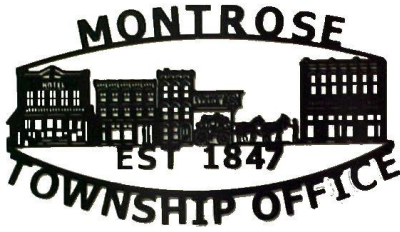


December 17, 2024



Montrose Charter Township
11444 N. Seymour Rd, Montrose, MI 48457
Phone (810) 639-2021 Fax (810) 639-3207

Montrose Township Board Meeting

DATE: December 17, 2024

TIME: 6 p.m.

The meeting began with The Pledge of Allegiance to the Flag.

Roll Call: Present – Coetta Adams, Steve Schlicht, Karen Jones, Fred Christensen, Jim Coon, Sam Spence, and Gerald Cole.

Agenda Approval:

Motion was made by Gerald Cole to approve the agenda with the addition of Fire Gear. Support for the motion was given by Steve Schlicht. Vote – all yes. Motion passed.

Public Hearing: Federal Community Block Development Grant Funds

Opened Public Hearing: 6:01 pm

No Public Comment

Closed Public Hearing: 6:02 pm

Citizens Comments- No Comments

Minutes:

A **Motion** was made by Gerald Cole to approve the November 19, 2024 minutes. Support for the motion was given by Sam Spence. Vote - All yes. Motion passed.

Treasurer's Report: Nothing to Add

Revenue/Expenditure Report: Nothing to Add

Presentation of Bills

A **Motion** was made by Gerald Cole to pay the bills as presented. Support for the motion was given by Sam Spence. Roll call – C. Adams (yes), S. Schlicht (yes), K. Jones (yes), F. Christensen (yes), J. Coon (yes), G. Keeler (yes), S. Spence (yes), G. Cole (yes). Motion passed.

Reports: Brent Run Landfill APM Mosquito Fire Department Police Department
Building Department Senior Center

Page 1 of 4

Coetta Adams – Supervisor **Steve Schlicht** – Clerk **Karen Jones** – Treasurer
Township Trustees **Gerald Cole** – **Sam Spence** – **Jim Coon** – **Fred Christensen**

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Brent Run Landfill - Tim Church shared that Genesee County has begun drafting materials management plan- it use to be called the solid waste management plan.

Fire Department - busy few weeks - over 100 people for the MMR training at the park. Participated in Shop with a hero last Tuesday at Meijer, Fire Dept Christmas party went well.

Police Department - nothing to add

Building Department - nothing to add

Senior Center - nothing to add

APM Mosquito - nothing to add

Business:

Recommended CBDG Projects for 2025-2027

A **Motion** was made by Steve Schlicht to approve the application being submitted for CBDG funding of \$44,683 to be used for the Senior Center Operations not to exceed 13,400, and remainder on any of the projects listed for the Senior Center; Possible projects for Application of 2025-2027: Senior Center Operations, Senior Center Capital Infrastructure projects, Senior Center Capital expense for Transportation needs, Senior center Capital expense for Kitchen needs. Support for the motion was given by F. Christensen. Roll call – S. Schlicht (yes), K. Jones (yes), F. Christensen (yes), J. Coon (yes), S. Spence (yes), G. Cole (yes), C. Adams (yes). Motion passed.

Assignment of Board Committee Position

A **Motion** was made S. Spence to approve the Committee Assignments as well as including Sam Spence on the Election Committee. Support for this motion was made by G. Cole. Vote All (Yes). Motion passed.

Planned Service Agreement with Johnson Control (3-year proposal)

A **Motion** was made by Steve Schlicht to approve the contract for the first year at \$6,560, the second year \$6,757, and the third year \$6960. Support for this motion was given by J. Coon. Roll Call - K. Jones (yes), F. Christensen (yes), J. Coon (yes), G. Cole (yes), S. Spence (yes), C. Adams (yes), S. Schlicht (yes). Motion passed.

Termination of contract for auditing services

A **Motion** was made by Gerald Cole to terminate the auditing contract with Neil Hammerbacher. Support for this motion was given by Jim Coon. Roll Call- Yes (All). Motion passed.

Approval of Proposal for auditing services

A **Motion** was made by Coetta Adams to approve a contract for auditing services from Hoerner and Geer CPA’s not to exceed \$12,800. Support for this motion was made by Steve Schlicht. Roll Call - F. Christensen (yes), J. Coon (yes), G. Cole (yes), S. Spence (yes), C. Adams (yes), S. Schlicht (yes), K. Jones (yes). Motion passed.

Consider purchase of Emergency Vehicle

A **Motion** was made by Jerry Cole to purchase the vehicle at the cost of \$54,982.00 from Berger Chevrolet in Grand Rapids. Support for this motion was made by Sam Spence. Roll Call - C. Adams (yes), S. Schlicht (yes), K. Jones (yes), F. Christensen (yes), J. Coon (yes), G. Cole (yes), S. Spence (yes). Motion passed.

Fire Gear from Dinges Fire Company

A **Motion** was made by Sam Spence to purchase 5 sets of fire equipment for \$17,992.25. Support for this motion was made by Jim Coon. Roll Call - S. Spence (yes), G. Cole (yes), C. Adams (yes), S. Schlicht (yes), K. Jones (yes), F. Christensen (yes), J. Coon (yes). Motion passed.

Budget Amendments

Revenue/Expense	Budget Numbers	Account Title	Fund	Department	Budget Adj Amount
Revenue	101-000-487.001	Trailer Park Civil Fines	101	000 - Unclassified	18,000.00
Revenue	101-000-664.000	Interest	101	000 - Unclassified	23,000.00
					\$41,000.00
Expense	101-104-702.000	Wages	101	104 - Secretarial	4,000.00
Expense	101-104-715.000	payroll Taxes	101	104 - Secretarial	300.00
Expense	101-104-717.000	Retirement	101	104 - Secretarial	200.00
Expense	101-104-910.001	Health Savings Acct	101	104 - Secretarial	500.00
					\$5,000.00
Expense	101-253-910.000	Insurance	101	253 - Treasurer	\$500.00
Expense	101-262-702.000	Wages	101	262 - Elections	20,000.00
Expense	101-262-702.000	Wages	101	262 - Elections	27,500.00
Expense	101-262-802.000	Contractual Employees	101	262 - Elections	(27,500.00)
					\$20,000.00
Expense	101-380-805.000	Professional Services	101	380 - Assessor	\$7,000.00

POLICE FUND 207				
Revenue	207-000-505.002	Fang Revenue	207 000 - Unclassified	\$90,000.00
Expense	207-301-702.006	Fang Wages	207 301 - Fang Wages	\$90,000.00
Change to Fund Balance (207)				\$0.00

A **Motion** was made by Steve Schlicht to amend the budget as noted by the highlighted items. Support for this motion was made by Sam Spence. Roll Call - G. Cole (yes), C. Adams (yes), S. Schlicht (yes), K. Jones (yes), F. Christensen (yes), J. Coon (yes), S. Spence (yes). Motion passed.

Citizens Comments

None

Extended Board Member Comments:

Jim Coon- More detail on Building/Code official report

Steve Schlicht- Fenton Township replaced their voting booths and Steve was able to pick up 40 voting booths they were discarding.

Gerald Cole-Seymour Rd Speed Limit sign placement

Coetta Adams- Last food distribution of the year, looking into different investment companies