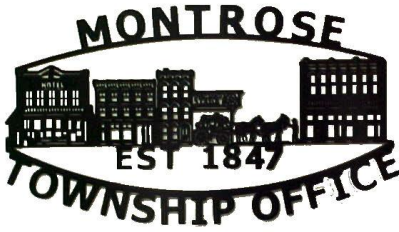


January 16, 2024



Montrose Charter Township
11444 N. Seymour Rd, Montrose, MI 48457
Phone (810) 639-2021 Fax (810) 639-3207

Montrose Township Board Meeting

DATE: January 16, 2024

TIME: 6 p.m.

The meeting began with The Pledge of Allegiance to the Flag.

Roll Call: Present – Coetta Adams, Steve Schlicht, Karen Jones, Gary Keeler, Tom Tithof, Gerald Cole and Sam Spence.

Agenda Approval:

A **Motion** was made by Tom Tithof to add #9 to the agenda which will discuss the auditing contractor. Support for motion was given by Gary Keller. Vote – all yes. Motion passed.

Citizens Comments:

No Comments

Minutes:

A **Motion** was made by Gerald Cole to approve the minutes from the December, 19, 2023 Board Meeting. Support for the motion was given by Gary Keeler. Vote - All yes. Motion passed.

Treasurers Report:

Treasurer Karen Jones shared that she opened 2 new CDs with Dort Financial Credit Union with a rate of 5.75 %.

Revenue/Expenditure Report: No Comments

Presentation of Bills: Supervisor Coetta Adams presented the December bills for approval.

A **Motion** was made by Gerald Cole to pay the bills as presented. Support for the motion was given by Tom Tithof. Roll call – Coetta Adams (yes), Steve Schlicht (yes), Karen Jones (yes), Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes), Sam Spence (yes). Motion passed.

Reports: Brent Run Landfill APM Mosquito Fire Department Police Department
Building Department Senior Center Building and Grounds

All reports are on file with these minutes. Additional comments follow:

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Coetta Adams – Supervisor **Steve Schlicht** – Clerk **Karen Jones** – Treasurer
Township Trustees - **Gary Keeler** - **Tom Tithof** – **Gerald Cole** – **Sam Spence**

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Brent Run: Nothing to report

Fire Department: Nothing to report

Police Department: Police Chief Cochran is happy to report that Becky is back to work.

Building Department: Reports included in packet.

Senior Center: Report included in packet.

Business:

Barber Park usage request from The Cystic Fibrosis Foundation

Cystic Fibrosis Foundation is requesting the use of the park and pavilion A for their annual walk.

A **Motion** to waive the fee made by Gerald Cole. Support for the motion was given by Sam Spence.

Vote – all yes. Motion passed.

Resolution #24-001 – Poverty Exemption 2024

A **Motion** was made by Tom Tithof to pass Resolution #24-001. Support for the motion was given by Gerald Cole. Roll call – S. Schlicht (yes), K. Jones (yes), T. Tithof (y), G. Keeler (yes), G. Cole (yes), S. Spence (yes), C. Adams (yes). Motioned passed.

Cost agreement with Genesee County Road Commission for Solar Beacon Flasher at Duffield & Wilson Rd

The cost to the township is \$1,250.00 which is one half of the 10% that the County has to pay after being awarded a federal grant that covers 90% of the installation cost. The total cost is \$25,000. It will be maintained by the Genesee County Road Commission after installation.

A **Motion** to approve the \$1,250.00 for the installation was made by Tom Tithof. Support for the motion was given by Sam Spence. Roll call – K. Jones (yes), T. Tithof (yes), G. Keeler (yes), G. Cole (yes), S. Spence (yes), C. Adams (yes), S. Schlicht (yes). Motion passed.

Police Department – revised policy manual

Chief Cochran cleaned up the State of Michigan Law Enforcement policies manual that was previously adopted by the township. He removed 3 items that were not applicable for our department.

A **Motion** was made by Gerald Cole to accept the changes in the policy manual. Support was given by Tom Tithof. Vote – all yes. Motion passes.

MMR Training Site

Local ambulance company would like to use our facility for future training, this would give our fire fighters access to the training at a neutral cost. Supervisor, Coetta Adams would like a blanket approval so when the trainings are scheduled, she would not need to come back to the board, but would be able to authorize the trainings as needed.

A **Motion** to approve the request was made by Tom Tithof. Support for the motion was given by Gary Keeler. Vote – All yes. Motion passed.

Agreement to participate in National Joint Power Alliance (NJPA)

This agreement will help the Township save money by not having to go out for bids, it is a free program. The program will offer lower costs on equipment needed in the future.

A **Motion** to enter into the agreement was made by Jerald Cole. Support for the motion was given by Tom Tithof. Vote – All yes. Motion passed.

Approval of Purchase at KCI – Election mailers

The Township is required to send mailings to each voter located in our jurisdiction and advise them of the 9-day early voting, where it will be held. The cost is \$2,140.17.

A **Motion** to approval the payment made by Tom Tithof. Support for the motion was given by Steve Schlicht. Roll call – T. Tithof (yes), G. Keeler (yes), G. Cole (yes), S. Spence (yes), C. Adams (yes), S. Schlicht (yes), K. Jones (yes). Motion passed.

Budget Amendments – None

Auditing Contract

Supervisor Adams has requested bids for a new auditing consultant. She would like to send a letter to Gaudette CPA saying we will no longer be using his services.

A **Motion** to allow Supervisor Adams to terminate the use of Gaudette CPA was made by Gary Keeler. Support for the motion was given by Gerald Cole. Vote – All yes. Motion passed.

Citizens Comments: None

Extended Board Member Comments:

Steve Schlicht spoke about the 9-days early voting and how there will be a lot of training.

Tom Tithof has some questions about absentee applications for the Clerk. He asked about the costs the township is incurring due to the early elections.

Coetta Adams reminded the board to look over the Planning Commission by-laws before they are updated. Also, the February Township Board Meeting will be held the 2nd Tuesday due to the upcoming election.

Adjournment:

A **Motion** was made by Gary Keeler to adjourn the meeting. Support for the motion was given by Tom Tithof. Vote - All yes.

The meeting adjourned at 6:26 p.m.

Submitted by:

Steve Schlicht, Clerk

Steven Schlicht, Clerk

Coetta Adams, Supervisor