept the Planning Commission's recommendation and send the Master Plan out for a 63-day review. Support for the motion was made by Steve Schlicht. Roll Call - Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes). Vote - All yes. Motion passed.

1st Reading of Ordinance 23-001 153.01 Moratorium

Motion was made by Tom Tithof to approve the 1st reading of the Moratorium Extension Ordinance No 23-001 153.01. Support for the motion was made by Coetta Adams. Roll Call - Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes). Vote - All yes. Motion passed.

Budget Amendment

Last August Supervisor Emmendorfer requested \$20,000 to be transferred from the Revenue Impact Fee to the Building Departments Professional service line item. This was to cover any clean up that needed to be done due to residents not following codes or local ordinances. As of late December, the Building Departments Professional service had \$14,985.23 remaining in this account. The money was returned to General Fund budget at the end of 2022. Supervisor Emmendorfer is suggesting that the \$14,985.23 be transferred back to line item 101-382-805.000, building department Professional Service budget.

A **Motion** was made by Gary Keeler to transfer the \$14,985.23 back into line item 101-382-805.000. Support for the motion was made by Tom Tithof. Roll Call - Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes). Vote - All yes. Motion passed.

Taylor & Morgan Engagement Letter

A **Motion** was made by Tom Tithof to approve the contract with Taylor & Morgan. Support was given by Steve Schlicht. Roll Call - Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes). Vote - All yes. Motion passed.

Citizens Comments:

Jim Coon, 9322 Sheridan Rd, Mr. Jim Coon shared information from the Flushing Twp on Solar ordinances. He also passed out copies of an article from the December 29, Flint Journal regarding wind ordinances.

Extended Board Member Comments:

Adjournment:

A **Motion** was made by Gary Keeler to adjourn the meeting. Support for the motion was given by Gerald Cole. Vote - All yes.

The meeting adjourned at 6:38 p.m.

Submitted by:
Steve Schlicht, Clerk

Steven Schlicht, Clerk

Mark Emmendorfer, Supervisor