



March 21, 2023

**Montrose Charter Township**  
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## Montrose Township Board Meeting

**DATE:** March 21, 2023

**TIME:** 6 p.m.

The meeting began with The Pledge of Allegiance to the Flag.

**Roll Call:** Present – Mark Emmendorfer, Steve Schlicht, Mary Quast, Gary Keeler. Absent - Tom Tithof, Coetta Adams, Gerald Cole.

**Agenda Approval:**

A **Motion** was made by Gary Keeler to approve the agenda. Support for the motion was given by Steve Schlicht. Vote - All yes. Motion passed.

**Citizen's Comments:** No Comments

**Minutes:** Supervisor Emmendorfer asked for an approval of the February 21, 2023 Board Meeting Minutes. No errors were mentioned.

A **Motion** was made by Gary Keeler to approve the minutes from the February 21, 2023 Board Meeting. Support for the motion was given by Steve Schlicht. Vote - All yes. Motion passed.

**Treasurer's Report:** Treasurer Mary Quast shared that 93% of the Township residents paid their taxes on time.

**Revenue/Expenditure Report:** Supervisor Emmendorfer shared that this is the first report that was made by our new bookkeeper and its very similar to the previous reports. Steve Schlicht added that it provides us with the information needed.

**Presentation of Bills:** Supervisor Emmendorfer presented the February bills for approval.

A **Motion** was made by Gary Keeler to pay the bills as presented. Support for the motion was given by Mary Quast. Roll call – Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Gary Keeler (yes). Motion passed.

**Reports:** Brent Run Landfill APM Mosquito Fire Department Police Department  
Building Department Senior Center Building and Grounds

All reports are on file with these minutes. Additional comments follow:

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**Mark Emmendorfer** – Supervisor **Steve Schlicht** – Clerk **Mary Quast** – Treasurer  
Township Trustees - **Gary Keeler** - **Tom Tithof** – **Gerald Cole** – **Coetta Adams**

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**Brent Run:** Tim Church was not able to make the meeting. Supervisor Emmendorfer shared that he toured the landfill and there is a lot going on there. April 20<sup>th</sup> from 4pm-6pm Genesee County Metropolitan Planning Commission will be here for the Solid Waste Committee Meeting. This meeting will be open to the public to come in and hear what is going on at the Anthony Ragnone Treatment Plant. During this allotted time, they may ask whatever questions they have regarding the treatment plant.

**Fire Department:** Chief George Taylor shared that they have been working on the new trailer and getting it ready for grassfire season.

**Police Department:** Nothing to add to report.

**Building Department:** Reports included in packet.

**Senior Center:**

**Business:**

**Discussion on Disc Golf Course- Eagle Scout Project**

Supervisor Emmendorfer introduced Scout Kyle Gibbs. Kyle is working on earning his Eagle Scout Badge. Kyle is seeking the Boards approval to build a 9-hole disc golf course starting in Barber Park and then moving toward the Township Municipal Building.

A **Motion** was made by Gary Keeler to approve this project and move forward. Support for the motion was made by Mary Quast. Vote - All yes. Motion passed.

**Roads and Ditches Follow-up Funding**

Genesee County Road Commission is doing spot repairs on Marshall Rd from Farrand to Lake Rd, and then on Morrish Rd. from Vienna Rd to Farrand. To cover the cost of these repairs the Township needs to transfer \$19,970 from General Funds to GL line item 277-526-935.000.

A **Motion** was made by Steve Schlicht to transfer \$19,970 from the General Fund into GL line item 277-526-935.000 to pay for the 2023 spot repairs. Support was given by Gary Keeler. Roll call - Steve Schlicht (yes), Mary Quast (yes), Gary Keeler (yes), Mark Emmendorfer (yes). Motion passed.

**Road Commission Chloride Program**

Two Chloride applications this year will cost Montrose Township \$20,603.44. The first application is \$41,206.88, the Township is responsible for 50% and Genesee County Road Commission covers the other 50%. The second application is covered 100 % by Genesee County Road Commission. If we need a mid-summer application, it will cost the township an additional \$41,206.88.

A **Motion** was made by Gary Keeler to apply two applications of Chloride for \$20,603.44. Support was given by Steve Schlicht. Roll Call - Mary Quast (yes), Gary Keeler (yes), Mark Emmendorfer (yes), Steve Schlicht (yes). Motion passed.

**Montrose Area Chamber of Commerce Duck Race Request**

Chamber of Commerce requested the use of the Barber Park Pier on August 20, 2023 for the Duck race. They also requested the fee to be waived.

A **Motion** was made by Gary Keeler to allow the Montrose Area Chamber of Commerce the use of the Pier on August 20, 2023 for no cost, the fee is to be waived. Support for the motion was given by Steve Schlicht. Vote - All yes. Motion passed.

### **Graphics on new Fire Trailer**

We received 3 bids for graphics on the new Fire Trailer. Professional Graphics came in at \$2,200. Agnew Sign Company's bid was \$2,750. Media Skapes came in at \$7,072. Steve Schlicht shared that Professional Graphics will come right to the Fire Department Bay and do the work.

A **Motion** was made by Mary Quast to accept the bid from Professional Graphic for \$2,200. Support for the motion was given by Steve Schlicht. Roll call – Gary Keeler (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes). Motion passed.

### **Generator for Fire Trailer**

The Fire department has been working on the new trailer and adding lights. They are planning to store the quads, water rescue equipment, and grain rescue equipment in the new trailer. A generator is needed. A new Honda 3000IS1AN 3000W 120V Home Gas Power generator is \$2399.00. Fire Chief, George Taylor has the exact model that he used for personal use and is willing to sell it to the Township for \$1,500. This generator has approximately 20 hours on it, it has a new battery and has been serviced.

A **Motion** was made by Steve Schlicht to purchase the generator from Fire Chief, George Taylor for \$1,500. Support for the motion was given by Gary Keeler. Roll call – Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes), Gary Keeler (yes). Motion passed.

### **John Deere Quote for New Broom Attachment**

The Building and Grounds mower is in need of a new broom. The 20-year-old broom attachment we had, the drive shaft was sheered and is beyond repair. A replacement broom from John Deere is \$5,285.

A **Motion** was made by Gary Keeler to purchase using the Building and Grounds Equipment Fund this broom attachment from John Deere for \$5,285. Support for the motion was given by Steve Schlicht. Roll call - Steve Schlicht (yes), Mary Quast (yes), Gary Keeler (yes), Mark Emmendorfer (yes). Motion passed.

### **Proposal for Apex Sketch Program**

This program is for the Assessing Department to make real estate cards for every parcel in Montrose Township. This program is nice for residents and Real Estate Agents to look up information regarding certain properties that interest them. Legacy Assessing can upload the parcels into the system for \$5 a parcel not to exceed \$14,000. Legacy assessing would be able to upload half of the townships parcels in 2023 and the other half in 2024. Any updates after the initial upload that Legacy has to complete will be done at no additional cost. It would cost the township \$7,000 in 2023 and again \$7,000 in 2024. The cost would be paid out of the General Fund.

A **Motion** was made by Gary Keeler to enter into a contract with Legacy Assessing for \$14,000 over the next 2 years. Funds will be paid out of General Funds. Support for the motion was given by Steve Schlicht. Roll call - Mary Quast (yes), Gary Keeler (yes), Mark Emmendorfer (yes), Steve Schlicht (yes). Motion passed.

### **Approval of Movie in the Park**

The State Bank has agreed to pay for the movies, the Township would need to pay for the contractor to come and set the big screen and projector up. It will cost \$1,200 and if approved will come out of the Park Fund.

A **Motion** was made by Mary Quast to approve the Movie in the Park and the \$1,200 to be paid out of the Park Fund. Support for the motion was given by Steve Schlicht. Roll call - Gary Keeler (yes), Mark Emmendorfer (yes), Steve Schlicht (yes), Mary Quast (yes). Motion passed.

**Budget Amendments:** None

**Citizens Comments:**

Rex Wheeler spoke his view on the Solar Ordinance.

Jim Coon spoke his view on the Solar Ordinance.

**Extended Board Member Comments:**

None

**Adjournment:**

A **Motion** was made by Steve Schlicht to adjourn the meeting. Support for the motion was given by Gary Keeler. Vote - All yes.

The meeting adjourned at 6:39 p.m.

Submitted by:

Steve Schlicht, Clerk

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Steven Schlicht, Clerk

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Mark Emmendorfer, Supervisor