

September 21, 2021



Montrose Charter Township
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Montrose Township Board Meeting

DATE: September 21, 2021

TIME: 6 p.m.

The meeting began with The Pledge of Allegiance to the Flag.

Roll Call: Present – Mark Emmendorfer, Steve Schlicht, Mary Quast, Gary Keeler, Coetta Adams, Gerald Cole, absent Tom Tithof.

Agenda Approval: Supervisor Emmendorfer is the Representative for Flint Area Narcotics Group; an alternate proxy is needed incase there is a meeting that Supervisor Emmendorfer was not able to make. He would like to add this to the agenda to appoint Police Chief, Jamie Cochran as the proxy.

A **Motion** was made by Gary Keeler to approve the amendments to the agenda. Support for the motion was given by Gerald Cole. All yes. Motion passed.

A **Motion** was made by Gary Keeler to approve the agenda with addition. Support for the motion was given by Steve Schlicht. All yes. Motion passed.

Public Hearing Comments: Supervisor Emmendorfer stated we didn't include the Senior Center budget in the budget meeting because we were waiting for the approval from the county. More money is going to be available this year, the Genesee County Board of Commissioners will approve it tomorrow, September 22, 2021. This past year we received \$113,826 to assist the Senior Center. In 2022 we will receive \$131,355. No citizens questions or comments.

Supervisor Emmendorfer, closed the **Public Hearing**.

Minutes: Supervisor Emmendorfer asked if there were any corrections or questions about the August 17, 2021 Board Meeting minutes. None was mentioned.

A **Motion** was made by Gary Keeler to approve the minutes of the August 17, 2021 Board Meeting. Support for the motion was given by Coetta Adams. Vote - All yes. Motion passed.

Minutes: Supervisor Emmendorfer asked if there were any corrections or questions about the Budget Minutes from August 31, 2021. None was mentioned.

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Mark Emmendorfer – Supervisor **Steve Schlicht** – Clerk **Mary Quast** – Treasurer
Township Trustees - **Gary Keeler** - **Tom Tithof** – **Gerald Cole** – **Coetta Adams**

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A **Motion** was made by Coetta Adams to approve the minutes of the August 31, 2021 Budget Meeting. Support for the motion was given by Gerald Cole. Vote - All yes. Motion passed.

Citizen's Comments: No citizens comments

Treasurer's Report: Treasurer, Mary Quast shared that she has been busy and did not get a report ready for this meeting. The Township is now in the process of moving the accounts from Huntington Bank to Chase Bank. Huntington Bank is now charging us fees for reports that we didn't request or need.

Revenue/Expenditure Report: Supervisor Emmendorfer asked if anyone had questions. No questions.

A **Motion** was made by Coetta Adams to approve the Revenue and Expenditure report. Support for the motion was given by Steve Schlicht. Roll call – Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Tom Tithof (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes). Motion passed.

Presentation of Bills: Supervisor Emmendorfer presented the bills for approval. The August bills were \$111,838.52.

A **Motion** was made by Gary Keeler to pay the bills as presented. Support for the motion was given by Coetta Adams. Roll call – Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes). Motion passed.

Reports: Brent Run Landfill APM Mosquito Fire Department Police Department
Building Department Senior Center Building and Grounds

All reports are on file with these minutes. Additional comments follow:

Brent Run: Nothing new- Supervisor Emmendorfer shared that they are putting in new wells at Brent Run.

APM: Brian stated that they are close to the end of the season. Brian will be giving the season wrap up report tonight since it's so close. This has been the worse year for mosquitos, we saw a lot of rain this summer. We had 4 strong hatchings in Montrose this year. Brian said that when needed he would bring in backup help from the Au Gres office and Gladwin office. In Montrose Township this year APM received and responded to 573 calls for service, 307 barrier treatments and 812 miles of fogging at night.

Fire Department: Nothing to add to the report.

Police Department: Nothing to add to the report.

Building Department: Supervisor Emmendorfer shared that the total fees collected this month is \$1,825.

Senior Center: Supervisor Emmendorfer reiterated what Senior Center Director, Sara Warren shared on her report; Participants were slightly less this month, they still had festivities during the Blueberry Festival and started monthly breakfast meals again.

Business:

Senior Center Budget 2021-2022

Supervisor Mark Emmendorfer shared that with the increase that we are receiving from the County, along with what we have in the Township budget for the Senior Center, the revenue is \$166,355 and the expenditure is \$166,355. In previous years we have not been allowed to use the county funds to pay for any pay raises, pay raises for the Senior Center employees had to come out of Township funds. This year they have changed the rules, so this year we can offset a pay raise. If this budget is approved Supervisor Emmendorfer is requesting that the pay raises for these employees begin October 1st, 2021.

A **Motion** was made by Gary Keeler to accept the 2021- 2022 Senior Center budget and pay raises to begin October 1, 2021. Support for the motion was given by Gerald Cole. Roll call – Steve Schlicht (yes), Mary Quast (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes). Motion passed.

2nd Reading of Ordinance 21-003 Amend ordinance NO. 153.340

A **Motion** was made by Steve Schlicht to accept Ordinance 21-003-153.340 2nd reading. Support for the motion was made by Mary Quast. Roll Call – Mary Quast (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes). Motion passed.

2nd Reading of Ordinance 21-004 94.99 Penalty

A **Motion** was made by Coetta Adams to accept Ordinance 21-004 94.99 2nd reading. Support for the motion was made by Gerald Cole. Roll Call – Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes). Motion passed.

2nd Reading of Ordinance 21-005 Amend Chapter 153.99 Penalty

A **Motion** made by Gerald Cole to accept the 2nd reading of Ordinance 21-005-153.99. Support for the motion was made by Coetta Adams. Roll Call – Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Gary Keeler (yes). Motion passed.

1st Reading of Ordinance 21-006

A **Motion** was made by Gerald Cole to accept Ordinance 21-006 1st reading. Support for the motion was made by Steve Schlicht. Roll Call –Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Gary Keeler (yes), Coetta Adams (yes). Motion passed.

14222 Nichols Rd Property

Supervisor Emmendorfer shared that at a previous board meeting it was suggested to use a realtor to sell the property at 14222 Nichols Rd. Supervisor Emmendorfer planned to call the local real estate agents and see who could give the township the best deal on selling this property. He called Connie Yeaster first and she said she would not charge the Township anything to sell this property. Yeaster went out to the property, it is 4.93 acres and suggested to put it on the market for \$32,900. If another realtor finds a buyer, then the Township is responsible for the 3% commission that realtor charges.

A **Motion** made by Gary Keeler to accept Connie Yeaster’s offer to sell the property and not charge the Township. Support for the motion was made by Coetta Adams. Vote - All yes. Motion passed.

FANG Administration Assistant Pay Increase

Danelle Barker is a Montrose Township employee that has been assigned to the FANG division. FANG pays Montrose Township a percentage to manage the paperwork end of things. Fang covers Barker’s wages and healthcare. All pay raises for Danelle Barker have to be approved through our Township board, according to the contract. FANG is going before their board to approve a \$1.00/hour pay raise for Danelle Barker, Montrose Township has to approve this pay raise before it is taken to the FANG board. If the pay raise is approved FANG will reimburse Montrose Township.

A **Motion** was made by Gary Keeler to approve the \$1/hour pay raise for Danelle Barker. Support for the motion was made by Gerald Cole. Roll Call - Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes). Motion passed.

Barber Park Basketball Update

The new parking lot and basketballs courts were constructed with a DNR Passport Grant. The grant was for \$150,000 and the township put in \$52,000 - \$54,000. Supervisor Emmendorfer shared that the new parking lot at Barber Park was exceptional. The basketball courts were done poorly. Eastern came out to grind down some bad spots and get the courts prepped and ready for the 3 on 3 tournament during Blueberry Festival. After Blueberry, Supervisor Emmendorfer met with Bob, the owner of Eastern Asphalt. Bob said that the courts will be all torn out and done correctly. We along with Bob then met with the cement contractor, Rock Solid Cement Products. He has agreed to come and tear out the courts and replace them. The south east court will remain as a kiddie court. Supervisor Emmendorfer shared that since we are reconstructing the courts, he would like to make a few changes in the design. The new courts will be increasing in size by 840 square feet. The grounds are wet in the current location- we are looking to move the courts west and build it up approximately 3 inches in order to provide proper drainage.

The sidewalks will also be replaced. The Township will be responsible to pay for the additional 840 sq ft of additional cement, which will cost approximately \$4,000- \$6,000. We will be receiving \$169,000 from the DNR. Supervisor Mark Emmendorfer suggested to take \$20,000 of this and put it in Capital Improvements for the additional cost of cement. It was asked if we are using the same contractor for the cement work. We are using the same company as they want to fix it and make things right.

A **Motion** was made by Gary Keeler to proceed with the plans of tearing out and reconstruction the basketball courts, also when the DNR check is received to put \$20,000 in the Capital Improvement funds. Support for the motion was made by Coetta Adams. Roll Call – Steve Schlicht (yes), Mary Quast (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes). Motion passed.

FANG Proxy

Supervisor Emmendorfer would like to appoint Police Chief Jamie Cochran as the proxy for FANG.

A **Motion** was made by Coetta Adams to name Jamie Cochran as the Alternate Proxy for the Fang board. Support was made by Gerald Cole. Vote - All yes. Motion passed.

Citizen Comments

Alice Thorell of 9449 Seymour Rd. Alice comes to the board asking for help with a water issue in her ditch. Alice has reached out to Road Commission and asked Alex to dig out the ditch across the street from her and to keep it clean so the drain flows easier. Alice states that the neighbor across the street placed dirt in the ditch which causes her ditch not to drain correctly. Alice explained that when the CenturyLink driveway was put in, the culvert was put in too high, when the water is high it flows thru, but when it is lower it is just standing water and can't get thru the culvert.

Extended Board Comments

Marshall Road repair bid came in and is a little higher than expected. Originally, we thought it was going to be \$103,000 and the bid came in at \$110,000. The road commission is still working on the plans trying to reduce the cost closer to \$103,000.

Budget Amendment

Supervisor Emmendorfer brought a budget amendment for the Senior Center to the board. Due to covid and having to deliver meals to the seniors more wages were paid out than normal. We used some of the Capital Improvement money and moved it into wages, now we need to transfer \$6,000 from General Fund to put into Capital Improvement to pay off the new furnace, air conditioner, and brick work.

A **Motion** was made by Gary Keeler to approve the transfer of \$6,000 from General Funds to Capital Improvements. Support for the motion was made by Coetta Adams. Roll Call - Mary Quast (yes), Gary Keeler (yes), Coetta Adams (yes), Gerald Cole (yes), Mark Emmendorfer (yes), Steve Schlicht (yes). Motion passed.

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Adjournment: A **Motion** was made by Gary Keeler to adjourn the meeting. Support for the motion was given by Gerald Cole. Vote - All yes. The meeting adjourned at 7:10 p.m.

Submitted by:
Steve Schlicht, Clerk

Steven Schlicht, Clerk

Mark Emmendorfer, Supervisor