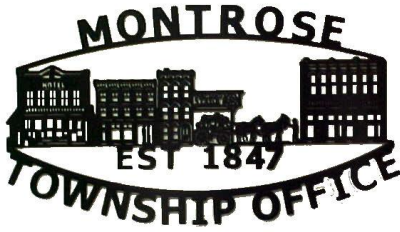


November 19, 2024



Montrose Charter Township
11444 N. Seymour Rd, Montrose, MI 48457
Phone (810) 639-2021 Fax (810) 639-3207

Montrose Township Board Meeting

DATE: November 19, 2024

TIME: 6 p.m.

The meeting began with The Pledge of Allegiance to the Flag.

Roll Call: Present –Coetta Adams, Steve Schlicht, Karen Jones, Tom Tithof, Gary Keeler, Gerald Cole, and Sam Spence.

Agenda Approval:

Motion was made by Gerald Cole to approve the agenda with the addition of Sr. Center. Support for the motion was given by Gerald Cole. Vote – all yes. Motion passed.

Public Hearing: Approving Special Assessment District McAfee Road Maintenance and Repair Resolution:

Opened Public Hearing: 6:01 pm

No Public Comment

Closed Public Hearing: 6:02 pm

Public Hearing: 2025 Budget & the Property tax Millage rate proposed to be Levied to Support the Proposed Budget will be a subject of this Hearing:

Open Public Hearing: 6:03 pm

No Public Comment

Closed Public Hearing: 6:04 pm

Citizens Comments- No Comments

Minutes:

A **Motion** was made by Tom Tithof to approve the November 6, 2024 minutes. Support for the motion was given by Gerald Cole. Vote - All yes. Motion passed.

Treasurer's Report: Nothing to Add

Revenue/Expenditure Report: Nothing to Add

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Coetta Adams – Supervisor Steve Schlicht – Clerk Karen Jones – Treasurer
Township Trustees - Gary Keeler - Tom Tithof – Gerald Cole – Sam Spence

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Presentation of Bills

A **Motion** was made by Tom Tithof to pay the bills as presented. Support for the motion was given by Gary Keeler. Roll call – C. Adams (yes), S. Schlicht (yes), K. Jones (yes), T. Tithof (yes), G. Keeler (yes), G. Cole (yes), Sam Spence (yes). Motion passed.

Reports: Brent Run Landfill APM Mosquito Fire Department Police Department
Building Department Senior Center

Brent Run Landfill- Tim shared that they have had a good month. Cell 13 is complete and they have been busy using the street sweeper to get the mud off the road.

Fire Department-

Police Department- nothing to add

Building Department- nothing to add

Sr. Center- nothing to add

APM Mosquito- nothing to add

Business:

Resolution24-10 Approving Special Assessment District

A **Motion** was made by Gerald Cole to approve Resolution 24-010- Special Assessment District. Support for the motion was given by Gary Keeler. Roll call –S. Schlicht (yes), Karen Jones (yes), Gary Keeler (yes), Tom Tithof (yes), Gerald Cole (yes), Sam Spence (yes), Coetta Adams (yes). Motion passed.

Approval of 2025 Millage Rate

A **Motion** was made Tom Tithof to approve the 2025 Millage Rate. Support for the motion was given by Gary Keeler. Roll call –Karen Jones (yes), G. Keeler (yes), Tom Tithof (yes), Gary Cole (yes), Sam Spence (yes), Coetta Adams (yes), Steve Schlicht (yes). Motion passed.

Approval of 2025 Wage Schedule, including resolutions #24-016, #24-017, #24-018

A **Motion** was made by Gerald Cole to support all the wages listed on the recommended wage schedule except for the Supervisor, Clerk, or Treasurer. Support for the motion was made by Gary Keeler. Roll Call- Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes), Sam Spence (yes), Coetta Adams (yes), Steve Schlicht (yes), Karen Jones (yes). Motion passed.

General Fund Appropriations Act Resolution #24-016

A **Motion** was made by Gerald Cole to approve the resolution 24-016 to offer \$4,000 raise to the Supervisor’s salary, bringing it up to \$35,000/year. Support for this motion was made by Sam Spence.

Roll Call- Karen Jones (yes), Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes), Sam Spence (yes), Coetta Adams (yes), Steve Schlicht (yes). Motion passed.

General Fund Appropriations Act Resolution #24-017

A **Motion** was made by Tom Tithof to approve the resolution 24-017 to offer \$4,000 raise to the Clerk's salary, bringing it up to \$35,000/year. Support for this motion was made by Gerald Cole. Roll Call- Gerald Cole (yes), Sam Spence (yes), Coetta Adams (yes), Steve Schlicht (yes), Karen Jones (yes), Tom Tithof (yes), Gary Keeler (yes). Motion passed.

General Fund Appropriations Act Resolution #24-018

A **Motion** was made by Tom Tithof to approve the resolution 24-018 to offer \$4,000 raise to the Treasurer salary, bringing it up to \$35,000/year. Support for this motion was made by Gerald Cole. Roll Call- Sam Spence (yes), Coetta Adams (yes), Steve Schlicht (yes), Karen Jones (yes), Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes). Motion passed.

General Fund Appropriations Act Resolution #24-015

A **Motion** was made by Gerald Cole to approve Resolution 24-015. Support for this motion was made by Sam Spence. Roll Call- Coetta Adams (yes), Steve Schlicht (yes), Karen Jones (yes), Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes), Sam Spence (yes). Motion passed.

Approval of 2025 Budget-

A **Motion** was made by Gerald Cole to approve the 2025 Montrose Township General Funds Totals. Support for this motion was made by Steve Schlicht. Roll Call- Steve Schlicht (yes), Karen Jones (yes), Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes), Sam Spence (yes), Coetta Adams (yes). Motion passed.

Fire Operating- 205

A **Motion** was made by Tom Tithof to approve a revenue of \$142,872.00 and expenditure of \$142,872.00. Support for this motion was made by Gerald Cole. Roll Call- Karen Jones (yes), Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes), Sam Spence (yes), Coetta Adams (yes), Steve Schlicht (yes). Motion passed.

Fire Equipment- 206

A **Motion** was made by Gerald Cole to approve a revenue of \$62,215.00 and expenditure of \$62,215.00. Support for this motion was made by Tom Tithof. Roll Call- Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes), Sam Spence (yes), Coetta Adams (yes), Steve Schlicht (yes), Karen Jones (yes). Motion passed.

Police Operating- 207

A **Motion** was made by Tom Tithof to approve a revenue of \$1,125,457.00 with a transfer in of \$63,000.00 and expenditure of \$1,062,457.00. Support for this motion was made by Gary Keeler. Roll Call- Gary Keeler (yes), Gerald Cole (yes), Sam Spence (yes), Coetta Adams (yes), Steve Schlicht (yes), Karen Jones (yes), Tom Tithof (yes). Motion passed.

Police Equipment- 210

A **Motion** was made by Gary Keeler to approve a revenue of \$20,000.00 and expenditure of \$20,000.00. Support for this motion was made by Gerald Cole. Roll Call- Gerald Cole (yes), Sam Spence (yes), Coetta Adams (yes), Steve Schlicht (yes), Karen Jones (yes), Tom Tithof (yes), Gary Keeler (yes). Motion passed.

Barber Park- 208

A **Motion** was made by Tom Tithof to approve a revenue of \$45,000.00 with a transfer into the account in the amount of \$75,000.00 from the Impact Fund and expenditure of \$120,000.00. Support for this motion was made by Gerald Cole. Roll Call- Sam Spence (yes), Coetta Adams (yes), Steve Schlicht (yes), Karen Jones (yes), Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes). Motion passed.

Cemetery- 209

A **Motion** was made by Gary Keeler to approve a revenue of \$12,000.00 and expenditure of \$12,000.00. Support for this motion was made by Gerald Cole. Roll Call-, Coetta Adams (yes), Steve Schlicht (yes), Karen Jones (yes), Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes), Sam Spence (yes). Motion passed.

Mosquito Abatement- 240

A **Motion** was made by Tom Tithof to approve a revenue of \$68,650.00 with a transfer into the account in the amount of \$17,133.00 from General Fund and expenditure of \$85,783.00. Support for this motion was made by Sam Spence. Roll Call- Steve Schlicht (yes), Karen Jones (yes), Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes), Sam Spence (yes,) Coetta Adams (yes). Motion passed.

Landfill Impact- 277

A **Motion** was made by Tom Tithof to approve the Landfill Impact Fees for a revenue of \$355,000.00 with a transfer out of \$75,000 to the Park Fund and also a transfer out of \$192,600.00 to the Debt Fund, and expenditures of \$87,400.00. Support for this motion was made by Steve Schlicht. Roll Call- Karen Jones (yes), Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes), Sam Spence (yes,) Coetta Adams (yes), Steve Schlicht (yes). Motion passed.

PSA Building Debt Fund- 370

A **Motion** was made by Tom Tithof to approve a transfer into the account in the amount of \$192,600 and expenditure of \$192,592.00. Support for this motion was made by Gerald Cole. Roll Call- Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes), Sam Spence (yes,) Coetta Adams (yes) Steve Schlicht (yes), Karen Jones (yes). Motion passed.

Water and Sewer Fund- 591

A **Motion** was made by Gerald Cole to approve a revenue of \$622,500.00 and expenditure of \$606,888.00 with a transfer out of \$15,612.00 into General Fund. Support for this motion was made by Tom Tithof. Roll Call- Gary Keeler (yes), Gerald Cole (yes), Sam Spence (yes), Coetta Adams (yes), Steve Schlicht (yes) Karen Jones (yes), Tom Tithof (yes), Motion passed.

Additional Delinquent Water & Sewer Accounts added to Tax Roll

A **Motion** was made by Tom Tithof to approve the addition of delinquent water and sewer accounts to the 2024 Winter Tax bills as presented. Support for this motion was made by Gary Keeler. Vote- All Yes.

Board Appointment- Planning Commission

Supervisor Adams recommends appointing Jim Coon to the Planning Commission.

A **Motion** was made by Tom Tithof to approve the appointment of Jim Coons to the Planning Commission. Support for this motion was made by Steve Schlicht. Vote- All Yes.

Investment Policy Resolution 24-011

A **Motion** was made by Gary Keeler to accept Resolution 24-011. Support for this motion was made by Gerald Cole. Roll Call- Gerald Cole (yes), Sam Spence (yes), Coetta Adams (yes), Steve Schlicht (yes) Karen Jones (yes), Tom Tithof (yes), Gary Keeler (yes). Motion passed.

Opt-Out Health Care 2025- resolution 24-012

A **Motion** was made by Tom Tithof to approve Resolution 24-012. Support for this motion was made by Gary Keeler. Roll Call- Sam Spence (yes), Coetta Adams (yes), Steve Schlicht (yes) Karen Jones (yes), Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes). Motion passed.

Meeting and Holiday Schedule 2025

A **Motion** was made by Tom Tithof to approve the Holiday Schedule for the Police, Sr. Center, and Township office as well as the meeting schedule for Planning, ZBA, and Twp Board meetings. Vote- All Yes

2015-2024 Lateral Sewer System Operations and/or Maintenance Agreement

A **Motion** was made by Gerald Cole to extend the contract for an additional year. Support for that motion was made by Tom Tithof. Roll Call- Sam Spence (yes), Coetta Adams (yes), Steve Schlicht (yes) Karen Jones (yes), Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes). Motion passed.

Budget Amendments: None

Sr Center Kitchen:

Supervisor Adams recommends approving the Spicer's design for the new Sr Center Kitchen.

A **Motion** was made by Tom Tithof to accept the contract with the Spicer's Group for a total of \$9,650. Support for the motion was given by Steve Schlicht. Roll call- Coetta Adams (yes), Steve Schlicht (yes) Karen Jones (yes), Tom Tithof (yes), Gary Keeler (yes), Gerald Cole (yes), Sam Spence (yes). Motion passed.

Resolution 24-013: A **Motion** was made by Gerald Cole to approve Resolution 24-013. Support was given by Tom Tithof. Vote- All yes.

Resolution 24-014: A **Motion** was made by Steve Schlicht to approve Resolution 24-013. Support was given by Gearld Cole. Vote- All yes.

Citizens Comments:

Jim Coon- Thanked Gary Keeler and Tom Tithof for their years of service to Montrose Township.

Extended Board Member Comments:

Steve Schlicht- Swearing in of Elected officials can begin 11/20/24 at noon.
Coetta Adams- positions will open up on some of the other boards and a notice will be in the paper accepting letters of interest.
Tom Tithof- shared that it was a pleasure to serve
Gary Keeler- appreciates the opportunity to work on the boards

Adjournment:

A motion was made by Toim Tithof to adjourn the meeting, Support for that motion was given by Gary Keeler at 7:11pm.

Submitted by:
Steve Schlicht, Clerk

Steven Schlicht, Clerk

Coetta Adams, Supervisor