



**Montrose Charter Township**  
11444 N. Seymour Rd, Montrose, MI 48457  
Phone (810) 639-2021 Fax (810) 639-3207

## Montrose Township Board Meeting

**DATE:** December 20, 2022

**TIME:** 6 p.m.

The meeting began with The Pledge of Allegiance to the Flag.

**Roll Call:** Present – Mark Emmendorfer, Steve Schlicht, Mary Quast, Tom Tithof, Gary Keeler, Coetta Adams, Gerald Cole.

**Agenda Approval:**

A **Motion** was made by Tom Tithof to approve the agenda. Support for the motion was given by Steve Schlicht. Vote - All yes. Motion passed.

**Citizen's Comments:** No Comments

**Minutes:** Supervisor Emmendorfer asked if there were any corrections or questions regarding the November 1, 2022, Board Meeting minutes. None was mentioned.

A **Motion** was made Gary Keeler to approve the minutes from the November 1, 2022, Board Meeting. Support for the motion was given by Tom Tithof. Vote - All yes. Motion passed.

**Treasurer's Report:** Treasurer Mary Quast shared that the report is for October and November. The Encumberment Report is only November. Next month there will be a report on the CD's, several CD's are maturing and the rates are good currently. Beginning January delinquent water and sewer payments will be penalized.

**Revenue/Expenditure Report:** Report was presented.

**Presentation of Bills:** Supervisor Emmendorfer presented the bills of \$160,061.13 for approval.

A **Motion** was made by Gary Keeler to pay the bills as presented. Support for the motion was given by Coetta Adams. Roll call – Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes). Motion passed.

**Reports:** Brent Run Landfill APM Mosquito Fire Department Police Department  
Building Department Senior Center Building and Grounds

All reports are on file with these minutes. Additional comments follow:

**Brent Run:** Tim Church was in attendance. He shared that the roofing of the maintenance garage is done and now they are working on the siding. He shared that many things that will be completed in the spring.

**Fire Department:** Chief George Taylor that it is business as normal. Chief Taylor shared that we do have a truck and some fire fighters at the Hemlock fire.

**Police Department:** Chief Jamie Cochran does not have anything to add.

**Building Department:** Reports included in packet. No comments or questions.

**Senior Center:** Dancing Grannies stopped at the office during office hours and did their Christmas Dance Presentation.

**Business:**

**Planning Commission Appointments**

Don Pollard sent in a letter of resignation effective January 1, 2023. Supervisor Emmendorfer asked him to consider making effective October 30, 2022, in order for the Township to appoint new board members. He accepted and sent a new resignation letter.

A **Motion** was made by Tom Tithof to approve the resignation as of October 30, 2022. Support for the motion was made by Coetta Adams. Roll Call - Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes). Vote - All yes. Motion passed.

**ZBA Appointments**

Supervisor Emmendorfer recommends re-appointing Harry Powell and Bill Stroup for a 3-year term to the Planning Commission. Fred Domine for a 3-year term on the ZBA. Karen Jones and Larry Averill for a 2-year term on the Board of Review. Chad Wysocki was on the ZBA and then was put on the Planning Commission. He agreed to stay on the ZBA as a representative for the Planning Commission until December 31, 2023. Supervisor Emmendorfer would like to recommend Joe Boettger for 1-year term thru December 31, 2023 on the Planning Commission. He would also like to recommend Kay Edenburn for a 1-year term on the ZBA thru December 31, 2023.

A **Motion** by Tom Tithof to approve the appointments made by Mark Emmendorfer. Support for this motion was made by Coetta Adams. Vote – All yes. Motion passed.

**Board Committees for 2023**

A **Motion** made by Gary Keeler to accept the Board Committees for 2023 as presented. Support for the motion was made by Tom Tithof. Vote - All yes. Motion passed.

**Fire Dept Thermal Camera Replacement**

Fire Chief George Taylor presented a quote of \$7,862 for a new Imaging Camera.

**Motion** was made by Tom Tithof to purchase the new Imaging Camera with the funds coming out of 206-337-984.000. Support for the motion was made by Coetta Adams. Roll Call - Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes). Vote - All yes. Motion passed.

**Purchase Emergency Service Software with yearly fees**

Chief George Taylor is requesting the purchase of ESO software. This program is used to send reports to the state on fire calls that our department goes to. The software that the Fire Department currently uses has no support or updates. It will cost \$2,335 + a yearly fee of \$1,740. Supervisor Emmendorfer suggested the fees being taken out of 206-337-984.000.

A **Motion** was made by Tom Tithof To make this purchase and pay for it out of the Fire Equipment Fund, 206-337-984.000 Support for the motion was made by Coetta Adams. Roll Call - Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes). Vote - All yes. Motion passed.

**Tax Reverted Property Disposition 7078 Farrand Rd.**

Supervisor Emmendorfer recommends to the board, to not accept the property and allow it to stay in the hands of the Land Bank. The Land Bank has the money and equipment to tear it down.

A **Motion** was made by Gerald Cole to advise the Land Bank that the Township does not want the property. Support was given by Tom Tithof. All yes. Motion passed.

**Resolution Two-On-One Farrand Rd. Sewer Request**

The property owners are requesting the Township to pass this Resolution 22-10, granting permission for two-on-one sewer connection between 8375 and 8389 Farrand Rd.

A **Motion** was made by Tom Tithof to approve Resolution 22-10. Support was given by Gerald Cole. Vote- All yes. Motion Passed.

**Budget Amendment**

None

**Citizens Comments:**

None

**Extended Board Member Comments:**

Merry Christmas!

**Adjournment:**

A **Motion** was made by Gary Keeler to adjourn the meeting. Support for the motion was given by Steve Schlicht. Vote - All yes.

The meeting adjourned at 6:36 p.m.

Submitted by:

Steve Schlicht, Clerk

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Steven Schlicht, Clerk

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Mark Emmendorfer, Supervisor