



Montrose Charter Township
11444 N. Seymour Rd, Montrose, MI 48457
Phone (810) 639-2021 Fax (810) 639-3207

Montrose Township Board Meeting

DATE: December 19, 2023

TIME: 6 p.m.

The meeting began with The Pledge of Allegiance to the Flag.

Roll Call: Present – Coetta Adams, Steve Schlicht, Karen Jones, Gary Keeler, Tom Tithof, Gerald Cole.
Absent – Sam Spence.

Agenda Approval:

A **Motion** was made by Gerald Cole to approve the agenda. Support for the motion was given by Tom Tithof. Vote - All yes. Motion passed.

Citizens Comments:

No Comments

Minutes:

A **Motion** was made by Tom Tithof to approve the minutes from the November 21, 2023 Board Meeting. Support for the motion was given by Gerald Cole. Vote - All yes. Motion passed.

Treasurers Report:

Treasurer Karen Jones shared that she cashed out 2 cd's and will be reinvesting them.

Revenue/Expenditure Report: No Comments

Presentation of Bills: Supervisor Coetta Adams presented the November bills for approval.

A **Motion** was made by Gerald Cole to pay the bills as presented. Support for the motion was given by Tom Tithof. Roll call – Coetta Adams (yes), Steve Schlicht (yes), Karen Jones (yes), Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes). Motion passed.

Reports: Brent Run Landfill APM Mosquito Fire Department Police Department
Building Department Senior Center Building and Grounds

All reports are on file with these minutes. Additional comments follow:

Brent Run: Tim Church shared information about some of the projects that took place at the Landfill during 2023 and some that will be occurring in 2024. He also shared about 17 new wells that have been installed and the replacement of 2 operating wells.

Fire Department: Fire Chief George Taylor shared that they had their annual Christmas Party, 54 people attended, and Fire Fighter of the Year was awarded. The firefighters also shopped at Meijer with 5 Montrose children. MMR has approached Chief Taylor about possibly becoming a training site for northern Genesee County, Saginaw County, and Shiawassee County.

Police Department: Police Chief Cochran shared that the number of car/deer accidents this month was double what it was in October.

Building Department: Reports included in packet.

Senior Center: Report included in packet.

Business:

Board Committees for 2024

Supervisor Coetta Adams shared that she did not change any of the committees, they are the same as 2023. A **Motion** was made by Steve Schlicht to approve the Board Committees for 2024. Support for the motion was given by Gary Keeler. Vote - All Yes.

MERS

Supervisor Adams shared that this participation agreement is an option that we could add on to allow employees to contribute to their Roth-457 plan.

A **Motion** was made by Tom Tithof to approve the MERS Participation Agreement. Support for the motion was given by Gerald Cole. Vote – All Yes

Annual Report from Planning Commission Board

A **Motion** was made by Tom Tithof to accept the Planning Commission's 2023 Annual Report as presented. Support for this motion was given by Steve Schlicht. Vote - All Yes

2024 Calendar Changes

Due to the Election on February 27, 2024 the Township Board Meeting will be changed to February 13, 2024 and the ZBA Appeals meeting will be February 29th if necessary. The Senior Center also will be closed Monday January 1, 2024 and Tuesday January 2, 2024 per the requirement given by Genesee County.

A **Motion** was made by Gerald Cole to accept the revised calendar effecting meeting in February and the additional day, January 2, 2024 at the Senior Center. Support for this motion was given by Steve Schlicht. Vote- All Yes

Budget Amendments

1.Health/Dental/Vision Costs

Request to move \$1,600 from 101-381-702 ZBA Wages to 101-104-910 Health/Dental/Vision Secretarial A **Motion** was made by Tom Tithof to approve this budget amendment. Support for the motion was given by Gerald Cole. Roll Call - Steve Schlicht (yes), Karen Jones (yes), Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes), Coetta Adams (yes). Motion passed.

2. Clerks Training

Request to move \$450 from 101-103-957 General Fund Training, \$500 from 101-175-957 Supervisor Training, \$500 from 101-253-957 Treasurer Training to Clerk Training for a total of \$1450.

A **Motion** was made by Gerald Cole to approve this budget amendment. Support for the motion was given by Gary Keeler. Roll Call - Karen Jones (yes), Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes), Coetta Adams (yes), Steve Schlicht (yes). Motion passed.

3. Bookkeeper Professional Services

Request to move \$2,000 from 101-382-805 Building Department Professional Services to 101-150-702 Bookkeeper.

A **Motion** was made by Tom Tithof to approve this budget amendment. Support for the motion was given by Steve Schlicht. Roll Call - Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes), Coetta Adams (yes), Steve Schlicht (yes), Karen Jones (yes). Motion passed.

4. Sirens Maintenance

Request to move \$1,000 from 101-265-920 Building and Grounds Utilities to 101-451-931 Sirens Maintenance.

A **Motion** was made by Gerald Cole to approve this budget amendment. Support for the motion was given by Gary Keeler. Roll Call - Gary Keeler (yes), Gerald Cole (yes), Coetta Adams (yes), Steve Schlicht (yes), Karen Jones (yes), Tom Tithof (yes). Motion passed.

5. School Resource Officer

\$80,000 increase to both the SROGP Revenue 207-000-505.001 and SROGP Expense 207-301-702.005

A **Motion** was made by Tom Tithof to approve this budget amendment. Support for the motion was given by Gary Keeler. Roll Call - Gerald Cole (yes), Coetta Adams (yes), Steve Schlicht (yes), Karen Jones (yes), Tom Tithof (yes), Gary Keeler (yes). Motion passed.

6. FANG

\$78,000 increase to both the 207-000-505.002 Fang Revenue and 207-301-702.006 Fang Wages.

A **Motion** was made by Tom Tithof to approve this budget amendment. Support for the motion was given by Steve Schlicht. Roll Call - Coetta Adams (yes), Steve Schlicht (yes), Karen Jones (yes), Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes). Motion passed.

7. Fingerprints

Request to move \$1,800 from 207-000-636.000 Fingerprints Revenue to 207-301-913.000 Fingerprinting Expense.

A **Motion** was made by Gerald Cole to approve this budget amendment. Support for the motion was given by Tom Tithof. Roll Call - Steve Schlicht (yes), Karen Jones (yes), Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes), Coetta Adams (yes). Motion passed.

8. Mosquito

Request to move \$7,500 from 101-000-933.000 transfer out Fund Balance to 240-000-699.000 transfer in Mosquito.

A **Motion** was made by Tom Tithof to approve this budget amendment. Support for the motion was given by Gary Keeler. Roll Call - Karen Jones (yes), Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes), Coetta Adams (yes), Steve Schlicht (yes). Motion passed.

Close Session

A **Motion** was made by Gerald Cole to close session and go into Executive Session. Support was given by Gary Keeler. Board Adjourned to the back meeting room.

Roll Call - Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes), Coetta Adams (yes), Steve Schlicht (yes), Karen Jones (yes). Motion passed.

***Open Session**

A **Motion** was made Tom Tithof to re-open the December 19 Township Board Meeting session. Support was given by Gerald Cole. Vote - All yes.

A **Motion** was made by Tom Tithof to add case No. 2023-119477 Genesee County Circuit Court Lakes Community Properties LLC to the agenda. Support was given by Gerald Cole. Vote – All Yes

A **Motion** was made by Tom Tithof to accept the agreement between Lakes Community Properties LLC and Montrose Township. Support was given by Gary Keeler. Roll Call - Gary Keeler (yes), Gerald Cole (yes), Coetta Adams (yes), Steve Schlicht (yes), Karen Jones (yes), Tom Tithof (yes). Motion passed.

Citizens Comments:

Dan Hill 12483 Seymour Rd- Commented about the vacancies on the Planning Commission.

Extended Board Member Comments:

Steve Schlicht- spoke about elections and the need for new inspectors.

Gerald Cole- Merry Christmas and Happy New Year!

Adjournment:

A **Motion** was made by Gary Keeler to adjourn the meeting. Support for the motion was given by Gerald Cole. Vote - All yes.

The meeting adjourned at 6:47 p.m.

Submitted by:
Steve Schlicht, Clerk

Steven Schlicht, Clerk

Coetta Adams, Supervisor