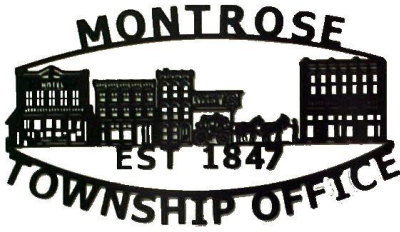


August 16, 2022



Montrose Charter Township
11444 N. Seymour Rd, Montrose, MI 48457
Phone (810) 639-2021 Fax (810) 639-3207

Montrose Township Board Meeting

DATE: August 16, 2022

TIME: 6 p.m.

The meeting began with The Pledge of Allegiance to the Flag.

Roll Call: Present – Mark Emmendorfer, Steve Schlicht, Mary Quast, Tom Tithof, Gary Keeler, Coetta Adams, Gerald Cole.

Agenda Approval: A **Motion** was made by Gary Keeler to approve the agenda. Support for the motion was given by Tom Tithof. All yes. Motion passed.

Citizen's Comments: No Comments

Minutes: Supervisor Emmendorfer asked if there were any corrections or questions regarding the July 19, 2022 Board Meeting minutes. None was mentioned.

A **Motion** was made Gary Keeler to approve the minutes of the July 19, 2022 Board Meeting. Support for the motion was given by Gerald Cole. Vote - All yes. Motion passed.

Treasurer's Report: Treasurer, Mary Quast shared that local banks informed her that counterfeit \$50 bill have been circulating in the Montrose area. She advised everyone to examine any bills you might have. She also included copies of the Treasurer's Corner.

Revenue/Expenditure Report: No questions or comments.

Presentation of Bills: Supervisor Emmendorfer presented the bills of \$152,239.44 for approval.

A **Motion** was made by Tom Tithof to pay the bills as presented. Support for the motion was given by Coetta Adams. Roll call – Mark Emmendorfer (yes), Steve Schlicht (yes), Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes). Motion passed.

Reports: Brent Run Landfill APM Mosquito Fire Department Police Department
Building Department Senior Center Building and Grounds

All reports are on file with these minutes. Additional comments follow:

APM: No Report this month.

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Mark Emmendorfer – Supervisor **Steve Schlicht** – Clerk **Mary Quast** – Treasurer
Township Trustees - **Gary Keeler** - **Tom Tithof** – **Gerald Cole** – **Coetta Adams**

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Brent Run: Tim Church shared that Brent Run is still looking at breaking ground this year on the new maintenance garage.

Fire Department: Fire Chief, George Taylor stated that Engine 11's radiator is leaking and will need to be replaced. The Fire Engine 11 is 22 years old – it is the unit we are keeping.

Police Department: Police Chief shared that they are getting ready for the Blueberry Festival. He also will be in the dunk tank at the festival.

Building Department: Reports included in packet. No comments or questions.

Senior Center: They are baking for the Blueberry Festival.

Business:

2nd Reading of Ordinance 003-22 Zoning ARTP

A **Motion** was made by Tom Tithof to accept the second reading of Ordinance 003-22 Zoning ARTP as presented. Support for this motion was made by Mary Quast. Roll call - Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes). Motion passed.

1st Reading of Ordinance 004-22 Civil Infarctions

A **Motion** was made by Tom Tithof to accept the 1st reading of Ordinance 004-22 Civil Infarctions. Support for this motion was made by Coetta Adams. Roll Call - Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes). Motion passed.

1st reading of Ordinance 005-22 Zoning 9292 Vienna Rd

A **Motion** made by Tom Tithof to accept the 1st reading of Ordinance 005-22 Zoning 9292 Vienna Rd. Support for the motion was made by Coetta Adams. Roll Call - Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes). Motion passed.

Firefighter Resignation

Fire Chief Taylor stated that on July 25, 2022 firefighter Erica Robinson came to the fire station and resigned. She and her family are moving out of the area. Fire Chief Taylor asked for a letter of resignation, but has not received it yet.

A **Motion** was made by Tom Tithof to accept the resignation of Erica Robinson. Support for the motion was made by Coetta Adams. Roll call – Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes). Motion passed.

Renewal of MHS Media Commercial: Supervisor Emmendorfer presented the renewal letter from the High School Media Department – they produced the video showing all the services

the township provides for the township. We would pay this cost out of 101-103-805.000 Professional Services.

A **Motion** was made by Tom Tithof to renew the contract with MHS Media and fund this payment out of 101-103-805.000 Professional Services. Support for the motion was made by Steve Schlicht. Roll call – Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes). Motion passed.

Pickleball Discussion: Supervisor Emmendorfer stated that the 1st. basketball court is painted and ready for pickle ball. Tom Tithof discussed the popularity of pickle ball. He would like us to purchase 2 nets for the courts and pay for them out of 208-751-984.000 Equipment Purchase. A **Motion** was made by Tom Tithof to buy two pickle ball nets, cost not to exceed \$250 dollars, taking the funds from 208-751-984.000 Equipment Purchase. Support for this motion was made by Coetta Adams. Roll Call - Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes). Motion passed.

Planning Commission Appointments: Supervisor Emmendorfer read the resignation from Morrie Fikes. Morrie said, he has enjoyed working with the township but will be spending more time with his family. Mark, also discussed appointing Chad Wysocki, who sits on the ZBA board, to fill the opening on the Planning Commission.

A **Motion** was made by Tom Tithof to accept Morrie Fikes resignation and to appoint Chad Wysocki to the Planning Commission. Support for this motion was made by Coetta Adams. Roll call – Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes). Motion passed.

Jennings Foundation Grant for the Fire Department Supervisor Emmendorfer reviewed the email from the Jennings Foundation on their approved of a grant of \$14,125, for the Fire Department to purchase an enclosed trailer.

A **Motion** by Tom Tithof was made to accept the grant of \$14,125 from the Jennings Foundation for an enclosed trailer and will place a sign of recognition of the funding on the trailer. Support for the motion was given by Steve Schlicht. Vote - All yes. Motion passed.

Budget Amendments

Police Equipment Forfeiture Fund 210-000-984.000 currently has \$36,000 in it. \$15,000 needs to be moved from that fund to Police Equipment expenditure line item 210-302-984.000. The Police Equipment Fund currently has \$5,000, so adding the \$15,000 will bring it to \$20,000. We have received a bill for the upfitting of the new police car for \$9,680 and the tasers for \$1,500.

A **Motion** was made by Tom Tithof to transfer \$15,000 from Police Equipment Forfeiture Fund in to the Police Expenditure line item for Equipment Purchase. Support for the motion was made by Gerald Cole. Roll call – Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes). Motion passed.

The Revenue Fingerprinting Fund, 207-000-636.000 currently has \$1,330 in it. Supervisor Emmendorfer would like to transfer \$1,000 to the expenditure side 207-301-913.000 to pay the States cost of the fingerprinting, which is \$41 per person.

A **Motion** was made by Gerald Cole to transfer \$1,000 from the revenue side of Fingerprinting Funds to the expenditure side to pay the bills. Support for the motion was made by Tom Tithof. Roll call – Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes). Motion passed.

Salvage Inspection Fund 207-000-641.000 currently has \$19,130 in that line item. Chief Cochrane requested a transfer of \$8,000 from Salvage Inspection line item to Police Wages to cover the wages of the part time officers, line item 207-301-702.000.

A **Motion** was made by Gary Keeler to transfer \$8,000 from Salvage Inspection funds 207-000-641.000 to Police wages 207-301-702.000 to cover the wages of the part time policer officers. Support for the motion was made by Gerald Cole. Roll call –Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes). Motion passed.

Supervisor Emmendorfer requested \$20,000 to be transferred from Revenue Impact Fee, 277-000-642.000 to Building Department Professional Services to cover the cost of cleaning up homes that do not follow our local ordinance and will not comply with our building official as to cleanup. The bill for cleanup first goes to the home owner if he/she does not pay the bill it will be put on their taxes. In the meantime, the township pays the contractor who does the cleanup.

A **Motion** was made by Gerald Cole to transfer \$20,000 from the Revenue Impact fee, 277-000-642.000 to building department Professional Services, 101-382-805.000. Support for the motion was made by Coetta Adams. Roll call – Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes). Motion passed.

Supervisor Emmendorfer discussed some of the different professional services that have already been paid or are going to be paid by the end of 2022. For example, the Master Plan that shall not exceed \$17,000, Township annual audit which is just shy of \$11,000, CTI services for speaker system in the board room. If we do not transfer, we will be over drawn by \$13,609.94. The transfer of \$26,000 would cover the \$13,609.94 that will be overdrawn and also leaves \$12,390.06 for any remainder bills that come in and are charges to Professional Services.

A **Motion** was made by Tom Tithof to transfer \$26,000 from General Fund to Professional Services, 101-103-805.000. Support for the motion was given by Steve Schlicht. Roll Call - Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof. Motion passed.

Citizens Comments:

None

Extended Board Member Comments:

Clerk, Steve Schlicht shared that the election went well. Montrose Township had 1121 voters.

Supervisor Emmendorfer shared that there are 12 teams signed up so far for the 3 on 3 tournament this Saturday. Movie night had a great turn out and residents really enjoyed it. The benches at the basketball courts should be done soon. As for Marshall Road the contractor ran into some equipment problems but is hoping to get back out there next Wednesday to finish up the job.

Adjournment: A **Motion** was made by Tom Tithof to adjourn the meeting. Support for the motion was given by Gerald Cole. Vote - All yes.

The meeting adjourned at 7:07 p.m.

Submitted by:
Steve Schlicht, Clerk

Steven Schlicht, Clerk

Mark Emmendorfer, Supervisor